

**SCREEN FIELDS**

**SCREEN NAME:** 1348 DOC

**ACCESS NAME:** RPT-1348-DCMNT-NMBR

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 1348 DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

A unique aggregate number generated by the NPDMS and placed on each DD-1348-1A that is produced by the system. This field consists of the INST-FEDAAC-CODE, the Julian date (YDDD), and the serial number. The serial number is generated sequentially starting with 0001 using DRMO Serial Number Table- 112.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated like the PROP-CASE-NMBR (Positions 1-6 are the INST-FEDAAC-CODE, positions 7-10 are the current Julian date and positions 11-14 are the serial number).

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**SCREEN NAME:** ABAND/DESTRUCT DOC NO

**ACCESS NAME:** PROP-ABNDSTRYD-DCMNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

The number assigned to the document recording the property that was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Free form.

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**SCREEN NAME:** ABANDONED OR DESTROYED

**ACCESS NAME:** PROP-ABNDSTRYD-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

This field indicates if the property is being abandoned or destroyed. A - Abandoned D - Destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'A' or 'D'.

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**SCREEN NAME:** ACQ COST

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

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**SCREEN NAME:** ACTUAL PROP PAYMENT DATE

**ACCESS NAME:** PROP-PYMNT-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL PROPERTY PAYMENT DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the full payment for the sold personal property is received from the purchaser.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Entered. Cannot be greater than the ACTUAL PROP-RMVL-DATE. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

**SCREEN NAME:** ACTUAL PROP REMOVAL DATE

**ACCESS NAME:** PROP-RMVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL PROPERTY REMOVAL DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the property was actually physically removed from the NASA storage facility by the new owner or their agent, including shippers.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = any number 1-31, YY or YYYY = current year. Stored in Internal Date format.

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**SCREEN NAME:** ACTUAL REMOVAL DATE

**ACCESS NAME:** PROP-RMVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL PROPERTY REMOVAL DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the property was actually physically removed from the NASA storage facility by the new owner or their agent, including shippers.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = any number 1-31, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME:** ADDITIONAL COMPONENT ITEMS (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for processing for additional item records associated with a specific property case number.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Y or N.

---

**SCREEN NAME:** ADDITIONAL OPTIONAL ITEM NAME

**ACCESS NAME:** PROP-OPTNL-ITEM-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY ITEM OPTIONAL NAME

**DATA ELEMENT DEFINITION:**

Contains the TECHNICAL ITEM NAME from NSMS.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Extracted from NSMS if applicable, otherwise this field will be blank.

---

**SCREEN NAME:** ADDRESS (ABNDSTRYD FIRST LINE)

**ACCESS NAME:** PROP-ABNDSTRYD-LINE1-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE ADDRESS LINE 1

**DATA ELEMENT DEFINITION:**

The local street/route/box number of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

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**SCREEN NAME: ADDRESS (ABNDSTRYD SECOND LINE)**

**ACCESS NAME:** PROP-ABNDSTRYD-LINE2-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE ADDRESS LINE 2

**DATA ELEMENT DEFINITION:**

Continuation of the site address where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

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**SCREEN NAME: ADDRESS (BIDDER FIRST LINE)**

**ACCESS NAME:** PROP-BIDDER-LINE1-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER LINE 1 ADDRESS

**DATA ELEMENT DEFINITION:**

The local street/route/box number of the individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Must be entered, free form. If a particular bidder is awarded the sale, this field is moved to the RQSTR-LINE1-ADRS on the transaction record.

---

**SCREEN NAME: ADDRESS (BIDDER SECOND LINE)**

**ACCESS NAME:** PROP-BIDDER-LINE2-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER LINE 2 ADDRESS

**DATA ELEMENT DEFINITION:**

Continuation of the local address of the individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Optional entry, free form. If a particular bidder is awarded the sale, this field is moved to the RQSTR-LINE2-ADRS on the transaction record.

**SCREEN NAME: ADDRESS (DODAAC FIRST LINE)**

**ACCESS NAME:** DRMO-DODAAC-LINE1-ADRS

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC ADDRESS LINE 1

**DATA ELEMENT DEFINITION:**

The local street/route/box number of a particular DODAAC.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

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**SCREEN NAME: ADDRESS (DODAAC SECOND LINE)**

**ACCESS NAME:** DRMO-DODAAC-LINE2-ADRS

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC ADDRESS LINE 2

**DATA ELEMENT DEFINITION:**

Continuation of the local address for a particular DODAAC (e.g., Attn: Mail Stop 54).

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: ADDRESS (GSA FIRST LINE)**

**ACCESS NAME:** GSA-LINE1-ADRS

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA LINE 1 ADDRESS

**DATA ELEMENT DEFINITION:**

The local street/route/box number of a particular GSA Office.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS GSA Region Table-005.

**SCREEN NAME: ADDRESS (GSA SECOND LINE)**

**ACCESS NAME:** GSA-LINE2-ADRS

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA LINE 2 ADDRESS

**DATA ELEMENT DEFINITION:**

Continuation of the local address for a particular GSA Office (e.g., Attn: Mail Stop 54).

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Installation specific. Must be on the NPDMS GSA Region Table-005.

---

**SCREEN NAME: ADDRESS (INST FIRST LINE )**

**ACCESS NAME:** INST-LINE1-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION LINE 1 ADDRESS

**DATA ELEMENT DEFINITION:**

The local street/route/box number of a particular NASA Installation.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

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**SCREEN NAME: ADDRESS (INST RPTNG CNTCT FIRST LINE)**

**ACCESS NAME:** INST-RPTNG-CNTCT-LINE1-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT ADDRESS LINE 1

**DATA ELEMENT DEFINITION:**

The most current local street/route/box number of a reporting installation's person to contact.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-LINE1-ADRS). If changed, free form but may not be blank.

**SCREEN NAME:** ADDRESS (INST RPTNG CNTCT SECOND LINE)

**ACCESS NAME:** INST-RPTNG-CNTCT-LINE2-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT ADDRESS LINE 2

**DATA ELEMENT DEFINITION:**

Continuation of the most current local address of a reporting installation's person to contact.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-LINE2-ADRS). If changed, free form.

---

**SCREEN NAME:** ADDRESS (INST SECOND LINE)

**ACCESS NAME:** INST-LINE2-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION LINE 2 ADDRESS

**DATA ELEMENT DEFINITION:**

Continuation of the local address for a particular NASA Installation (e.g., Property and Supply Branch, Code 235.2).

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** ADDRESS (LCTN FIRST LINE)

**ACCESS NAME:** PROP-LCTN-LINE1-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION LINE 1 ADDRESS

**DATA ELEMENT DEFINITION:**

The local street/route/box number of a particular item of property, if different than the INST-LINE1-ADRS.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Generated (pulled) from Center Profile Table and modifiable.

---

**SCREEN NAME: ADDRESS (LCTN SECOND LINE)**

**ACCESS NAME:** PROP-LCTN-LINE2-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION LINE 2 ADDRESS

**DATA ELEMENT DEFINITION:**

Continuation of the local address for a particular item of property (e.g., Property and Supply Branch, Code 235.2), if different than the INST-LINE2-ADRS.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Generated (pulled) from Center Profile Table and modifiable.

---

**SCREEN NAME: ADDRESS (RECIPIENT FIRST LINE)**

**ACCESS NAME:** RCPNT-ADRS-LINE1-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT LINE 1 ADDRESS

**DATA ELEMENT DEFINITION:**

The local street/route/box number of the property recipient.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA:**

Must be entered, free form. Maintained in NPDMS Recipient Table-170.

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**SCREEN NAME:** ADDRESS (RECIPIENT SECOND LINE)

**ACCESS NAME:** RCPNT-ADRS-LINE2-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT LINE 2 ADDRESS

**DATA ELEMENT DEFINITION:**

Continuation of the local street/route/box number of the property recipient.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA:**

Optional entry, free form. Maintained in NPDMS Recipient Table-170.

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**SCREEN NAME:** ADDRESS (RQSTR FIRST LINE)

**ACCESS NAME:** RQSTR-LINE1-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ADDRESS LINE 1

**DATA ELEMENT DEFINITION:**

The local street/route/box number of the property Requestor.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

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**SCREEN NAME:** ADDRESS (RQSTR SECOND LINE)

**ACCESS NAME:** RQSTR-LINE2-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ADDRESS LINE 2

**DATA ELEMENT DEFINITION:**

Continuation of the local address of the property Requestor (e.g., Attn: Mail Stop 54).

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

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**SCREEN NAME:** ADJ DESC

**ACCESS NAME:** PROP-CNDTN-ADJSTMNT-DESC

**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CONDITION ADJUSTMENT DESCRIPTION  
**DATA ELEMENT DEFINITION:**  
An explanation as to why the property's physical condition or cost, or quantity was adjusted.  
**FORMAT:** Alphanumeric  
**LENGTH:** 80  
**EDIT CRITERIA**  
Free form but must be entered if the PROP-CNDTN-CODE, or PROP-ADJSTD-ACQSTN-COST-AMT, PROP-CUR-AVLBL-QTY is changed during a Receipt (T02) or Change (E02) transaction.

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**SCREEN NAME:** ADJ DESCRIPTION  
**ACCESS NAME:** PROP-CNDTN-ADJSTMNT-DESC  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CONDITION ADJUSTMENT DESCRIPTION  
**DATA ELEMENT DEFINITION:**  
An explanation as to why the property's physical condition or cost, or quantity was adjusted.  
**FORMAT:** Alphanumeric  
**LENGTH:** 80  
**EDIT CRITERIA**  
Free form but must be entered if the PROP-CNDTN-CODE, or PROP-ADJSTD-ACQSTN-COST-AMT, PROP-CUR-AVLBL-QTY is changed during a Receipt (T02) or Change (E02) transaction.

---

**SCREEN NAME:** ADJ - RECEIVED QTY  
**ACCESS NAME:** PROP-CUR-AVLBL-QTY  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY  
**DATA ELEMENT DEFINITION:**  
The current number of available items of personal property.  
**FORMAT:** Numeric  
**LENGTH:** 5.0  
**EDIT CRITERIA**  
Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

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**SCREEN NAME:** ADJUSTMENTS DESCRIPTION  
**ACCESS NAME:** PROP-CNDTN-ADJSTMNT-DESC

**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CONDITION ADJUSTMENT DESCRIPTION  
**DATA ELEMENT DEFINITION:**  
An explanation as to why the property's physical condition or cost, or quantity was adjusted.  
**FORMAT:** Alphanumeric  
**LENGTH:** 80  
**EDIT CRITERIA**  
Free form but must be entered if the PROP-CNDTN-CODE, or PROP-ADJSTD-ACQSTN-COST-AMT, PROP-CUR-AVLBL-QTY is changed during a Receipt (T02) or Change (E02) transaction.

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**SCREEN NAME:** ADPE IDENTIFICATION  
**ACCESS NAME:** PROP-ADP-CTGRY-ID  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** ADPE PROPERTY CATEGORY IDENTIFICATION  
**DATA ELEMENT DEFINITION:**  
Identifies the category of Automated Data Processing Equipment and associated supplies and equipment.  
**FORMAT:** Alphanumeric  
**LENGTH:** 1.0  
**EDIT CRITERIA**  
Maintained in the NPDMS ADPE Identification Code Table - 075.  
0 = Items with no ADP components;  
1 = Analog CPUs, ADP central processing units for computers analog;  
2 = Digital CPUs, ADP central processing units for computers;  
3 = Hybrid CPUs, ADP central processing units for computers;  
4 = ADPE input/output and storage devices used to control and transfer information to and from a CPU;  
5 = ADP accessorial equipment;  
6 = Computer-readable format equipment;  
7 = ADP supplies and support equipment;  
8 = ADP components;  
9 = To be assigned to an item containing embedded ADPE that meets one or more of the definitions for codes 1 through 6.

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**SCREEN NAME:** ADPE IDENTIFICATION CODE  
**ACCESS NAME:** SYS-REC-KEY  
**ENTITY:** SYSTEM  
**DESCRIPTIVE NAME:** SYSTEM RECORD KEY  
**DATA ELEMENT DEFINITION:**  
The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.  
**FORMAT:** Alphanumeric  
**LENGTH:** 10

# **EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

## **SCREEN NAME: AGENCY IND**

**ACCESS NAME:** AGNCY-ID  
**ENTITY:** FEDERAL AGENCY  
**DESCRIPTIVE NAME:** FEDERAL AGENCY IDENTIFIER

## **DATA ELEMENT DEFINITION:**

The acronym designated by the General Services Administration to identify the various NASA reporting locations loaded in GSA's FSS-23. See AGNCY-SITE-CODE for assigned acronym.

**FORMAT:** Alphanumeric

**LENGTH:** 4

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS Center Profile Table-050. Current values are: NASA; NARC; NFRC; NGSC; NJPL; NJSC; NKSC; NLRC; NLEW; NMSC; NMAF; NSTL; NWFC; NGTS; NREC.

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**SCREEN NAME: AGENCY NAME**

**ACCESS NAME:** RQSTR-ORGNZTN-NAME

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ORGANIZATION NAME

**DATA ELEMENT DEFINITION:**

The name identifying the organization, association, etc. requesting an item of personal property available for transfer, exchange, sale, donation, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Free form.

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**SCREEN NAME: AGENCY NAME (ABANDONED OR DESTROYED PROPERTY)**

**ACCESS NAME:** PROP-ABNDSTRYD-SITE-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE NAME

**DATA ELEMENT DEFINITION:**

The name of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Free form.

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**SCREEN NAME: AGENCY/BUREAU CODE**

**ACCESS NAME:** AGENCY-SITE-CODE

**ENTITY:** FEDERAL AGENCY

**DESCRIPTIVE NAME:** FEDERAL AGENCY SITE CODE

**DATA ELEMENT DEFINITION:**

A code used when reporting property to the General Services Administration via electronic media to identify the source of the data. The first two digits of the code identify to GSA the Federal Agency (80 is NASA) with the

third and fourth digits of the code indicating the next major organizational level (Bureau) in that Federal Agency. In the case of NASA the third and fourth digits identify the NASA centers.

**FORMAT:** Alphanumeric

**LENGTH:** 4.0

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS Center Profile Table-050.

8000 = NASA;

8002 = NARC;

8003 = NFRC;

8004 = NGSC;

8005 = NJPL;

8006 = NJSC;

8007 = NKSC;

8008 = NLRC;

8009 = NLEW;

8010 = NMSC;

8011 = NMAF;

8012 = NSTL;

8014 = NWFC;

8017 = NGTS;

8097 = NREC.

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**SCREEN NAME:** ALLOW IMMEDIATE SUBMISSION

**ACCESS NAME:** RPT-IMMED-SUBMSN-IND

**ENTITY:**

**DESCRIPTIVE NAME:** IMMEDIATE REPORT SUBMISSION INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a report is to be submitted for immediate printing rather than being held until the run of the nightly batch process.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = immediate submission, blank = normal batch run.

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**SCREEN NAME:** APPROPRIATION ACCT NO.

**ACCESS NAME:** PROP-APRPRTN-ACNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY APPROPRIATION ACCOUNT NUMBER

**DATA ELEMENT DEFINITION:**

The appropriation account number for those idle cases where the net proceeds from a property disposition are authorized to be turned over to the reporting agency and not deposited in the U.S. Treasury as miscellaneous receipts. In most cases, proceeds from the sale of personal property shall be deposited into the U.S. Treasury as miscellaneous receipts. The exceptions are:

- 1)- where property sold was originally acquired by funds not appropriated from the general fund of the Treasury, or appropriated therefrom and by law reimbursable from assessments, taxes, or other revenues;
- 2)- where any contract entered into by any executive agency or any subcontract under such contract authorizes the proceeds of any sale of contractor inventory to be credited to the price or cost of the work covered by such contract or subcontract;
- 3)- when acquiring replacement personal property, similar items may be exchanged or sold and executive agencies are authorized to apply the exchange allowance or the proceeds from sale in such cases in total or in partial payment for the replacement property acquired; and
- 4)- Proceeds from the sale of abandoned or other unclaimed property shall be deposited in a special fund by the finding agency for a period of 3 years.

In exceptions 1) and 2) above, proceeds from the sale of such property will be deposited by the selling agency or by contractor or subcontractor to the reimbursable fund or appropriation or paid to the federal agency accountable for the property. Proceeds from the sale of property identified for Exchange/Sale may be applied in whole or part payment for similar items acquired for replacement purposes.

**FORMAT:** Alphanumeric

**LENGTH:** 48

**EDIT CRITERIA**

The specific appropriation account number or the appropriation station deposit symbol may be entered when the Reimbursement Code indicates that any proceeds from an exchange/sale of the property are to be returned to the reporting agency.

**NOTE:** Default appropriation account numbers may be entered for each reimbursement code maintained on the NPDMS reimbursement Code Table-160.

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**SCREEN NAME: APPROPRIATION DATA**

**ACCESS NAME:** PROP-APRPRTN-ACNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY APPROPRIATION ACCOUNT NUMBER

**DATA ELEMENT DEFINITION:**

The appropriation account number for those idle cases where the net proceeds from a property disposition are authorized to be turned over to the reporting agency and not deposited in the U.S. Treasury as miscellaneous receipts. In most cases, proceeds from the sale of personal property shall be deposited into the U.S. Treasury as miscellaneous receipts. The exceptions are:

- 1)- where property sold was originally acquired by funds not appropriated from the general fund of the Treasury, or appropriated therefrom and by law reimbursable from assessments, taxes, or other revenues;
- 2)- where any contract entered into by any executive agency or any subcontract under such contract authorizes the proceeds of any sale of contractor inventory to be credited to the price or cost of the work covered by such contract or subcontract;
- 3)- when acquiring replacement personal property, similar items may be exchanged or sold and executive agencies are authorized to apply the exchange allowance or the proceeds from sale in such cases in total or in partial payment for the replacement property acquired; and
- 4)- Proceeds from the sale of abandoned or other unclaimed property shall be deposited in a special fund by the finding agency for a period of 3 years.

In exceptions 1) and 2) above, proceeds from the sale of such property will be deposited by the selling agency or by contractor or subcontractor to the reimbursable fund or appropriation or paid to the federal agency accountable for the property. Proceeds from the sale of property identified for Exchange/Sale may be applied in whole or part payment for similar items acquired for replacement purposes.

**FORMAT:** Alphanumeric

**LENGTH:** 48

**EDIT CRITERIA**

The specific appropriation account number or the appropriation station deposit symbol may be entered when the Reimbursement Code indicates that any proceeds from an exchange/sale of the property are to be returned to the reporting agency.

**NOTE:** Default appropriation account numbers may be entered for each reimbursement code maintained on the NPDMS reimbursement Code Table-160.

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**SCREEN NAME:** APPROVED BY

**ACCESS NAME:** PROP-TXN-APRVD-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION APPROVED NAME

**DATA ELEMENT DEFINITION:**

The name of the GSA individual who verbally approved the property disposal.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form

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**SCREEN NAME:** APPROVED (TFR DCMT)

**ACCESS NAME:** PROP-TRNSFR-DCMNT-APRVD-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** DATE PROPERTY TRANSFER DOCUMENT APPROVED

**DATA ELEMENT DEFINITION:**

The calendar date the authorized Government official (GSA or NASA) approved the paper transfer documentation needed to accomplish the disposal of personal property. This date is normally found on the appropriate transfer documentation immediately following the signature of the authorized approving Government official.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---



**SCREEN NAME: ARTIFACT**

**ACCESS NAME:** PROP-ARTFCT-IND  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY ARTIFACT INDICATOR

**DATA ELEMENT DEFINITION:**

An indicator which identifies unique objects that document the history of science and technology of aeronautics, astronautics and flight in atmosphere and space.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no, Default is no.

---

**SCREEN NAME: ARTIFACT (COMPONENT SYSTEM)**

**ACCESS NAME:** CMPNT-ARTFCT-IND  
**ENTITY:** COMPONENT SYSTEM  
**DESCRIPTIVE NAME:** COMPONENT SYSTEM ARTIFACT INDICATOR

**DATA ELEMENT DEFINITION:**

Used to indicate that an item of property belonging to a component system is an artifact.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'Y' and 'blank'.

---

**SCREEN NAME: AVERAGE PROCESSING DAY**

**ACCESS NAME:** AGENCY-AVRG-PRCSNG-DAYS-CNT  
**ENTITY:** FEDERAL AGENCY  
**DESCRIPTIVE NAME:** AGENCY AVERAGE PROCESSING DAYS COUNT

**DATA ELEMENT DEFINITION:**

A standard rate established by NASA Headquarters for the number of line items redistributed outside of NASA (Including NASA Contractors and Grantees) divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed  
**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: BEGIN DATE (REPORTS)**

**ACCESS NAME:** RPT-BGN-DATE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT BEGIN DATE

**DATA ELEMENT DEFINITION:**

The calendar date indicating the beginning of a specific reporting cycle.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Internal Date Format.

---

**SCREEN NAME: BID AMOUNTS**

**ACCESS NAME:** PROP-BID-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BID AMOUNT

**DATA ELEMENT DEFINITION:**

The amount of money an individual, or organization/company, is bidding to be considered for award of a specific property lot offered for sale. If awarded the sale and the full PROP-BID-AMT is received in payment for the personal property, the bid amount becomes (is moved to) the PROP-SALE-PRCDS-AMT.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Must be entered, any dollar amount greater than zero.

---

**SCREEN NAME: BID MODIFICATION AMOUNT**

**ACCESS NAME:** PROP-BID-MDFCTN-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BID AMOUNT MODIFICATION

**DATA ELEMENT DEFINITION:**

Contains the modified (correct) bid amount determined by an apparent clerical mistake. Any clerical mistake apparent on the face of a bid may be corrected by the sales contracting officer prior to award if the sales contracting officer has first obtained from the bidder verification of the bid amount actually intended (e.g., a bidder bids \$10 each on 10 units, but shows an extended price of \$1,000.00).

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered, any dollar amount greater than zero.

---

**SCREEN NAME: BIDDER NO**

**ACCESS NAME:** PROP-BIDDER-NMBR; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER NUMBER

**DATA ELEMENT DEFINITION:**

A unique number used to identify a specific individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale. Also used to access the NPDMS Bidder file to extract specific bidder information (e.g., name, address, bid amount, etc.) for reporting and award purposes.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

User entered, free form.

---

**SCREEN NAME: BIDDER NUMBER**

**ACCESS NAME:** PROP-BIDDER-NMBR; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER NUMBER

**DATA ELEMENT DEFINITION:**

A unique number used to identify a specific individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale. Also used to access the NPDMS Bidder file to extract specific bidder information (e.g., name, address, bid amount, etc.) for reporting and award purposes.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

User entered- free form.

---

**SCREEN NAME: BIN ID**

**ACCESS NAME:** PROP-LCTN-BIN-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION BIN IDENTIFICATION

**DATA ELEMENT DEFINITION:**

Identification of the physical storage Bin where an asset is located. The first two characters of this field identifies the primary Bin.

**FORMAT:** Alphanumeric

**LENGTH:** 11

**EDIT CRITERIA**

Supplied by NSMS through the batch interface. Example: BIN-ID = WW-S-RRR-L-BBB-C WHERE: WW= Warehouse-Id S = Stockroom RRR = Row L = Level or Shelf (starting from the floor) BBB = Bin C = Compartment

**NOTE:** The PROP-LCTN-BIN-ID will be stored without the dashes ('-').

---

**SCREEN NAME: BINDING**

**ACCESS NAME:** INST-RPT-BNDNG-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION REPORT BINDING CODE

**DATA ELEMENT DEFINITION:**

This field contains a one character default code that is used to designate how the output for a specific NPDMS report or maintenance job should be bound.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

S = Stapled; U = Unbound; V =Velobound.

---

**SCREEN NAME: BINDING INSTRUCTIONS**

**ACCESS NAME:** RPT-BNDNG-CODE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT BINDING CODE

**DATA ELEMENT DEFINITION:**

This field contains a one character code that is used to designate how the output for a specific NPDMS report or maintenance job should be bound.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

S = Stapled; U = Unbound; V =Velobound.

---

**SCREEN NAME: BLDG (INST CNTCT)**

**ACCESS NAME:** INST-CNTCT-BLDG-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION CONTACT BUILDING ADDRESS

**DATA ELEMENT DEFINITION:**

The default building number where the reporting installation's contact (person) is located. Must be a valid number on NEMS Table 102 for controlled property.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Must match an entry on the NEMS Table 102 for controlled property. Maintained in the NPDMS Center Profile Table-050.

**SCREEN NAME: BLDG (LCTN)**

**ACCESS NAME:** PROP-LCTN-BLDG-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION BUILDING ADDRESS

**DATA ELEMENT DEFINITION:**

The number of the building or other generalized location where the personal property is located. This number must be a valid building number on NEMS Table 102.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

For Controlled Property must be on NEMS Table-102; NOC = not on center. Optional user entry for Non-controlled property.

---

**SCREEN NAME: BLDG (RQSTR)**

**ACCESS NAME:** RQSTR-BLDG-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR BUILDING ADDRESS

**DATA ELEMENT DEFINITION:**

The number of the building or other generalized location where the personal property will be located. If a Controlled T05, then Building must match NEMS Table 102.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

For Controlled property, Building must match NEMS Table 102.

---

**SCREEN NAME: BUILDING**

**ACCESS NAME:** PROP-LCTN-BLDG-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION BUILDING ADDRESS

**DATA ELEMENT DEFINITION:**

The number of the building or other generalized location where the personal property is located. This number must be a valid building number on NEMS Table 102.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

For Controlled Property must be on NEMS Table 102; NOC = not on center. Optional user entry for non-controlled property.

---

**SCREEN NAME:** CAP SENS CODE

**ACCESS NAME:** PROP-CPTL-SNSTVTY-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** CAPITAL PROPERTY SENSITIVITY CODE

**DATA ELEMENT DEFINITION:**

The mechanism for reporting capital equipment items to the financial management organization for entry in the general ledger 1500-series accounts established for equipment. The six capital/sensitive codes provide the distinction among capital, capital-sensitive, noncapital-sensitive, noncapital-nonsensitive controlled, contractor-held, and noncontrolled equipment items for reporting and control purposes.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Maintained in the NEMS Table - 130 valid codes are:

M = Capital Equipment - Nonsensitive

N = Non-capital Equipment - Sensitive

P = Capital equipment - Sensitive

Q = Non-capital Nonsensitive controlled equipment

E = Contractor equipment - Reportable for reutilization

X = Non-controlled Equipment

---

**SCREEN NAME:** **CATEGORY**  
**ACCESS NAME:** PROP-CTGRY-CODE  
**ENTITY:**  
**DESCRIPTIVE NAME:** PROPERTY CATEGORY CODE  
**DATA ELEMENT DEFINITION:**

The 1 character code for the category of the transaction. Valid values are:

S = Stevenson/Wydler

B = SBIR

O = Other

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA:**

Must be equal S, B, or O.

---

**SCREEN NAME:** CC  
**ACCESS NAME:** PROP-CNDTN-CODE-GRP  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CONDITION CODE

**DATA ELEMENT DEFINITION:**

A code that indicates the physical condition and usability of personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

A one position right-justified entry indicates the PROP-DSPSL-CNDTN-CODE along with the valid values being:

1 = Excellent, Property which is in new condition or unused condition and can be used immediately without modifications or repairs.

4 = Usable, Property which shows some wear, but can be used without significant repair.

7 = Repairable, Property which is unusable in its current condition, but can be economically repaired.

X = Salvage, Property which has value in excess of its basic material content, but repair or rehabilitation is impractical and/or uneconomical. Purpose is clearly impractical. Repair for any use would exceed 65% of the original acquisition cost.

S = Scrap, Property which has no value except basic material content.

A two position entry indicates the inclusion of the PROP-SPLY-CNDTN-CODE in the first position. This code is mandatory for all DRMO excess, with the valid values being:

A = Serviceable - issue w/o qualification;

B = Serviceable - with qualification;

C = Serviceable - priority issue;

D = Serviceable - test / modification;

E = Unserviceable - limited restoration;

F = Unserviceable - repairable;  
G = Unserviceable - incomplete;  
H = Unserviceable - condemned;  
S = Unserviceable - scrap.

Must match an entry in the NPDMS Supply Condition Code Table-030 and/or the NPDMS Disposal Condition Code Table-035.

---

**SCREEN NAME: CC (COMPONENT SYSTEM)**

**ACCESS NAME:** CMPNT-CNDTN-CODE-GRP

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM CONDITION CODE

**DATA ELEMENT DEFINITION:**

A code that indicates the overall physical condition and serviceability of a component system idle property.

**NOTE:** This field will be blank if the property is not part of a component system.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

User entered, see PROP-CNDTN-CODE-GRP for **EDIT CRITERIA**.

---

**SCREEN NAME: CENTER CONTACT**

**ACCESS NAME:** INST-CNTCT-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION CONTACT NAME

**DATA ELEMENT DEFINITION:**

The default reporting installation contact (person's name).

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

**SCREEN NAME: CENTER NAME**

**ACCESS NAME:** INST-DFLT-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT NAME



**DATA ELEMENT DEFINITION:**

The reporting installation name (e.g., NASA Goddard Space Flight Center).

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

**SCREEN NAME:** CERTIFIER'S NAME

**ACCESS NAME:** PROP-Y2K-CRTFR-NAME

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY Y2K CERTIFIER'S NAME

**DATA ELEMENT DEFINITION:**

Name of person certifying the Y2K status of the property.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA:**

Free form but must be entered for FSG 65 (Medical).

---

**SCREEN NAME:** CHANGE ANOTHER ITEM (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for changing of another item record associated with a particular property case number.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Y or N.

---

**SCREEN NAME:** CHOICE

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

A one character field used to navigate within the case review process. This field is used on ND4000MA, ND4000MB, ND4000MC and ND4000MD.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Next Item = S, Scr Dates = S, Frz Data = F, Txn Data = T, Exit = . (period).

---

**SCREEN NAME: CHOICE**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

A one character field that allows the user to choose an awardee. This field is used on ND4950MB.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are X or blank.

---

**SCREEN NAME: CITY (ABNDSTRYD)**

**ACCESS NAME:** PROP-ABNDSTRYD-CITY-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: CITY (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-CITY-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where the individual, or organization/company, submitting a competitive bid for consideration to acquire a specific property lot offered for sale is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Free form. If a particular bidder is awarded the sale, this field is moved to the RQSTR-CITY-ADRS on the transaction record.

---

**SCREEN NAME: CITY (DRMO DODAAC)**

**ACCESS NAME:** DRMO-DODAAC-CITY-ADRS

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular DODAAC is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Free form. Maintained in the NPDMS DRMO DODAAC Code Table-010.

---

**SCREEN NAME: CITY (GSA)**

**ACCESS NAME:** GSA-CITY-ADRS

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular GSA office is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS GSA Region Table-005.

---

**SCREEN NAME: CITY (INST)**

**ACCESS NAME:** INST-CITY-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular NASA Installation is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: CITY (INST RPTNG CNTCT)**

**ACCESS NAME:** INST-RPTNG-CNTCT-CITY-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT CITY ADDRESS

**DATA ELEMENT DEFINITION:**

Name of the City where the reporting installation's contact is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-CITY-ADRS). If changed, free form but may not be blank.

---

**SCREEN NAME: CITY (LCTN)**

**ACCESS NAME:** PROP-LCTN-CITY-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular item of property is located, if it is different than INST-CITY-ADRS.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Generated (pulled) from Center Profile Table-050 and modifiable.

---

**SCREEN NAME: CITY (RECIPIENT)**

**ACCESS NAME:** RCPNT-ADRS-CITY-NAME

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular property recipient is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA:**

Free form. Maintained in NPDMS Recipient Table-170.

---

**SCREEN NAME: CITY (RQSTR)**

**ACCESS NAME:** RQSTR-CITY-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR CITY ADDRESS

**DATA ELEMENT DEFINITION:**

The city where a particular property Requestor is located.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: COMP SYSTEM**

**ACCESS NAME:** CMPNT-NAME

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM NAME

**DATA ELEMENT DEFINITION:**

If an idle case is a component system, this field identifies the kind of system (e.g., IBM 370 Computer System ).  
If the idle case is not a component system, then this field will be blank.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: COMPANY NAME**

**ACCESS NAME:** RQSTR-ORGNZTN-NAME

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ORGANIZATION NAME

**DATA ELEMENT DEFINITION:**

The name identifying the organization, association, etc., requesting an item of personal property available for transfer, exchange, sale, donation, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** COMPANY NAME (BIDDER)

**ACCESS NAME:** PROP-BIDDER-CMPNY-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER COMPANY NAME

**DATA ELEMENT DEFINITION:**

Contains the name of an organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Must be entered if PROP-BIDDER-LAST-NAME is 'blank', free form. If a particular bidder is awarded the sale, this field is moved to the RQSTR-QRGNZTN-NAME on the transaction record.

---

**SCREEN NAME:** COMPONENT INFORMATION

**ACCESS NAME:** CMPNT-NAME

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM NAME

**DATA ELEMENT DEFINITION:**

If an idle case is a component system, this field identifies the kind of system (e.g., IBM 370 Computer System ). If the idle case is not a component system, then this field will be blank.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** COMPONENT SYSTEM NAME

**ACCESS NAME:** CMPNT-NAME

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM NAME

**DATA ELEMENT DEFINITION:**

If an idle case is a component system, this field identifies the kind of system (e.g., IBM 370 Computer System ).  
If the idle case is not a component system, then this field will be blank.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** COMPONENT SYSTEM - NAME

**ACCESS NAME:** CMPNT-NAME

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM NAME

**DATA ELEMENT DEFINITION:**

If an idle case is a component system, this field identifies the kind of system (e.g., IBM 370 Computer System ).  
If the idle case is not a component system, then this field will be blank.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** COND

**ACCESS NAME:** PROP-CNDTN-CODE-GRP

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CONDITION CODE

**DATA ELEMENT DEFINITION:**

A code that indicates the physical condition and usability of personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

A one position right-justified entry indicates the PROP-DSPSL-CNDTN-CODE along with the valid values being:

A one position right-justified entry indicates the PROP-DSPSL-CNDTN-CODE along with the valid values being:

1 = Excellent, Property which is in new condition or unused condition and can be used immediately without modifications or repairs.

4 = Usable, Property which shows some wear, but can be used without significant repair.

7 = Repairable, Property which is unusable in its current condition, but can be economically repaired.

X = Salvage, Property which has value in excess of its basic material content, but repair or

rehabilitation is impractical and/or uneconomical. Purpose is clearly impractical. Repair for anyse would exceed 65% of the original acquisition cost.  
S = Scrap, Property which has no value except basic material content.

A two position entry indicates the inclusion of the PROP-SPLY-CNDTN-CODE in the first position. This code is mandatory for all DRMO excess, with the valid values being:

A = serviceable - issue w/o qualification;  
B = serviceable - with qualification;  
C = serviceable - priority issue;  
D = serviceable - test / modification;  
E = unserviceable - limited restoration;  
F = unserviceable - repairable;  
G = unserviceable - incomplete;  
H = unserviceable - condemned;  
S = unserviceable - scrap.

Must match an entry in the NPDMS Supply Condition Code Table-030 and/or the NPDMS Disposal Condition Code Table-035.

---

**SCREEN NAME: COND (COMPONENT SYSTEM)**

**ACCESS NAME:** CMPNT-CNDTN-CODE-GRP

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM CONDITION CODE

**DATA ELEMENT DEFINITION:**

A code that indicates the overall physical condition and serviceability of a component system idle property.

**NOTE:** This field will be blank if the property is not part of a component system.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

User entered, see PROP-CNDTN-CODE-GRP fo**EDIT CRITERIA.**

---

**SCREEN NAME: CONTACT PERSON**

**ACCESS NAME:** PROP-CNTCT-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CONTACT NAME

**DATA ELEMENT DEFINITION:**

The field containing the contact person for the property when it is different than the INST-RPTNG-CNTCT-NAME.

**FORMAT:** Alphanumeric

**LENGTH:** 30



**EDIT CRITERIA**

Generated (pulled) from Center Profile Table and modifiable.

---

**SCREEN NAME: CONTACT PERSON (INST RPTNG CNTCT)**

**ACCESS NAME:** INST-RPTNG-CNTCT-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT NAME

**DATA ELEMENT DEFINITION:**

The most current name of the person to contact at a reporting installation.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-CNTCT-NAME). If changed, free form but may not be blank.

---

**SCREEN NAME: CONTR PROP**

**ACCESS NAME:** CNTRCTR-HELD-PROP-IND

**ENTITY:** CONTRACTOR

**DESCRIPTIVE NAME:** CONTRACTOR HELD PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Used to indicate if the property is government furnished property to a NASA contractor and will be disposed of in accordance with FAR plant clearance regulations as excess contractor inventory property instead of normal FPMR procedures.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'Y' and 'blank'.

---

**SCREEN NAME: CONTR/GRANT NO**

**ACCESS NAME:** INST-CNTRCT-GRANT-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION CONTRACT/GRANT NUMBER

**DATA ELEMENT DEFINITION:**

A unique identifier assigned to each NASA contract or grant pursuant to NASA Procurement Regulations.

**FORMAT:** Alphanumeric

**LENGTH:** 12

**EDIT CRITERIA**

May not be entered if either the CNTRCTR-HELD-PROP-IND or the PROP-GRANT-IND not equal 'Y'. Free Form.

---

**SCREEN NAME: CONTR/GRANTEE NO**

**ACCESS NAME:** INST-CNTRCT-GRANT-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION CONTRACT/GRANT NUMBER

**DATA ELEMENT DEFINITION:**

A unique identifier assigned to each NASA contract or grant pursuant to NASA Procurement Regulations.

**FORMAT:** Alphanumeric

**LENGTH:** 12

**EDIT CRITERIA**

May not be entered if either the CNTRCTR-HELD-PROP-IND or the PROP-GRANT-IND not equal 'Y'. Free Form.

---

**SCREEN NAME: CONTRACT PROP REMOVAL DATE**

**ACCESS NAME:** PROP-CNTRCT-RMVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** CONTRACT PROPERTY REMOVAL DATE

**DATA ELEMENT DEFINITION:**

The contract binding date stated in the terms of sale whereby the purchaser must remove the sold personal property from the government's facilities or be placed in default and face potential loss of their right to acquire the property.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Entered. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME: CONTROLLED INVENTORY ITEM CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRL-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME:** CONVERT ITEM (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the conversion of a different component item associated with a specific property case number to a stand alone single item record.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Y or N.

---

**SCREEN NAME: COUNTRY (LCTN)**

**ACCESS NAME:** PROP-LCTN-CNTRY-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION COUNTRY ADDRESS

**DATA ELEMENT DEFINITION:**

The field containing the country of location for Foreign personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: COUNTRY (RQSTR)**

**ACCESS NAME:** RQSTR-CNTRY-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR COUNTRY ADDRESS

**DATA ELEMENT DEFINITION:**

Is the country where the property requestor is located. This field is necessary for foreign donations.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: CRITERIA 1**

**ACCESS NAME:** RPT-DATA1-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT DATA TEXT 1

**DATA ELEMENT DEFINITION:**

Text header information identifying a data element field used in the selection criteria for a specific center unique report.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form. Stored on the NPDMS Report Table-055.

---

**SCREEN NAME:** CRITERIA 2

**ACCESS NAME:** RPT-DATA2-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT DATA TEXT 2

**DATA ELEMENT DEFINITION:**

Text header information identifying a data element field used in the selection criteria for a specific center unique report.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form. Stored on the NPDMS Report Table-055.

---

**SCREEN NAME:** CRITERIA 3

**ACCESS NAME:** RPT-DATA3-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT DATA TEXT 3

**DATA ELEMENT DEFINITION:**

Text header information identifying a data element field used in the selection criteria for a specific center unique report.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form. Stored on the NPDMS Report Table-055.

---

**SCREEN NAME:** CRITERIA 4

**ACCESS NAME:** RPT-DATA4-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT DATA TEXT 4

**DATA ELEMENT DEFINITION:**

Text header information identifying a data element field used in the selection criteria for a specific center unique report.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form. Stored on the NPDMS Report Table-055.

---

**SCREEN NAME: CRITERIA 5**

**ACCESS NAME:** RPT-DATA5-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT DATA TEXT 5

**DATA ELEMENT DEFINITION:**

Text header information identifying a data element field used in the selection criteria for a specific center unique report.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form. Stored on the NPDMS Report Table-055.

---

**SCREEN NAME: CUR ACQ COST**

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

---

**SCREEN NAME: CUR QTY**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: CURR ACQ COST**

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

---

**SCREEN NAME: CURR QTY**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: CURRENT ACQ COST**

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

---

**SCREEN NAME: CURRENT AVAILABLE QTY**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: CURRENT QTY**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: CUST ACCT NO**

**ACCESS NAME:** CSTDN-ACNT-NMBR; SYS-REC KEY

**ENTITY:** CUSTODIAN

**DESCRIPTIVE NAME:** CUSTODIAN ACCOUNT NUMBER



**DATA ELEMENT DEFINITION:**

Identifies who the idle personal property belongs to when reported to the PDO. An account number pertains to only one custodian, although a custodian may have more than one account.

**FORMAT:** Alphanumeric

**LENGTH:** 5

**EDIT CRITERIA**

If entered, must match NEMS Custodian Account Number Table 078 (for Controlled Property only).

---

**SCREEN NAME: CUST ACCT NO**

**ACCESS NAME:** RQSTR-CSTDN-ACNT -NMBR

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR CUSTODIAN ACCOUNT NUMBER

**DATA ELEMENT DEFINITION:**

Is the custodian account number of the property custodian requesting an item of personal property. For controlled items, this number must be a valid entry on NEMS Table 078.

**FORMAT:** Alphanumeric

**LENGTH:** 5

**EDIT CRITERIA**

Must be on NEMS Table 078 for controlled property when processing a Utilized by Generating NASA Centers disposition transaction.

---

**SCREEN NAME: CUST ACCT NO**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;

INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: DATE BID AWARDED**

**ACCESS NAME:** PROP-BID-AWARD-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** DATE PROPERTY BID AWARDED

**DATA ELEMENT DEFINITION:**

The calendar date a property bidder is awarded the sale of personal property. This is the PROP-SALE-DATE for sealed bids or the PROP-NTFCTN-LTR-SENT-DATE for spot bid or auction sale awards, if the sales contract is not completed the day of the sale.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated same as PROP-SALE-DATE for sealed bids (PROP-SALE-MTHD-ID = '1'). Must be entered if PROP-SALE-MTHD-ID = '2' or '3'. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME: DATE FOUND**

**ACCESS NAME:** UNCLMD-FOUND-DATE

**ENTITY:** ABANDONED OR OTHER UNCLAIMED PROPERTY

**DESCRIPTIVE NAME:** UNCLAIMED PROPERTY FOUND DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which unclaimed property was found.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Must be entered if UNCLMD-IND equals 'Y'. Cannot be later than the current system date. Display format MM/DD/YY or MM/DD/YYYY, stored in Internal Date format.

---

**SCREEN NAME: DATE LASTED UPDATED**

**ACCESS NAME:** SYS-AUDIT-DATE

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM AUDIT DATE

**DATA ELEMENT DEFINITION:**

For audit purposes, the calendar date a case or table record was last updated in the system by a user.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. \*DATX (Internal Date format)

---

**SCREEN NAME: DATE PROP ABANDONED OR DESTROYED**

**ACCESS NAME:** PROP-ABNDSTRYD-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL DATE PROPERTY ABANDONED OR DESTROYED

**DATA ELEMENT DEFINITION:**

The calendar date on which the property was actually abandoned or destroyed.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User Entered. Display format: MM = 1-12, DD = any number 1-31, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: DATE PROP DETERMINED LOST**

**ACCESS NAME:** PROP-DTRMND-LOST-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** DATE PROPERTY DETERMINED TO BE LOST

**DATA ELEMENT DEFINITION:**

The calendar date on which a property item was determined to be lost. Entered on a T04 Transaction.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: DATE SENT TO GSA QUANTITY**

**ACCESS NAME:** PROP-RMVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL PROPERTY REMOVAL DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the property was actually physically removed from the NASA storage facility by the new owner or their agent, including shippers.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = any number 1-31, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: DAYS**

**ACCESS NAME:** INST-DLNQNT-DAYS-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT NUMBER OF FREEZE DELINQUENT DAYS

**DATA ELEMENT DEFINITION:**

The default number of days provided in the center's profile table added to the effective date of a freeze (F00) transaction in order to establish the PROP-FREEZE-DLNQNT-DATE.

**FORMAT:** Numeric

**LENGTH:** 2

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: DAYS DONATION SCREENING**

**ACCESS NAME:** SYS-SRPLS-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF SURPLUS PROPERTY DONATION SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that surplus property undergoes the required donation screening.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the SRPLSPROP-DNTN-BGN-DATE to establish the SRPLSPROP-DNTN-END-DATE.

---

**SCREEN NAME: DAYS INSTALLATION SCREENING**

**ACCESS NAME:** SYS-INST-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF INSTALLATION SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required internal screening for the owning installation.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the current system date to establish the PROP-INST-END-DATE.

---

**SCREEN NAME: DAYS NASA-WIDE SCREENING**

**ACCESS NAME:** SYS-NASA-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF NASA SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required internal NASA screening for all installations.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the current system date to establish the PROP-NASA-END-DATE.

---

**SCREEN NAME: DAYS OTHER FEDERAL SCREENING**

**ACCESS NAME:** SYS-OFA-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF OTHER FEDERAL AGENCY SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required external NASA screening for all other federal agencies.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the PROP-OFA-BGN-DATE to establish the PROP-OFA-END-DATE.

---

**SCREEN NAME: DD-1348-1A**

**ACCESS NAME:** RPT-1348-DCMNT-NMBR

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 1348 DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

A unique aggregate number generated by the NPDMS and placed on each DD-1348-1A that is produced by the system. This field consists of the INST-FEDAAC-CODE, the Julian date (YDDD), and the serial number. The serial number is generated sequentially starting with 0001 using DRMO Serial Number Table - 112.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated like the PROP-CASE-NMBR (Positions 1-6 are the INST-FEDAAC-CODE, positions 7-10 are the current Julian date and positions 11-14 are the serial number).

---

**SCREEN NAME: DEFAULT REIMBURSEMENT CODE**

**ACCESS NAME:** INST-DFLT-REIM-CODE; SYS-REC-KEY

**ENTITY:**

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT REIMBURSEMENT CODE

**DATA ELEMENT DEFINITION:**

The reimbursement code designated by each NASA Center s PDO as the default value for property with regard to eligibility for reimbursement, donation, or sales.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Installation specific. Maintained on the NPDMS Center Profile Table-050 and moved to the PROP-REIM-CODE at the time of initial add. This is an optional field but if entered code must be on the NPDMS Reimbursement Code Table-160.

---

**SCREEN NAME: DEFINITION (CNDTN CODE DFNTN1)**

**ACCESS NAME:** PROP-CNDTN-CODE-DFNTN1-TEXT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CONDITION CODE DEFINITION 1 TEXT

**DATA ELEMENT DEFINITION:**

This field contains the textual definition for either the PROP-DSPSL-CNDTN-CODE or the PROP-SPLY-CNDTN-CODE

**FORMAT:** Alphanumeric

**LENGTH:** 130

**EDIT CRITERIA**

Free form. Maintained in the NPDMS Supply Condition Code Table-030 or Disposal Condition Code Table-035.

---

**SCREEN NAME: DEFINITION (CNDTN CODE DFNTN2)**

**ACCESS NAME:** PROP-CNDTN-CODE-DFNTN2-TEXT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CONDITION CODE DEFINITION 2 TEXT

**DATA ELEMENT DEFINITION:**

This field contains the continuation of the textual definition for either the PROP-DSPSL-CNDTN-CODE or the PROP-SPLY-CNDTN-CODE.

**FORMAT:** Alphanumeric

**LENGTH:** 130

**EDIT CRITERIA**

Free form. Maintained in the NPDMS Supply Condition Code Table-030 or Disposal Condition Code Table-035.

---

**SCREEN NAME: DEFINITION (HAZMAT IND)**

**ACCESS NAME:** PROP-HAZMAT-IND-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY INDICATOR CODE TEXT

**DATA ELEMENT DEFINITION:**

The text definition of a code established in the DLSC Total Item Record (TIR) to indicate to users of the federal

catalog system all known or suspected hazardous items as defined by safety/health, transaction and/or environmental regulations. (RefDoD 4100.39-M, Volume 10, Chapter 4, Table 179).

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form but may not be blank. Maintained on NPDMS Hazardous Material Indicator Code Table-165.

---

**SCREEN NAME: DELINQUENT DATE**

**ACCESS NAME:** PROP-FREEZE-DLNQNT-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** FREEZE PROPERTY TRANSACTION DELINQUENT DATE

**DATA ELEMENT DEFINITION:**

The effective date of a freeze (F00) transaction + the number of days provided in the center's profile table. This date may be shortened or extended by the PDO. This date will be updated when all disposition transactions are processed from a freeze transaction (i.e., the PROP-PRCSNG-PTY-IND was initially set to 1, 2 or 3).

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and user changeable. Default is 14 days. Display format: MM = 1-12; DD=1-31 consistent with the month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: DESC (PRNTR)**

**ACCESS NAME:** SYS-PRNTR-DESC

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM PRINTER LOCATION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Descriptive text for the location of a local printer.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Installation specific. Maintained on NPDMS Table-145.

---

**SCREEN NAME: DESCRIPTION (RPT MAINT NAME)**

**ACCESS NAME:** RPT-MAINT-NAME

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE NAME



**DATA ELEMENT DEFINITION:**

The name associated with a specific NPDMS report or maintenance job. Current values are: Awaiting Pickup

Pending GSA Acknowledgement

Sales Listing

Items reported to GSA Over 180 Days

Foreign Screening Report

Freeze Status Report

NEMS Transaction Interface Report

Property Held by Property Disposal Officer

623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property

623 Annual Report of Utilization/Disposal of Idle NASA Personal Property

NASA Form 811 - Classification of Property as Scrap or Salvage

NASA form 812 - Authorization to Abandon/Destroy Surplus Property

Idle Property Screening List

Daily Transaction Report

Annual Report of Exchange/Sale Transactions

Sales Prep Report

Abstract of Bids

Bidder's Notification of Award

Final Inventory/Reconciliation Report

Post Inventory Report

Performance Measures Report

NSMS Accepted Items Report

NSMS Rejected Items Report

NSMS Matched/Overage/Underage Report

Sales Slip, Sale of Government Personal Property

Foreign Disposal Approval Report

Cases Eligible For Transfer To DRMO Report

NASA Supply Management System Interface

GSA Magnetic Tape Generation

SF-120 Report of Excess Personal Property Generation

SF-120 Withdrawal/Correction Generation

DD-1348-1A DRMO Issue Release/Receipt Document Generation

NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation

Active to History File Processing

ERN and Serial Number Reset

Status Flag Reset

Annual Report of Personal Property provided to Non-Federal Organizations

Equipment Available under the StevensonWydler Act for Region

Status Report for Cases Undergoing other Federal Agency Screening

Status Report for Cases Undergoing Surplus Property Donation

Equipment Available for Federal Agencies - By Region

IFM Interface File

Archive History Files

Final Dispositions for each FSC Within a Date Range

**FORMAT:** Alphanumeric

**LENGTH:** 65

**EDIT CRITERIA**

Generated.

**SCREEN NAME: DESTINATION**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: DISP COST**

**ACCESS NAME:** PROP-DSPSTN-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITION ACQUISITION COST AMOUNT

**DATA ELEMENT DEFINITION:**

The dollar amount of items requested for reutilization, transfer, survey, or scrap on a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction. Derived by multiplying the PROP-ADJSTD-ACQSTN-COST-AMT by the PROP-DSPSTN-QTY.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**  
Calculated.

---

**SCREEN NAME: DISP QTY**

**ACCESS NAME:** PROP-DSPSTN-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITION QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, that does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME: DISPOSAL AUTHORITY CODE**

**ACCESS NAME:** DRMO-DSPSL-ATHRTY-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DISPOSAL AUTHORITY CODE

**DATA ELEMENT DEFINITION:**

Indicates that property item(s) being transferred to a DRMO are authorized to be transferred to disposal because of instructions of the IMM/ICP relayed through the MRP or other proper authority.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Maintained in the NPDMS Disposal Authority Code Table - 090. Default is 'N'.

M = Items are IMM/ICP stocks and are being transferred to disposal by authority of the responsible IMM;  
N = Items are not reportable by virtue of an exclusion to the MRP or other specific criteria such as extended dollar value or condition limitations on excess reporting and are duly authorized to be transferred to disposal;

R = Items have been reported to the IMM/ICP under MILSTRIP MRP procedures and are considered excess to that IMM/ICPs authorized retention levels. This disposal action is under S/A retention levels and instructions.

---

**SCREEN NAME: DISPOSAL CC**

**ACCESS NAME:** PROP-DSPSL-CNDTN-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSAL CONDITION CODE, RECORD KEY

**DATA ELEMENT DEFINITION:**

The right-most position of the PROP-CNDTN-CODE entered to indicate the physical condition and usability of an personal property. Also used with SYS-TBL-ID to access the NPDMS Table File.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

See PROP-CNDTN-CODE. Must match an entry in the NPDMS Disposal Condition Code Table-035.

---

**SCREEN NAME: DISPOSAL CONDITION CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;

PROP-FSC-CODE for the Federal Supply Classification Code Table-020;

PROP-UOM-CODE for the Unit of Measure Table-025;

PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;

PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;

INST-FEDAAC-CODE for the Performance Measures Table-040;

PROP-DML-CODE for the Demilitarization Code Table-045;

INST-NMBR for the Center Profile Table-050;

INST-NMBR for Property Location Table-051;

INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;

NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;

NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;

PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;

DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;

PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;

PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: DISPOSAL REASON**

**ACCESS NAME:** PROP-DSPSL-RSN-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY DISPOSAL REASON TEXT

**DATA ELEMENT DEFINITION:**

The Disposal Reason (in text form) as to why a property item was accessed as scrap/salvage or abandonment/destruction.

**FORMAT:** Alphanumeric

**LENGTH:** 72 (1:10)

**EDIT CRITERIA**

Supplied by NSMS (TXN-DSPSL-CMNTS, A72/1:10) during batch add otherwise, user entered free form with no edit check. Stored on the NPDMS Text Descriptions file in a MU field with up to 10 occurrences.

---

**SCREEN NAME: DISPOSITION DATE**

**ACCESS NAME:** PROP-DSPSTN-TXN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITION TRANSACTION DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which the final disposition or disposition reversal transaction was entered.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Displayed in format MM = 1-12; DD = 1-31 consistent with month; YY or YYYY = current year.  
Stored in Internal Date format.

---

**SCREEN NAME: DISPOSITION QTY**

**ACCESS NAME:** PROP-DSPSTN-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITON QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, that does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME: DISTRIBUTION (CENTER)**

**ACCESS NAME:** INST-RPT-RQSTR-NAME

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** INSTALLATION REPORT REQUESTOR NAME

**DATA ELEMENT DEFINITION:**

This field will contain the default name of an individual or entity who requested a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Installation specific. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: DISTRIBUTION (REPORT)**

**ACCESS NAME:** RPT-RQSTR-NAME

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT REQUESTOR NAME

**DATA ELEMENT DEFINITION:**

This field will contain the name of the individual or entity who requested a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Installation specific. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** DML CODE

**ACCESS NAME:** PROP-DML-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DEMILITARIZATION CODE

**DATA ELEMENT DEFINITION:**

A code used to identify the demilitarization process needed for the disposal of idle NASA personal property. Also used with SYS-TBL-ID to access the NPDMS Table File.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Source DoD Manual 4160.21-M-1, Appendix 3. Maintained on NPDMS Table-045. Valid codes are:

A. Non-MLI -- Demilitarization not required.

B. MLI--Demilitarization required.

C. MLI-- Remove, and/or demilitarize installed key point(s), as prescribed DoD Manual 4160.21-M-1, or lethal parts, components and accessories.

D. MLI-- Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, neutralizing, etc. (as an alternative, burial or deep water dumping may be used when authorized).

E. MLI--Demilitarize by burning, shredding, or pulping.

F. MLI--Demilitarization instructions to be furnished by the Item/Technical Manager.

G. MLI--Demilitarization required--item to be demilitarized prior to physical transfer to the DPDO. This code is normally limited to ammunition, explosives, and other dangerous articles.

H. MLI--Remove and/or demilitarize installed key point (s), as prescribed DoD Manual 4160.21-M-1, or lethal parts, components and accessories overseas only. Demilitarization not required in the U.S., Puerto Rico, American Samoa, Guam, The Trust Territory of the Pacific Islands, and The Virgin Islands.

J. MLI--Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, neutralizing, etc., overseas only. (as an alternative, burial or deep water dumping may be used when authorized.) Demilitarization not required in the U.S., Puerto Rico, American Samoa, Guam, The Trust Territory of the Pacific Islands, and The Virgin Islands.

K. MLI--Demilitarize by burning, shredding, or pulping overseas only. Demilitarization not required in the U.S., Puerto Rico, American Samoa, Guam, The Trust Territory of the Pacific Islands, and The Virgin Islands.

L. MLI--Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, neutralizing, etc. (As an alternative, burial or deep water dumping may be used when authorized.) This code will be applied only to items identified as being a component key point on a major end item.

M. MLI--Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, neutralizing, etc., overseas only. (as an alternative, burial or deep water dumping may be used when authorized.) This code will be applied only to items identified as being a component key point on a major end item. Demilitarization not required in the U.S., Puerto Rico, American Samoa, Guam, The Trust Territory of the Pacific Islands, and The Virgin Islands.

N. MLI or non-MLI with sensitive applications--Demilitarize by removing and destroying all name plates, label plates, meter face plates, tags, stickers, documents or markings which relate the item to a weapons system or sensitive end item application. Demilitarization will be performed by the generating activity prior to physical transfer of the item to the disposal activity.

**NOTE:** This code will not be used for Army and Air Force managed items.

**NOTE:** When reporting to GSA and a DML Code is entered the demilitarization codes apply only to items identified with 5 of the codes. These 5 codes are: C, D, E, F, L (source 41 CFR 101-43-4801 (7-1-91 Edition)).

**SCREEN NAME: DML CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;



INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135; RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: DML CODE (COMPONENT SYSTEM)**

**ACCESS NAME:** CMPNT-DML-CODE

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM DEMILITARIZATION CODE

**DATA ELEMENT DEFINITION:**

This field contains the highest Demilitarization Code entered for all components.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**  
System.

---

**SCREEN NAME: DML DEFINITION (DML CODE DFNTN1)**

**ACCESS NAME:** PROP-DML-CODE1-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DEMILITARIZATION CODE 1 DESCRIPTION

**DATA ELEMENT DEFINITION:**

The description associated with the PROP-DML-CODE entry.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Maintained in the NPDMS Demilitarization Code Table-045.

---

**SCREEN NAME: DML DEFINITION (DML CODE DFNTN2)**

**ACCESS NAME:** PROP-DML-CODE2-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DEMILITARIZATION CODE 2 DESCRIPTION

**DATA ELEMENT DEFINITION:**

A continuation field for the description associated with the PROP-DML-CODE entry.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Maintained in the NPDMS Demilitarization Code Table-045.

---

**SCREEN NAME: DML PRIORITY**

**ACCESS NAME:** PROP-DML-RANK

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DEMILITARIZATION CODE RANK

**DATA ELEMENT DEFINITION:**

Numerical description ranking the priority of demilitarization codes established for the disposal of Idle NASA personal property. The lower the numerical ranking of a DML Code, the greater the priority.

**FORMAT:** Packed

**LENGTH:** 2.0

**EDIT CRITERIA**

Must be a unique whole number greater than zero. Maintained on NPDMS Demilitarization Code Table-045. See PROP-DML-CODE.

RANK DML CODE

1	G
2	M (foreign)
3	L
4	J (foreign)
5	D
6	H (foreign)
7	C
8	K (Foreign)
9	E
10	N

RANK DML CODE (Continued)

11	B
12	F
1	A

---

**SCREEN NAME: DOC NO**

**ACCESS NAME:** PROP-RQST-DCMNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY REQUEST DOCUMENT NUMBER  
**DATA ELEMENT DEFINITION:**  
The number assigned by the requesting organization that uniquely identifies that request document.  
**FORMAT:** Alphanumeric  
**LENGTH:** 14  
**EDIT CRITERIA**  
Free Form.

---

**SCREEN NAME:** DOCUMENT IDENTIFIER CODE  
**ACCESS NAME:** RPT-1348-DCMNT-ID  
**ENTITY:** REPORT  
**DESCRIPTIVE NAME:** REPORT 1348 DOCUMENT IDENTIFIER  
**DATA ELEMENT DEFINITION:**  
The DD-1348-1A field which provides a means for identifying a document as to the system to which it pertains and further identifies such document as to its intended purpose and usage.  
**FORMAT:** Alphanumeric  
**LENGTH:** 3  
**EDIT CRITERIA**  
Default is 'TID'.

---

**SCREEN NAME:** DODAAC  
**ACCESS NAME:** DRMO-DODAAC-CODE; SYS-REC-KEY  
**ENTITY:** DRMO  
**DESCRIPTIVE NAME:** DRMO DEPARTMENT OF DEFENSE AREA ACTIVITY CODE  
**DATA ELEMENT DEFINITION:**  
The Department of Defense Area Activity Code which uniquely identifies the various Defense Reutilization and Marketing Service Activities.  
**FORMAT:** Alphanumeric  
**LENGTH:** 6  
**EDIT CRITERIA**  
Maintained in the NPDMS DRMO DODAAC Code Table - 010.

---

**SCREEN NAME:** DONATION BEGIN DT  
**ACCESS NAME:** SRPLSPROP-DNTN-BGN-DATE  
**ENTITY:** SURPLUS PROPERTY  
**DESCRIPTIVE NAME:** SURPLUS PROPERTY DONATION SCREENING BEGIN DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which surplus personal property begins the required 21 day donation screening period.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display Format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Set to equal the PROP-OFA-END-DATE plus 1 day at the time of initial add into NPDMS.

---

**SCREEN NAME: DONATION END DT**

**ACCESS NAME:** SRPLSPROP-DNTN-END-DATE

**ENTITY:** SURPLUS PROPERTY

**DESCRIPTIVE NAME:** SURPLUS PROPERTY DONATION SCREENING END DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which surplus personal property completes the required 21 day donation screening period.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for all other property.

If changed, cannot be earlier than the PROP-OFA-BGN-DATE.

---

**SCREEN NAME: DONATION SCREENING BEGIN DATES**

**ACCESS NAME:** SRPLSPROP-DNTN-BGN-DATE

**ENTITY:** SURPLUS PROPERTY

**DESCRIPTIVE NAME:** SURPLUS PROPERTY DONATION SCREENING BEGIN DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which surplus personal property begins the required 21 day donation screening period.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display Format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Set to equal the PROP-OFA-END-DATE plus 1 day at the time of initial add into NPDMS.

---

**SCREEN NAME: DONATION SCREENING END DATES**

**ACCESS NAME:** SRPLSPROP-DNTN-END-DATE

**ENTITY:** SURPLUS PROPERTY

**DESCRIPTIVE NAME:** SURPLUS PROPERTY DONATION SCREENING END DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which surplus personal property completes the required 21 day donation screening period.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the SRPLSPROP-DNTN-BGN-DATE plus the default number of Surplus screening days for all other property.

If changed, cannot be earlier than the PROP-OFA-BGN-DATE.

---

**SCREEN NAME: DONEE AGENCY**

**ACCESS NAME:** RQSTR-ORGNZTN-NAME

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ORGANIZATION NAME

**DATA ELEMENT DEFINITION:**

The name identifying the organization, association, etc. requesting an item of personal property available for transfer, exchange, sale, donation, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: DRMO**

**ACCESS NAME:** DRMO-RPT-IND

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO REPORT INDICATOR

**DATA ELEMENT DEFINITION:**

When this indicator is set to 'Y' on the Case Record, the case can be transferred to the DRMO when NASA Screening has completed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: DRMO DISPOSAL AUTHORITY CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection

Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 IINST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: DRMO DODAAC**

**ACCESS NAME:** DRMO-DODAAC-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DEPARTMENT OF DEFENSE AREA ACTIVITY CODE

**DATA ELEMENT DEFINITION:**

The Department of Defense Area Activity Code which uniquely identifies the various Defense Reutilization and Marketing Service Activities.

**FORMAT:** Alphanumeric

**LENGTH:** 6

**EDIT CRITERIA**

Maintained in the NPDMS DRMO DODAAC Code Table-010.

---

**SCREEN NAME: DRMO DODAAC**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
IINST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME:** DRMO DODAAC CONTACT NAME

**ACCESS NAME:** DRMO-DODAAC-CNTCT-NAME



**ENTITY:** DRMO  
**DESCRIPTIVE NAME:** DRMO DODAAC CONTACT NAME  
**DATA ELEMENT DEFINITION:**  
The field containing the contact person's name at a particular DRMO DODAAC.  
**FORMAT:** Alphanumeric  
**LENGTH:** 30  
**EDIT CRITERIA**  
User entered. Free form however must be entered. Maintained on the DRMO DODAAC Table-010

---

**SCREEN NAME:** DRMO DODAAC (INST)  
**ACCESS NAME:** INST-DRMO-DODAAC-CODE  
**ENTITY:** NASA INSTALLATION  
**DESCRIPTIVE NAME:** INSTALLATION DRMO DODAAC CODE  
**DATA ELEMENT DEFINITION:**  
A six digit code used to identify the primary Department of Defense Reutilization and Marketing Office (DRMO) used by a specific NASA Installation Property Disposal Officer (PDO) to report and transfer NASA personal property to for further disposal processing. The DRMO chosen by the NASA installation PDO in this data field will become the default DRMO maintained in the NPDMS center profile record for use whenever doing an add transaction to NPDMS.  
**FORMAT:** Alphanumeric  
**LENGTH:** 6  
**EDIT CRITERIA**  
Installation specific, but must be on the NPDMS DODAAC Code Table-010. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** DRMO DODAAC NAME  
**ACCESS NAME:** DRMO-DODAAC-NAME  
**ENTITY:** DRMO  
**DESCRIPTIVE NAME:** DRMO DODAAC NAME  
**DATA ELEMENT DEFINITION:**  
The name of the DODAAC.  
**FORMAT:** Alphanumeric  
**LENGTH:** 40  
**EDIT CRITERIA**  
Free form.

---

**SCREEN NAME: DRMO DODAAC PHONE**

**ACCESS NAME:** DRMO-DODAAC-PHN-NMBR

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, associated with a specific DODAAC.

**FORMAT:** Alphanumeric

**LENGTH:** 10.0

**EDIT CRITERIA**

Free form. If entered, Area Code must be included.

---

**SCREEN NAME: DRMO DODAAC RIC**

**ACCESS NAME:** DRMO-DODAAC-RIC-CODE

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC ROUTING IDENTIFIER CODE

**DATA ELEMENT DEFINITION:**

This field contains SOS codes, inter-system routing codes, intra-system routing codes, and consignor (shipper) codes on NPDMS Table 010.

**FORMAT:** Alphanumeric

**LENGTH:** 3

**EDIT CRITERIA**

Maintained in the NPDMS DRMO DODAAC Code Table-010. All 3 characters must be filled and the first character must begin with 'S'.

---

**SCREEN NAME: DRMO DT**

**ACCESS NAME:** RPT-1348-GNRTN-DATE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 1348 GENERATION DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which the DD-1348-1A was generated by NPDMS.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM = any number 1-12; DD = any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: DRMO RECEIVING (ADDITIONAL DATA CODE)**

**ACCESS NAME:** DRMO-RCVNG-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO RECEIVING CODE

**DATA ELEMENT DEFINITION:**

Additional DRMO receiving information code to appear on DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 3

**EDIT CRITERIA**

Maintained in the NPDMS DRMO Additional Data Codes Table-095.

---

**SCREEN NAME: DRMO UNIT PACKAGE QUANTITY**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO PROPERTY UNIT PACKAGE QUANTITY

**DATA ELEMENT DEFINITION:**

The number of units of issue in a package. Entered on the DD form 1348-1A if required by the shipper.

**FORMAT:** Numeric

**LENGTH:** 3.0

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: DT SHIPPD**

**ACCESS NAME:** PROP-SHPMNT-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY SHIPMENT DATE

**DATA ELEMENT DEFINITION:**

The calendar date that an idle personal property item was shipped.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: ECN**

**ACCESS NAME:** NEMS-ECN-NMBR

**ENTITY:** NEMS

**DESCRIPTIVE NAME:** NEMS EQUIPMENT CONTROL NUMBER

**DATA ELEMENT DEFINITION:**

A unique bar-coded identification number affixed to each item of NASA-held, controlled equipment. May be referred to as 'Tag Number' or 'ECN'.

**FORMAT:** Alphanumeric

**LENGTH:** 7

**EDIT CRITERIA**

Position 1, any alphanumeric character, no space; positions 2-6 any valid number.

---

**SCREEN NAME:** EFFECTIVE DATE

**ACCESS NAME:** RPT-EFFCTV-DATE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT EFFECTIVE DATE

**DATA ELEMENT DEFINITION:**

This element is used to trigger the execution of standard and on-request NPDMS reports and maintenance jobs. If this Julian date is equal to or less than the current date, the program contained in the Report Record will be executed. If the program is for a standard report or maintenance job, this date will be incremented by the RPT-FREQ and the Report Record will be updated when the programs successfully completes.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Display Format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME:** END DATE (IND)

**ACCESS NAME:** RPT-END-DATE-IND

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT END DATE INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a report ending date is a required entry for a specific NPDMS report.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

O = required for on-request reports, R = required on a regularly scheduled report. B = required for both on-request and regularly scheduled reports, and a blank space = not required.

---

**SCREEN NAME: END DT (NASA-WIDE SCREENING)**

**ACCESS NAME:** PROP-NASA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals 'Y', default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for all other property.

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: ENDING DATE (REPORTS)**

**ACCESS NAME:** RPT-END-DATE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT END DATE

**DATA ELEMENT DEFINITION:**

The calendar date indicating the ending of a specific reporting cycle.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. For reports 008, 009, and 010 when they have a RPT-FREQ of 4 (monthly) or 7 (annually), the RPT-END-DATE is updated the same as the next RPT-EFFCTV-DATE.

---

**SCREEN NAME: ERN**

**ACCESS NAME:** PROP-ERN-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION ENTRY REFERENCE NUMBER

**DATA ELEMENT DEFINITION:**

A unique control number generated by NPDMS for each transaction input to NPDMS. The PROP-ERN-NMBR consists of the subinstallation number; the Julian date (YDDD); and a sequence number assigned each transaction processed during the day, starting each day with 0001.

**FORMAT:** Alphanumeric

**LENGTH:** 10.0

**EDIT CRITERIA**

Generated by the NPDMS for NPDMS transactions. The current available sequence number is contained in the ERN Serial Number Record maintained in the NPDMS Table-110.

---

**SCREEN NAME: EXC/SALE**

**ACCESS NAME:** EXCHNGSL-IND

**ENTITY:** EXCHANGE/SALE PROPERTY

**DESCRIPTIVE NAME:** EXCHANGE/SALE PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Identifies personal property not excess to the needs of the owning agency but eligible for replacement, which is exchanged or sold under the provisions of FPMR 101-46 in order to apply the exchange allowance or proceeds of sale, in whole or part payment, for replacement with a similar (like) item. Exchange/Sale property is not available for donation.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no, but if yes, must match FSC EXCHNGSL-FSC-ALWD-IND in the NPDMS FSC Code Table-020 and PROP-APRPRTN-ACNT-NMBR may be entered. Default is no.

---

**SCREEN NAME: EXP DATE (EXPRTN)**

**ACCESS NAME:** PROP-SHELF-LIFE-EXPRTN-DATE

**ENTITY:** PROPERTY

**DESCRIPTIVE NAME:** SHELF LIFE PROPERTY EXPIRATION DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which items designated as Supply and Materials Inventory Idle Property are no longer usable for their primary function.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated from NSMS and modifiable. Display format: MM = 1-12; DD = 1-31 consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: EXP DATE (EXPTNSN)**

**ACCESS NAME:** PROP-SHELF-LIFE-EXTNSN-DATE

**ENTITY:** PROPERTY

**DESCRIPTIVE NAME:** SHELF LIFE PROPERTY EXTENSION DATE

**DATA ELEMENT DEFINITION:**

The date through which items designated as Supply and Materials Inventory Idle Property are extended as useful for their primary purpose.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated from NSMS and modifiable. Display format: MM = 1-12; DD = 1-31 consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: EXPLANATION (ADP CTGRY)**

**ACCESS NAME:** PROP-ADP-CTGRY-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADPE PROPERTY CATEGORY DESCRIPTION

**DATA ELEMENT DEFINITION:**

A description of the category Identification Codes used for Automated Data Processing Equipment.

**FORMAT:** Alphanumeric

**LENGTH:** 120

**EDIT CRITERIA**

Extracted from NPDMS Table 075. See PROP-ADP-CTGRY-ID

---

**SCREEN NAME: EXPLANATION (DRMO CNTRLD INV)**

**ACCESS NAME:** DRMO-CNTRLD-INV-DESC

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO CONTROLLED INVENTORY ITEM CODE DESCRIPTION

**DATA ELEMENT DEFINITION:**

This field contains the description of the DRMO Controlled Inventory Item Code indicating the security classification and/or security risk or pilferage controls for the storage and transportation of property.

**FORMAT:** Alphanumeric

**LENGTH:** 78

**EDIT CRITERIA**

Extracted from the NPDMS Controlled Inventory Item Code Table-070. See DRMO-CNTRLD-INV-CODE.

---

**SCREEN NAME: EXPLANATION (DRMO DSPSL)**

**ACCESS NAME:** DRMO-DSPSL-ATHRTY-DESC

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DISPOSAL AUTHORITY CODE DESCRIPTION

**DATA ELEMENT DEFINITION:**

The description associated with the DRMO-Disposal-Authority-Code entry.

**FORMAT:** Alphanumeric

**LENGTH:** 250

**EDIT CRITERIA**

Extracted from the NPDMS Disposal Authority Code Table-090. See DRMO-DSPSL-ATHRTY-CODE.

---

**SCREEN NAME: EXPLANATION (DRMO RECEIVING)**

**ACCESS NAME:** DRMO-RCVNG-TEXT

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO RECEIVING INFORMATION TEXT

**DATA ELEMENT DEFINITION:**

This field is for an textual explanation of the additional DRMO receiving information code on the DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 200

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: EXPLANATION (DRMO SHIPPING)**

**ACCESS NAME:** DRMO-SHPNG-TEXT

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO SHIPPING EXPLANATION TEXT

**DATA ELEMENT DEFINITION:**

Textual explanation of additional DRMO shipping information on the DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 150

**EDIT CRITERIA**

Free form.



---

**SCREEN NAME: EXPLANATION (HAZMAT)**

**ACCESS NAME:** PROP-HAZMAT-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY DESCRIPTION

**DATA ELEMENT DEFINITION:**

This field is for a description of the Hazardous Materials Code identifying explosives and other dangerous articles which require special attention in shipment.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Extracted from the NPDMS Hazardous Materials Code Table-065.

---

**SCREEN NAME: EXT DATE (EXPTNSN)**

**ACCESS NAME:** PROP-SHELF-LIFE-EXTNSN-DATE

**ENTITY:** PROPERTY

**DESCRIPTIVE NAME:** SHELF LIFE PROPERTY EXTENSION DATE

**DATA ELEMENT DEFINITION:**

The date through which items designated as Supply and Materials Inventory Idle Property are extended as useful for their primary purpose.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated from NSMS and modifiable. Display format: MM = 1-12; DD = 1-31 consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: EXTERNAL (AGNCY EXTRNL)**

**ACCESS NAME:** AGNCY-EXTRNL-DSTRBTN-RATE

**ENTITY:** FEDERAL AGENCY

**DESCRIPTIVE NAME:** EXTERNAL AGENCY DISTRIBUTION RATE

**DATA ELEMENT DEFINITION:**

A standard rate established by NASA Headquarters for the number of line items redistributed outside of NASA (Including NASA Contractors and Grantees) divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed

**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: EXTERNAL (INST EXTRNL)**

**ACCESS NAME:** INST-EXTRNL-DSTRBTN-RATE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION EXTERNAL DISTRIBUTION RATE

**DATA ELEMENT DEFINITION:**

A rate (established by NASA Headquarters) for the number of line items redistributed outside of NASA (Excluding NASA Contractors and Grantees) by a particular Installation divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed

**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: FAIR MKT**

**ACCESS NAME:** PROP-FMV-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** FAIR MARKET VALUE AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The amount of money to be reimbursed to the reporting agency. This is the best estimate of the gross proceeds that would be recovered if reimbursable property were to be sold by competitive bid.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered dollar amount.

---

**SCREEN NAME: FAX (INST)**

**ACCESS NAME:** INST-FAX-NMBR

**ENTITY:**

**DESCRIPTIVE NAME:** REPORTING INSTALLATION FAX TELEPHONE NUMBER

**DATA ELEMENT DEFINITION:**

The FAX telephone number of the individual to contact at a reporting installation.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Default maintained on the NPDMS Center Profile Table-050 and displayed at the time of initial add. Modifiable but may not be blank.

---

**SCREEN NAME:** FAX (LCTN)

**ACCESS NAME:** PROP-LCTN-FAX-NMBR

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY LOCATION FAX PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The FAX telephone number of the individual to contact where a particular item of property is located.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Default maintained on Center Profile Table-050 and displayed at the time of initial add. Modifiable but may not be blank.

---

**SCREEN NAME:** FEDSTRIP AAC

**ACCESS NAME:** INST-FEDAAC-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION FEDERAL ACTIVITY ADDRESS CODE

**DATA ELEMENT DEFINITION:**

A six digit code assigned by the General Services Administration (GSA) to uniquely identify Federal organizations authorized to receive Federal sources of supply and support services, including GSA disposal support services.

**FORMAT:** Alphanumeric

**LENGTH:** 6.0

**EDIT CRITERIA**

Must be one of the following contained on the Center Profile Table-050.

809101 = AMES (M);

809103 = AMES (D);

803226 = GSFC;

807402 = JSC;

804235 = KSC;

803301 = LaRC;

805501 = LeRC;

804101 = MSFC;

804412 = NSTL (STENNIS- SSC);

807504 = WSTF.

---

**SCREEN NAME:** FEDSTRIP AAC

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLN-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

**SCREEN NAME: FIRST NAME (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-FIRST-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER FIRST NAME

**DATA ELEMENT DEFINITION:**

Contains the first name of the individual, or the first name of the contact representing an organization/company, submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Must be entered if the PROP-BIDDER-CMPNY-NAME is 'blank', free form. If a particular bidder is awarded the sale, this field is compressed into the RQSTR-NAME on the transaction record.

---

**SCREEN NAME: FIXED SHELF LIFE CODE**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** FIXED SHELF LIFE CODE OF PROPERTY

**DATA ELEMENT DEFINITION:**

An individual item of supply which is determined, through an evaluation of technical test data and/or actual experience, to be an item with a definite non-extendible period of shelf-life.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

0 = Non-deteriorative item;

A = 1 month;

B = 2 months;

C = 3 months;

D = 4 months;

E = 5 months;

F = 6 months;

G = 9 months;

H = 12 months;

J = 15 months;

K = 18 months;

L = 21 months;

M = 24 months;

N = 27 months;

P = 30 months;

Q = 36 months;

R = 48 months;

S = 60 months;

X = items with shelf-life period greater than 60 months.

---

**SCREEN NAME: FOREIGN PROP**

**ACCESS NAME:** PROP-FRGN-IND  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** FOREIGN PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Identifies foreign property as personal property located outside the States of the Union, the District of Columbia, the Commonwealth of Puerto Rico, American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, the Trust Territory of the Pacific Islands, and the Virgin Islands.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

Value 'Y'= Yes, 'blank' = No

---

**SCREEN NAME: FOREIGN PROP IND**

**ACCESS NAME:** PROP-FRGN-IND  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** FOREIGN PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Identifies foreign property as personal property located outside the States of the Union, the District of Columbia, the Commonwealth of Puerto Rico, American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, the Trust Territory of the Pacific Islands, and the Virgin Islands.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

Value 'Y'= Yes, 'blank' = No

---

**SCREEN NAME: FREEZE DATE**

**ACCESS NAME:** PROP-FREEZE-DATE  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY FREEZE TRANSACTION DATE

**DATA ELEMENT DEFINITION:**

The effective calendar date of a freeze (F00) transaction. This date will be on all disposition transactions processed from a freeze transaction (i.e., the PROP-PRCSNG-PRTY-IND was initially set to 1, 2, or 3).

**FORMAT:** D  
**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM = 1-12; DD = 1-31 consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: FREEZE TYPE**

**ACCESS NAME:** RQSTR-AGENCY-ID  
**ENTITY:** REQUESTOR  
**DESCRIPTIVE NAME:** REQUESTOR AGENCY IDENTIFIER

**DATA ELEMENT DEFINITION:**

The type of agency requesting property available for transfer, exchange, sale, donation, etc.:

N = NASA activity (including contractors and grantees);

E = Vendor;

F = Other Federal Agency (including contractors and grantees);

D = Donation;

S = Sold.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User-entered, valid codes are 'N', 'E', 'F', 'D', or 'S'.

---

**SCREEN NAME: FREQUENCY**

**ACCESS NAME:** RPT-FREQ  
**ENTITY:** REPORT  
**DESCRIPTIVE NAME:** REPORT FREQUENCY

**DATA ELEMENT DEFINITION:**

The frequency that a standard NPDMS report or maintenance job is to be run.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

0 = On Request;

1 = Daily;

2 = Weekly;

3 = Biweekly (14 Days);

4 = Monthly;

5 = Quarterly;

6 = Semiannually;

7 = Annually.

---

**SCREEN NAME: FROZEN**

**ACCESS NAME:** PROP-DSPSTN-QTY  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY DISPOSITION QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, that does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME:** FSC CODE

**ACCESS NAME:** PROP-FSC-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY FSC CODE

**DATA ELEMENT DEFINITION:**

The Federal Supply Classification Code portion of the PROP-NSN-NMBR. Also used with SYS-TBL-ID to access the NPDMS Table File.

**FORMAT:** Alphanumeric

**LENGTH:** 4.0

**EDIT CRITERIA**

Positions 1-2 federal supply group, which classifies similar items into groups; 3-4 federal supply class, which classifies similar items within groups into classes. Maintained in the NPDMS FSC Code Table-020.

---

**SCREEN NAME:** FSC CODE

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;

PROP-FSC-CODE for the Federal Supply Classification Code Table-020;

PROP-UOM-CODE for the Unit of Measure Table-025;

PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;

PROP-DPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;

INST-FEDAAC-CODE for the Performance Measures Table-040;

PROP-DML-CODE for the Demilitarization Code Table-045;

INST-NMBR for the Center Profile Table-050;

INST-NMBR for Property Location Table-051;

INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;

NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;

NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;

PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;



DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: FSC CODE (COMPONENT SYSTEM)**

**ACCESS NAME:** CMPNT-FSC-CODE

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM FSC CODE

**DATA ELEMENT DEFINITION:**

The Federal Supply Classification (FSC) Code of a component system. This field consists of the federal supply group, which classifies similar items into groups; and the federal supply class, which classifies similar items within groups. Since reportability for a component system is determined at the case, not item level, this field is necessary.

**FORMAT:** Alphanumeric

**LENGTH:** 4.0

**EDIT CRITERIA**

User entered. Positions 1-2 federal supply group, which classifies similar items into groups; 3-4 federal supply class, which classifies similar items within groups into sub-classes. Must be in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: FSC EXCHANGE/SALE ALLOWED**

**ACCESS NAME:** EXCHNGSL-FSC-ALWD-IND

**ENTITY:** EXCHANGE/SALE PROPERTY

**DESCRIPTIVE NAME:** EXCHANGE/SALE PROPERTY FSC ALLOWED INDICATOR

**DATA ELEMENT DEFINITION:**

The field indicating whether a specific PROP-FSC-GROUP-CODE is or is not allowed in the Exchange / Sale Program.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Maintained in the NPDMS FSC Code Table-020.

---

**SCREEN NAME: FSC GROUP NAME**

**ACCESS NAME:** PROP-FSC-GRP-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY FSC GROUP NAME

**DATA ELEMENT DEFINITION:**

The federal supply classification group name.

**FORMAT:** Alphanumeric

**LENGTH:** 100

**EDIT CRITERIA**

Per Cataloging Handbook H2-1. Maintained in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: FSC MINIMUM CONDITION**

**ACCESS NAME:** PROP-FSC-MIN-CNDTN-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY FSC MINIMUM DISPOSAL CONDITION CODE

**DATA ELEMENT DEFINITION:**

The minimum PROP-DSPSL-CNDTN-CODE associated with a specific Federal Supply Classification group or Federal Supply class used to determine a Personal Property reportability to GSA.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

1-9, inclusive. Maintained in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: FSC MINIMUM COST**

**ACCESS NAME:** PROP-FSC-MIN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY FSC MINIMUM COST AMOUNT

**DATA ELEMENT DEFINITION:**

The minimum cost associated with a specific Federal Supply Classification group used to determine an Idle Property's reportability to GSA.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Specific to Federal Supply Classification codes. Maintained in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: FSC REPORTABLE IND**

**ACCESS NAME:** PROP-RPTBL-FSC-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY REPORTABLE FSC INDICATOR

**DATA ELEMENT DEFINITION:**

Identifies if an item of personal property has a Federal Supply Classification Code that indicates the item be reported to GSA.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Maintained in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: FUNCTION**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the addition or deletion of item record from the Inventory file.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

The possible values are A=Add , D=Delete or Blank.

---

**SCREEN NAME: GRANTEE PROP**

**ACCESS NAME:** PROP-GRANT-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** GRANTEE PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates that the property being reported for disposal processing is from a grantee.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'Y' or blank.

---

**SCREEN NAME:** GSA

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

Designate a sale as being GSA sale.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** GSA CONTROL NO

**ACCESS NAME:** GSA-CNTRL-NMBR

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA CONTROL NUMBER

**DATA ELEMENT DEFINITION:**

Number assigned by the General Services Administration (GSA) to identify personal property for Federal and donation screening. Although the property case number is the primary cross reference with GSA during all phases of disposal including sales, the GSA control number may be used as an optional secondary reference during the Federal and donation screening periods.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

GSA supplied.

---

**SCREEN NAME:** GSA CONTROL NUMBER

**ACCESS NAME:** GSA-CNTRL-NMBR

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA CONTROL NUMBER

**DATA ELEMENT DEFINITION:**

Number assigned by the General Services Administration (GSA) to identify personal property for Federal and donation screening. Although the property case number is the primary cross reference with GSA during all phases of disposal including sales, the GSA control number may be used as an optional secondary reference during the Federal and donation screening periods.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

GSA supplied.

---

**SCREEN NAME: GSA DTE**

**ACCESS NAME:** GSA-RPT-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REPORT DATE

**DATA ELEMENT DEFINITION:**

The calendar date when personal property is reported via electronic media or hardcopy SF-120 to the General Services Administration (GSA) for federal screening, donation screening and/or sales action. This date is system generated.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM = Any number 1-12; DD = Any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: GSA ITEM DESCRIPTION**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** GSA ITEM DESCRIPTION

**DATA ELEMENT DEFINITION:**

The description of the NASA excess being reported on the tape sent to the GSA. This field is on GSA Record Type 'D' of which there can be 51 per item. This data element will be developed by combining existing data elements and is not maintained on the NPDMS data base.

**FORMAT:** Alphanumeric

**LENGTH:** 79

**EDIT CRITERIA**

The following NPDMS Data Elements are within the 'D' records only if they contain data and that data is not None or Unknown:

If a component item:

ITEM-NAME,

PROP-CUR-AVLBL-QTY

PROP-UOM-CODE (only if qty > 1).

For all property:  
PROP-MFG-NAME,  
PROP-MFG-MODEL-NMBR,  
PROP-MFG-PART-NMBR,  
PROP-MFG-YR,  
PROP-MFG-SERIAL-NMBR, PROP-DESC (up to 40 occurrences),  
PROP-SHELF-LIFE-TYPE,  
PROP-SHELF-LIFE-EXPTN-DATE or PROP-SHELF-LIFE-EXTNSN-DATE,  
PROP-HAZMAT-CODE & PROP-HAZMAT-DESC,  
WRHS-LCTN-ADRS, and  
Any freeze referral information.

---

**SCREEN NAME: GSA ITEM NAME**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** GSA ITEM NAME

**DATA ELEMENT DEFINITION:**

The field in which the PROP-ITEM-NAME is reported on the tape to the GSA. This field is not maintained on the NPDMS data base.

**FORMAT:** Alphanumeric

**LENGTH:** 69

**EDIT CRITERIA**

ITEM NAME or COMPONENT SYSTEM NAME.

---

**SCREEN NAME: GSA NAME**

**ACCESS NAME:** GSA-RGNL-OFC-NAME

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REGIONAL OFFICE NAME

**DATA ELEMENT DEFINITION:**

The name of the GSA Regional Office.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS GSA Region Table-005.

---

**SCREEN NAME: GSA REGION**

**ACCESS NAME:** GSA-RGN-CODE; SYS-REC-KEY

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REGION CODE

**DATA ELEMENT DEFINITION:**

A two position code used to identify the GSA Reporting Regions. Also used with SYS-TBL-ID to access the NPDMS Table File.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

00; 01; 02; 03; 04; 05; 06; 07; 08; 09; 10; and W. Maintained in the NPDMS GSA Region Table-005.

---

**SCREEN NAME:** GSA REGION

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRL-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;

INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: GSA REGION (INST)**

**ACCESS NAME:** INST-GSA-RGN-ID; SYS-REC-KEY

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION GSA REPORTING REGION ID

**DATA ELEMENT DEFINITION:**

A two digit code used to identify the primary General Services Administration (GSA) regional office used by a specific NASA Installation Property Disposal Officer (PDO) to report and transfer NASA personal property to for other Federal agency screening, donation screening, or sales action conducted by GSA. The GSA regional office chosen by the NASA installation PDO in this data field will become the default GSA regional office maintained in the NPDMS center profile record for use whenever doing an add transaction to NPDMS.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Valid codes include 00; 01; 02; 03; 04; 05; 06; 07; 08; 09; 10; and W, but must be on the NPDMS GSA Region Table-005. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: GSA REPORT DATE**

**ACCESS NAME:** GSA-RPT-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REPORT DATE

**DATA ELEMENT DEFINITION:**

The calendar date when personal property is reported via electronic media or hardcopy SF-120 to the General Services Administration (GSA) for federal screening, donation screening and/or sales action. This date is system generated.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM = Any number 1-12; DD = Any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.



**SCREEN NAME: GSA RPT DATE**

**ACCESS NAME:** GSA-RPT-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REPORT DATE

**DATA ELEMENT DEFINITION:**

The calendar date when personal property is reported via electronic media or hardcopy SF-120 to the General Services Administration (GSA) for federal screening, donation screening and/or sales action. This date is system generated.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM = Any number 1-12; DD = Any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: GSA WITHDRAWAL APPROVAL DATE**

**ACCESS NAME:** GSA-WTHDRWL-APRVL-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA WITHDRAWAL APPROVAL DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which GSA approved the withdrawal of previously reported personal property.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: HAZ MAT**

**ACCESS NAME:** PROP-HAZMAT-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY CODE

**DATA ELEMENT DEFINITION:**

The codes identifying explosives and other dangerous articles that require special handling in shipment. Maintained in the NPDMS Hazardous Materials Code Table-065.

**FORMAT:** Alphanumeric

**LENGTH:** 2

# **EDIT CRITERIA**

Maintained in the NPDMS Hazardous Materials Code Table-065.

AA = Ammunition for cannon with empty projectile, Class B explosive;  
 AB = Ammunition for cannon with explosive projectile, Class A explosive;  
 AC = Ammunition for cannon with gas projectile, Class A explosive;  
 AD = Ammunition for cannon with illuminating projectile, Class A explosive;  
 AE = Ammunition for cannon with incendiary projectile, Class A explosive;  
 AF = Ammunition for cannon with inert-loaded projectile, Class B explosive;  
 AG = Ammunition for cannon with smoke projectile, Class A explosive;  
 AH = Ammunition for cannon with solid projectile, Class B explosive;  
 AI = Ammunition for cannon without projectile, Class B explosive;  
 AJ = Chloropicrin, liquid, Poison B;  
 AK = Ammunition for small arms with explosive projectile, Class A explosive;  
 AL = Black powder, Class A explosive;  
 AM = Chemical ammunition nonexplosive, irritating material;  
 AN = Detonators;  
 AO = Irritating agent n.o.s., irritating material;  
 AP = Booster, explosive, Class A explosive;  
 AQ = Bursting, explosive, Class A explosive;  
 AR = Cannon primers, Class C explosive;  
 AS = Cartridge bags, empty, with black powder igniter, Class C explosive;  
 AT = Cartridge cases, empty, primed, Class C explosive;  
 AU = Combination fuze, Class C explosive;  
 AV = Combination primer, Class C explosive;  
 AW = Cordeau detonant fuze, Class C explosive;  
 AX = Corrosive liquid n.o.s., corrosive material;  
 AY = Radioactive material n.o.s.;  
 AZ = Detonating fuze, Class A explosive;  
 BA = Detonating fuze, Class A explosive, with or without radioactive components;  
 BB = Detonating fuze, Class C explosive;  
 BC = Detonating primer, Class A explosive;  
 BD = Detonators, Class A or Class C explosive;  
 BE = Electric squib, Class C explosive;  
 BF = Explosive bomb, Class A explosive;  
 BG = Explosive cable cutter, Class C explosive;  
 BH = Explosive mine, Class A explosive;  
 BI = Explosive projective, Class A explosive;  
 BJ = Explosive release device, Class C explosive;  
 BK = Explosive rivet, Class C explosive;  
 BL = Explosive torpedo, Class A explosive;  
 BM = Diphenylaminechloroarsine, (DM), irritating material;  
 BN = Flammable liquid n.o.s., flammable liquid;  
 BO = Flammable solid n.o.s., flammable solid;  
 BP = Fuze igniter, Class C explosive;  
 BQ = Fuze lighter, Class C explosive;  
 BR = Grenade, empty, primed, Class C explosive;  
 BS = Grenade, hand, explosive, Class A explosive;  
 BT = High explosive, Class A explosive;  
 BU = High explosive, liquid, Class A explosive;  
 BV = Igniter cord, Class C explosive;  
 BW = Igniter, Class C explosive;  
 BX = Igniter, jet thrust (jato), Class A explosive;  
 BY = Igniter, Jet thrust (jato), Class B explosive;  
 BZ = Initiating explosive, Class A explosive;  
 CA = Fuze, instantaneous, Class C explosive;  
 CB = Jet thrust unit (jato), Class A explosive;  
 CC = Jet thrust unit (jato), Class B explosive;

CD = Low explosive, Class A explosive;  
 CE = Percussion cap, Class C explosive;  
 CF = Percussion fuze, Class C explosive;  
 CG = Poisonous liquid or gas, n.o.s., Poison A;  
 CH = Poisonous liquid, n.o.s., Poison B;  
 CI = Poisonous solid, n.o.s., Poison B;  
 CJ = Propellant explosive, Class A explosive;  
 CK = Propellant explosive, solid, Class B explosive;  
 CL = Propellant explosive in water, Class B explosive;  
 CM = Propellant explosives in water, unstable, condemned or deteriorated, Class B explosive;  
 CN = Fusee, railway, Flammable solid;  
 CO = Torpedo, railway, Class B explosive;  
 CP = Grenade, hand or rifle, explosive, Class A explosive;  
 CQ = Rocket ammunition with empty projectile, Class B explosive;  
 CR = Rocket ammunition with explosive projectile, Class A explosive;  
 CS = Rocket ammunition with illuminating projectile, Class A explosive;  
 CT = Rocket ammunition with gas projectile, Class A explosive;  
 CU = Rocket ammunition with incendiary projectile, Class A explosive;  
 CV = Rocket ammunition with inert-loaded projectile, Class B explosive;  
 CW = Rocket ammunition with smoke projectile, Class A explosive;  
 CX = Rocket ammunition with solid projectile, Class B explosive;  
 CY = Aniline Oil, liquid, Poison B;  
 CZ = Fuze, safety, Class C explosive;  
 DA = Safety squib, Class C explosive;  
 DB = Signal flare, Class C explosive;  
 DC = Small-arms ammunition, Class C explosive;  
 DD = Small-arms ammunition, irritating cartridge, Class C explosive;  
 DE = Small-arms primer, Class C explosive;  
 DF = Smoke pot, Class C explosive;  
 DG = Smoke signal, Class C explosive;  
 DH = Fireworks, special, Class B explosive;  
 DI = Starter cartridge, Class B explosive;  
 DJ = Supplementary charge (explosive), Class A explosive;  
 DK = Fuze, time, Class C explosive;  
 DL = Toy propellant device, Class C explosive;  
 DM = Toy smoke device, Class C explosive;  
 DN = Toy caps, Class C explosive;  
 DO = Tracer, Class C explosive;  
 DP = Tracer fuze, Class C explosive;  
 DQ = Very signal cartridge, Class C explosive;  
 DR = Fireworks, common, Class C explosive;  
 DS = Chloroacetophenone solid, (CN), irritating material;  
 DT = Chlorosulfonic acid, corrosive material;  
 DU = Chloroacetophenone, gas, liquid, (CN), irritating material;  
 DV = Smoke grenade, Class C explosive;  
 DW = Hydrocyanic acid (prussic), solution, poison A;  
 DX = Grenade, tear gas, irritating material;  
 DZ = Phosphorus, white, dry, flammable solid;  
 EA = Explosive power device, class C, Class C explosive;  
 EB = Sodium Perchlorate, Oxidizer;  
 EC = Explosive power device, class B, Class B explosive;  
 ED = Starter cartridge, Class C explosive;  
 EE = Corrosive solid, n.o.s., corrosive material;  
 EF = Oxidizing material, n.o.s., Oxidizer;  
 EG = Compressed gas, n.o.s., nonflammable gas;  
 EH = Compressed gas, n.o.s., flammable gas;  
 EI = Mercuric Acetate, Poison B;

EJ = Nitrobenzol, liquid, Poison B;  
 EK = Rocket engine, liquid, Class B explosive;  
 EL = Rocket motor, Class A explosive;  
 EM = Rocket motor, Class B explosive;  
 EN = Ammunition for small arms with incendiary projectile, Class A explosive;  
 EO = Igniter, rocket motor, Class A explosive;  
 EP = Igniter, rocket motor, Class B explosive;  
 EQ = Hand signal device, Class C explosive;  
 ER = Propellant explosive, liquid, Class B explosive;  
 ES = Insecticide, liquid n.o.s., flammable liquid;  
 ET = Malathion, ORM, A;  
 EU = Fluorine, nonflammable gas;  
 EV = Mercuric-Potassium Iodide, solid, Poison B;  
 EW = Cartridge, practice, ammunition, Class C explosive;  
 EX = Actuating cart,exp, fire ext or valve, Class C explosive;  
 FA = Perchloric Acid, exceeding 50% but not exceeding 72% strength, oxidizer;  
 FB = Formic Acid, Solution, corrosive material;  
 FC = Hydrochloric (Muriatic) acid, corrosive material;  
 FD = Sodium Sulfide, anhydrous, flammable solid;  
 FE = Petroleum Naphtha, combustible liquid;  
 FG = Medicines, n.o.s., solid, flammable solid;  
 FH = Fire extinguisher, nonflammable gas;  
 FI = Chlordane, liquid, combustible liquid;  
 FJ = Compound, rust preventing, corrosive material;  
 FK = Calcium Cyanide, solid or calcium cyanide mixture, solid, Poison B;  
 FL = Fuel, aviation, turbine engine, flammable liquid;  
 FM = Pentane, flammable liquid;  
 FN = Benzine, flammable liquid;  
 FO = Acetic acid, glacial, corrosive material;  
 FP = Acetone, flammable liquid;  
 FQ = Acetylene, flammable gas;  
 FR = Air, compressed, nonflammable gas;  
 FS = Alcohol, n.o.s., flammable liquid;  
 FT = Ammonia, anhydrous, nonflammable gas;  
 FU = Ammonium Nitrate (no organic coating), oxidizer;  
 FV = Ammonium Nitrate (organic coating), oxidizer;  
 FW = Amyl Acetate, flammable liquid;  
 FY = Arsenic Trioxide, solid, Poison B;  
 FZ = Barium Nitrate, oxidizer;  
 GA = Battery, electric, storage, wet, corrosive material;  
 GB = Benzene (benzol), flammable liquid;  
 GC = Bromine, corrosive material;  
 GD = Butyl Acetate, flammable liquid;  
 GE = Calcium Nitrate, oxidizer;  
 GF = Calcium Resinate, flammable solid;  
 GG = Phenol, Poison B;  
 GH = Carbon Bisulfide or Carbon Disulfide, flammable liquid;  
 GI = Carbon Dioxide, liquefied, nonflammable gas;  
 GJ = Carbon Dioxide-Oxygen mixture, nonflammable;  
 GK = Cement, liquid n.o.s., flammable liquid;  
 GL = Cement, rubber, flammable liquid;  
 GM = Chlorine, nonflammable gas;  
 GN = Chromic acid, solid, oxidizer;  
 GO = Coating solution, flammable liquid;  
 GP = Compounds, tree or weed killing liquid, Poison B;  
 GQ = Crotonaldehyde, flammable liquid;  
 GR = Crude oil, petroleum, flammable liquid;

GS = Dinitrobenzene, solid or Dinitrobenzol, solid, Poison B;  
 GT = Eradicators, paint or grease, liquid, flammable liquid;  
 GU = Diethyl ether, flammable liquid;  
 GV = Ethyl Acetate, flammable liquid;  
 GW = Ethyl Chloride, flammable liquid;  
 GX = Ethylene Dichloride, flammable liquid;  
 GY = Ethylene Oxide, flammable liquid;  
 GZ = Gasoline (including casing-head and natural) flammable liquid;  
 HA = Helium, nonflammable gas;  
 HB = Helium - Oxygen mixture, nonflammable gas;  
 HC = Heptane, flammable liquid;  
 HD = Hexane, flammable liquid;  
 HE = Hydrochloric acid solution, inhibited, corrosive material;  
 HF = Hydrogen, flammable gas;  
 HG = Isooctane, flammable liquid;  
 HH = Lead Nitrate, oxidizer;  
 HI = Liquefied Petroleum gas, flammable gas;  
 HJ = Lindane, other regulated material, A;  
 HK = Magnesium, metal, (powdered, pellets, turnings or ribbons) flammable solid;  
 HL = Methyl Bromide liquid, Poison B;  
 HM = Methyl Chloride, flammable gas;  
 HN = Methyl Ethyl Ketone, flammable liquid;  
 HO = Monobromotrifluoromethane, nonflammable gas;  
 HP = Chloroacetic acid, liquid or solution, corrosive material;  
 HQ = Nitrate, n.o.s., oxidizer;  
 HR = Nitric acid (over 40%), oxidizer;  
 HS = Nitric acid (40% or less), corrosive material;  
 HT = Nitrogen, nonflammable gas;  
 HU = Oxygen, nonflammable gas;  
 HV = Petroleum ether, flammable liquid;  
 HW = Phosphoric Anhydride, corrosive material;  
 HX = Phosphorous, amorphous, red, flammable solid;  
 HY = Phosphorous, Oxchloride, corrosive material;  
 HZ = Phosphorous, Pentachloride, solid, corrosive material;  
 JA = Phosphorous Trichloride, corrosive material;  
 JB = Potassium Hydroxide, dry, solid, flake, bead or granular, corrosive material;  
 JC = Potassium Nitrate, oxidizer;  
 JD = Rubber shoddy or rubber, regenerated rubber or reclaimed, flammable solid;  
 JE = Sodium Arsenate, solid, Poison B;  
 JF = Sodium Arsenite liquid, (solution), Poison B;  
 JG = Sodium Hydroxide, dry solid, flake, bead or granular, corrosive material;  
 JH = Sodium Hydrosulfite, flammable solid;  
 JI = Sodium Nitrate, oxidizer;  
 JJ = Sodium Nitrite, oxidizer;  
 JK = Sodium Peroxide, oxidizer;  
 JL = Strontium Nitrate, oxidizer;  
 JM = Sulfur Chloride (mono and di), corrosive material;  
 JN = Sulfur Hexafluoride, nonflammable gas;  
 JO = Titanium Tetrachloride, corrosive material;  
 JP = Vinyl Acetate, flammable liquid;  
 FF = Code FF denotes special factors or conditions in an item description which have an effect on the rating of charges;  
 FX = Code FX denotes special factors in an item description, therefore, the item description in the respective rail of motor dangerous articles tariff should be read carefully to ensure that the exact tariff description is shown on the bill of lading.

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**SCREEN NAME: HAZ MAT CODE**

**ACCESS NAME:** PROP-HAZMAT-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY CODE

**DATA ELEMENT DEFINITION:**

The codes identifying explosives and other dangerous articles which require special handling in shipment. Maintained in the NPDMS Hazardous Materials Code Table - 065.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Maintained in the NPDMS Hazardous Materials Code Table - 065. AA = Ammunition for cannon with empty projectile, Class B explosive;

AB = Ammunition for cannon with explosive projectile, Class A explosive;

AC = Ammunition for cannon with gas projectile, Class A explosive;

AD = Ammunition for cannon with illuminating projectile, Class A explosive;

AE = Ammunition for cannon with incendiary projectile, Class A explosive;

AF = Ammunition for cannon with inert-loaded projectile, Class B explosive;

AG = Ammunition for cannon with smoke projectile, Class A explosive;

AH = Ammunition for cannon with solid projectile, Class B explosive;

AI = Ammunition for cannon without projectile, Class B explosive;

AJ = Chloropicrin, liquid, Poison B;

AK = Ammunition for small arms with explosive projectile, Class A explosive;

AL = Black powder, Class A explosive;

AM = Chemical ammunition nonexplosive, irritating material;

AN = Detonators;

AO = Irritating agent n.o.s., irritating material;

AP = Booster, explosive, Class A explosive;

AQ = Burster, explosive, Class A explosive;

AR = Cannon primers, Class C explosive;

AS = Cartridge bags, empty, with black powder igniter, Class C explosive;

AT = Cartridge cases, empty, primed, Class C explosive;

AU = Combination fuze, Class C explosive;

AV = Combination primer, Class C explosive;

AW = Cordeau detonant fuze, Class C explosive;

AX = Corrosive liquid n.o.s., corrosive material;

AY = Radioactive material n.o.s.;

AZ = Detonating fuze, Class A explosive;

BA = Detonating fuze, Class A explosive, with or without radioactive components;

BB = Detonating fuze, Class C explosive;

BC = Detonating primer, Class A explosive;

BD = Detonators, Class A or Class C explosive;

BE = Electric squib, Class C explosive;

BF = Explosive bomb, Class A explosive;

BG = Explosive cable cutter, Class C explosive;

BH = Explosive mine, Class A explosive;

BI = Explosive projectile, Class A explosive;

BJ = Explosive release device, Class C explosive;

BK = Explosive rivet, Class C explosive;

BL = Explosive torpedo, Class A explosive;

BM = Diphenylaminechloroarsine, (DM), irritating material;

BN = Flammable liquid n.o.s., flammable liquid;

BO = Flammable solid n.o.s., flammable solid;

BP = Fuze igniter, Class C explosive;

BQ = Fuze lighter, Class C explosive;

BR = Grenade, empty, primed, Class C explosive;  
 BS = Grenade, hand, explosive, Class A explosive;  
 BT = High explosive, Class A explosive;  
 BU = High explosive, liquid, Class A explosive;  
 BV = Igniter cord, Class C explosive;  
 BW = Igniter, Class C explosive;  
 BX = Igniter, jet thrust (jato), Class A explosive;  
 BY = Igniter, Jet thrust(jato), Class B explosive;  
 BZ = Initiating explosive, Class A explosive;  
 CA = Fuze, instantaneous, Class C explosive;  
 CB = Jet thrust unit (jato), Class A explosive;  
 CC = Jet thrust unit (jato), Class B explosive;  
 CD = Low explosive, Class A explosive;  
 CE = Percussion cap, Class C explosive;  
 CF = Percussion fuze, Class C explosive;  
 CG = Poisonous liquid or gas n.o.s., Poison A;  
 CH = Poisonous liquid n.o.s., Poison B;  
 CI = Poisonous solid n.o.s., Poison B;  
 CJ = Propellant explosive, Class A explosive;  
 CK = Propellant explosive, solid, Class B explosive;  
 CL = Propellant explosive in water, Class B explosive;  
 CM = Propellant explosives in water, unstable, condemned or deteriorated, Class B explosive;  
 CN = Fusee, railway, Flammable solid;  
 CO = Torpedo, railway, Class B explosive;  
 CP = Grenade, hand or rifle, explosive, Class A explosive;  
 CQ = Rocket ammunition with empty projectile, Class B explosive;  
 CR = Rocket ammunition with explosive projectile, Class A explosive;  
 CS = Rocket ammunition with illuminating projectile, Class A explosive;  
 CT = Rocket ammunition with gas projectile, Class A explosive;  
 CU = Rocket ammunition with incendiary projectile, Class A explosive;  
 CV = Rocket ammunition with inert-loaded projectile, Class B explosive;  
 CW = Rocket ammunition with smoke projectile, Class A explosive;  
 CX = Rocket ammunition with solid projectile, Class B explosive;  
 CY = Aniline Oil, liquid, Poison B;  
 CZ = Fuze, safety, Class C explosive;  
 DA = Safety squib, Class C explosive;  
 DB = Signal flare, Class C explosive;  
 DC = Small-arms ammunition, Class C explosive;  
 DD = Small-arms ammunition, irritating cartridge, Class C explosive;  
 DE = Small-arms primer, Class C explosive;  
 DF = Smoke pot, Class C explosive;  
 DG = Smoke signal, Class C explosive;  
 DH = Fireworks, special, Class B explosive;  
 DI = Starter cartridge, Class B explosive;  
 DJ = Supplementary charge (explosive), Class A explosive;  
 DK = Fuze, time, Class C explosive;  
 DL = Toy propellant device, Class C explosive;  
 DM = Toy smoke device, Class C explosive;  
 DN = Toy caps, Class C explosive;  
 DO = Tracer, Class C explosive;  
 DP = Tracer fuze, Class C explosive;  
 DQ = Very signal cartridge, Class C explosive;  
 DR = Fireworks, common, Class C explosive;  
 DS = Chloroacetophenone solid, (CN), irritating material;  
 DT = Chlorosulfonic acid, corrosive material;  
 DU = Chloroacetophenone, gas, liquid, (CN), irritating material;  
 DV = Smoke grenade, Class C explosive;

DW = Hydrocyanic acid (prussic), solution, poison A;  
 DX = Grenade, tear gas, irritating material;  
 DZ = Phosphorus, white, dry, flammable solid;  
 EA = Explosive power device, class C, Class C explosive;  
 EB = Sodium Perchlorate, Oxidizer;  
 EC = Explosive power device, class B, Class B explosive;  
 ED = Starter cartridge, Class C explosive;  
 EE = Corrosive solid n.o.s., corrosive material;  
 EF = Oxidizing material n.o.s., Oxidizer;  
 EG = Compressed gas, n.o.s., nonflammable gas;  
 EH = Compressed gas, n.o.s., flammable gas;  
 EI = Mercuric Acetate, Poison B;  
 EJ = Nitrobenzol, liquid, Poison B;  
 EK = Rocket engine, liquid, Class B explosive;  
 EL = Rocket motor, Class A explosive;  
 EM = Rocket motor, Class B explosive;  
 EN = Ammunition for small arms with incendiary projectile, Class A explosive;  
 EO = Igniter, rocket motor, Class A explosive;  
 EP = Igniter, rocket motor, Class B explosive;  
 EQ = Hand signal device, Class C explosive;  
 ER = Propellant explosive, liquid, Class B explosive;  
 ES = Insecticide, liquid n.o.s., flammable liquid;  
 ET = Malathion, ORM, A;  
 EU = Fluorine, nonflammable gas;  
 EV = Mercuric-Potassium Iodide, solid, Poison B;  
 EW = Cartridge, practice, ammunition, Class C explosive;  
 EX = Actuating cart, exp, fire ext or valve, Class C explosive;  
 FA = Perchloric Acid, exceeding 50% but not exceeding 72% strength, oxidizer;  
 FB = Formic Acid, Solution, corrosive material;  
 FC = Hydrochloric (Muriatic) acid, corrosive material;  
 FD = Sodium Sulfide, anhydrous, flammable solid;  
 FE = Petroleum Naphtha, combustible liquid;  
 FG = Medicines, n.o.s., solid, flammable solid;  
 FH = Fire extinguisher, nonflammable gas;  
 FI = Chlordane, liquid, combustible liquid;  
 FJ = Compound, rust preventing, corrosive material;  
 FK = Calcium Cyanide, solid or calcium cyanide mixture, solid, Poison B;  
 FL = Fuel, aviation, turbine engine, flammable liquid;  
 FM = Pentane, flammable liquid;  
 FN = Benzine, flammable liquid;  
 FO = Acetic acid, glacial, corrosive material;  
 FP = Acetone, flammable liquid;  
 FQ = Acetylene, flammable gas;  
 FR = Air, compressed, nonflammable gas;  
 FS = Alcohol, n.o.s., flammable liquid;  
 FT = Ammonia, anhydrous, nonflammable gas;  
 FU = Ammonium Nitrate (no organic coating), oxidizer;  
 FV = Ammonium Nitrate (organic coating), oxidizer;  
 FW = Amyl Acetate, flammable liquid;  
 FY = Arsenic Trioxide, solid, Poison B;  
 FZ = Barium Nitrate, oxidizer;  
 GA = Battery, electric, storage, wet, corrosive material;  
 GB = Benzene (benzol), flammable liquid;  
 GC = Bromine, corrosive material;  
 GD = Butyl Acetate, flammable liquid;  
 GE = Calcium Nitrate, oxidizer;  
 GF = Calcium Resinate, flammable solid;



GG = Phenol, Poison B;  
 GH = Carbon Bisulfide or Carbon Disulfide, flammable liquid;  
 GI = Carbon Dioxide, liquefied, nonflammable gas;  
 GJ = Carbon Dioxide-Oxygen mixture, nonflammable;  
 GK = Cement, liquid, n.o.s., flammable liquid;  
 GL = Cement, rubber, flammable liquid;  
 GM = Chlorine, nonflammable gas;  
 GN = Chromic acid, solid, oxidizer;  
 GO = Coating solution, flammable liquid;  
 GP = Compounds, tree or weed killing liquid, Poison B;  
 GQ = Crotonaldehyde, flammable liquid;  
 GR = Crude oil, petroleum, flammable liquid;  
 GS = Dinitrobenzene, solid or Dinitrobenzol, solid, Poison B;  
 GT = Eradicators, paint or grease, liquid, flammable liquid;  
 GU = Diethyl ether, flammable liquid;  
 GV = Ethyl Acetate, flammable liquid;  
 GW = Ethyl Chloride, flammable liquid;  
 GX = Ethylene Dichloride, flammable liquid;  
 GY = Ethylene Oxide, flammable liquid;  
 GZ = Gasoline (including casing-head and natural) flammable liquid;  
 HA = Helium, nonflammable gas;  
 HB = Helium - Oxygen mixture, nonflammable gas;  
 HC = Heptane, flammable liquid;  
 HD = Hexane, flammable liquid;  
 HE = Hydrochloric acid solution, inhibited, corrosive material;  
 HF = Hydrogen, flammable gas;  
 HG = Isooctane, flammable liquid;  
 HH = Lead Nitrate, oxidizer;  
 HI = Liquefied Petroleum gas, flammable gas;  
 HJ = Lindane, other regulated material, A;  
 HK = Magnesium, metal, (powdered, pellets, turnings or ribbons) flammable solid;  
 HL = Methyl Bromide liquid, Poison B;  
 HM = Methyl Chloride, flammable gas;  
 HN = Methyl Ethyl Ketone, flammable liquid;  
 HO = Monobromotrifluoromethane, nonflammable gas;  
 HP = Chloroacetic acid, liquid or solution, corrosive material;  
 HQ = Nitrate, n.o.s., oxidizer;  
 HR = Nitric acid (over 40%), oxidizer;  
 HS = Nitric acid (40% or less), corrosive material;  
 HT = Nitrogen, nonflammable gas;  
 HU = Oxygen, nonflammable gas;  
 HV = Petroleum ether, flammable liquid;  
 HW = Phosphoric Anhydride, corrosive material;  
 HX = Phosphorous, amorphous, red, flammable solid;  
 HY = Phosphorous, Oxchloride, corrosive material;  
 HZ = Phosphorous, Pentachloride, solid, corrosive material;  
 JA = Phosphorous Trichloride, corrosive material;  
 JB = Potassium Hydroxide, dry, solid, flake, bead or granular, corrosive material;  
 JC = Potassium Nitrate, oxidizer;  
 JD = Rubber shoddy or rubber, regenerated rubber or reclaimed, flammable solid;  
 JE = Sodium Arsenate, solid, Poison B;  
 JF = Sodium Arsenite liquid, (solution), Poison B;  
 JG = Sodium Hydroxide, dry solid, flake, bead or granular, corrosive material;  
 JH = Sodium Hydrosulfite, flammable solid;  
 JI = Sodium Nitrate, oxidizer;  
 JJ = Sodium Nitrite, oxidizer;  
 JK = Sodium Peroxide, oxidizer;

JL = Strontium Nitrate, oxidizer;  
 JM = Sulfur Chloride (mono and di), corrosive material;  
 JN = Sulfur Hexafluoride, nonflammable gas;  
 JO = Titanium Tetrachloride, corrosive material;  
 JP = Vinyl Acetate, flammable liquid;  
 FF = Code FF denotes special factors or conditions in an item description which have an effect on the rating of charges;  
 FX = Code FX denotes special factors in an item description, therefore, the item description in the respective rail of motor dangerous articles tariff should be read carefully to ensure that the exact tariff description is shown on the bill of lading.

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**SCREEN NAME: HAZ MAT CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
 GSA-RGN-CODE for the GSA Region Table-005;  
 DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
 CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
 PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
 PROP-UOM-CODE for the Unit of Measure Table-025;  
 PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
 PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
 INST-FEDAAC-CODE for the Performance Measures Table-040;  
 PROP-DML-CODE for the Demilitarization Code Table-045;  
 INST-NMBR for the Center Profile Table-050;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;

INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

**SCREEN NAME: HAZ MAT IND**

**ACCESS NAME:** CMPNT-HAZMAT-IND

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM HAZARDOUS MATERIALS INDICATOR

**DATA ELEMENT DEFINITION:**

If any of the components in a component system contain hazardous materials, this indicator will be set to 'Y'.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Generated, Y = yes, Blank = no. Default is no.

**SCREEN NAME: HAZ MAT IND**

**ACCESS NAME:** PROP-HAZMAT-IND; SYS-REC-KEY

**ENTITY:**

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY INDICATOR CODE

**DATA ELEMENT DEFINITION:**

A code established in the DLSC Total Item Record (TIR) to indicate to users of the federal catalog system all known or suspected hazardous items as defined by safety/health, transaction and/or environmental regulations, to serve as a flag that a procuring activity must acquire a Material Safety Data Sheet (MSDS) when a hazardous item is procured and to inform federal catalog system users when more detailed information on an item is available in the Hazardous Materials Information System (HMIS). (Ref D 4100.39-M, Volume 10, Chapter 4, Table 179).

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Valid values maintained on NPDMS Hazardous Material Indicator Code Table-165.

Code:	Definition:
Y	Indicates information is in the Hazardous Materials Information System (HMIS).

D	Indicates there is no information in the HMIS; however, the NSN is in a FSC in Table of Federal Standard 313 and a MSDS should be available to the user.
P	Indicates there is no information in the HMIS; however, the NSN is in a FSC in Table of Federal Standard 313 and a MSDS may be required by the user. The requirement for a MSDS is dependent on a hazard determination of the supplier or intended end use of the product.
N	Indicates there is no data in the HMIS and the NSN is in a FSC not generally suspected of containing hazardous materials.

**SCREEN NAME: HAZMAT INDICATOR CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;

INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: INITIATORS NAME**

**ACCESS NAME:** INTR-NAME  
**ENTITY:** INITIATOR  
**DESCRIPTIVE NAME:** INITIATORS NAME

**DATA ELEMENT DEFINITION:**

Name of the individual reporting idle personal property to the PDO.

**FORMAT:** Alphanumeric  
**LENGTH:** 30

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: INITIATORS ORG CODE**

**ACCESS NAME:** INTR-ORGNZTN-CODE  
**ENTITY:** INITIATOR  
**DESCRIPTIVE NAME:** INITIATORS ORGANIZATION CODE

**DATA ELEMENT DEFINITION:**

Organization code of the individual reporting idle personal property.

**FORMAT:** Alphanumeric  
**LENGTH:** 5

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: INITIATORS PHONE**

**ACCESS NAME:** INTR-PHN-NMBR  
**ENTITY:** INITIATOR

**DESCRIPTIVE NAME:** INITIATORS PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the individual reporting personal property for disposal processing.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Standard form. If entered, must include area code.

---

**SCREEN NAME:** INST

**ACCESS NAME:** SYS-INST-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF INSTALLATION SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required internal screening for the owning installation.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the current system date to establish the PROP-INST-END-DATE.

---

**SCREEN NAME:** INST FEADAAC CODE

**ACCESS NAME:** INST-FEDAAC-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION FEDERAL ACTIVITY ADDRESS CODE

**DATA ELEMENT DEFINITION:**

A six digit code assigned by the General Services Administration (GSA) to uniquely identify Federal organizations authorized to receive Federal sources of supply and support services, including GSA disposal support services.

**FORMAT:** Alphanumeric

**LENGTH:** 6.0

**EDIT CRITERIA**

Must be one of the following contained on the Center Profile Table-050.

809101 = AMES (M);

809103 = AMES (D);

803226 = GSFC;

807402 = JSC;

804235 = KSC;

803301 = LaRC;

805501 = LeRC;

804101 = MSFC;  
804412 = NSTL (STENNIS- SSC);  
807504 = WSTF.

---

**SCREEN NAME: INST NMBR**

**ACCESS NAME:** INST-NMBR; SYS-REC-KEY

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION NUMBER

**DATA ELEMENT DEFINITION:**

A four digit number identifying the installation; positions 1-2 identify the prime installation, positions 3-4 identify sub-installation.

**FORMAT:** Numeric

**LENGTH:** 4.0

**EDIT CRITERIA**

Default maintained on Center Profile Table. Must match NPDMS Installation Number Table-105.

---

**SCREEN NAME: INSTALL**

**ACCESS NAME:** PROP-INST-SCRNG-MTHD-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING METHOD IDENTIFIER FOR PROPERTY

**DATA ELEMENT DEFINITION:**

Identifies the method of screening to be used by the Installation PDO for property undergoing installation screening: C = NPDMS Catalog F = FAX L = Local N = NEMS only.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'C', 'F', 'L', 'N'.

---

**SCREEN NAME: INSTALL BEGIN DT**

**ACCESS NAME:** PROP-INST-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required internal screening period for the owning NASA installation. Reportable ADPE is reported to GSA.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Default is the current date of the initial add into NPDMS.

---

**SCREEN NAME: INSTALL END DT**

**ACCESS NAME:** PROP-INST-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal screening period for the owning NASA installation.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y , default is the PROP-INST-BGN-DATE plus the default number of installation screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for all other property.

If changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: INSTALL NAME**

**ACCESS NAME:** PROP-LCTN-INST-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION INSTALLATION NAME

**DATA ELEMENT DEFINITION:**

Contains the center name where the personal property is located if different than the INST-DFLT-NAME.

**FORMAT:** Alphanumeric

**LENGTH:** 40



**EDIT CRITERIA**

Generated (pulled) from Center Profile Table and modifiable.

---

**SCREEN NAME: INSTALLATION ACRONYM**

**ACCESS NAME:** INST-ACRNM-ID

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION ACRONYM IDENTIFIER

**DATA ELEMENT DEFINITION:**

The acronym of each NASA Installation and Subinstallation (e.g., GSFC, KSC, etc.).

**FORMAT:** Alphanumeric

**LENGTH:** 4

**EDIT CRITERIA**

Maintained on NPDMS Installation Code Table-105:

LARC = Langley Research Center

ARC = Ames Research Center

GRC = John H. Glen Research Center

DFRC = Dryden Flight Research Center

GSFC = Goddard Space Flight Center

JPL = Jet Propulsion Laboratory

MSFC = Marshall Space Flight Center

JSC = Johnson Space Center

WSTF = White Sands Test Facility

JSC = Johnson Space Center (SPOC - USA West)

KSC = Kennedy Space Center

KSC = Kennedy Space Center (J - BOSCO)

KSC = Kennedy Space Center (SFOC)

KSC = Kennedy Space Center (PGOC)

HQ = NASA Headquarters

SSC = Stennis Space Center.

---

**SCREEN NAME: INSTALLATION NAME**

**ACCESS NAME:** INST-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION NAME

**DATA ELEMENT DEFINITION:**

The installation name (e.g. Goddard Space Flight Center) associated for each NASA Installation and Subinstallation.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Maintained on NPDMS Installation Code Table-105:

LARC = Langley Research Center

ARC = Ames Research Center

GRC = John H. Glen Research Center  
DFRC = Dryden Flight Research Center  
GSFC = Goddard Space Flight Center  
JPL = Jet Propulsion Laboratory  
MSFC = Marshall Space Flight Center  
JSC = Johnson Space Center  
WSTF = White Sands Test Facility  
JSC = Johnson Space Center (SPOC - USA West)  
KSC = Kennedy Space Center  
KSC = Kennedy Space Center (J - BOSC)  
KSC = Kennedy Space Center (SFOC)  
KSC = Kennedy Space Center (PGOC)  
HQ = NASA Headquarters  
SSC = Stennis Space Center.

---

**SCREEN NAME: INSTALLATION NO**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;

'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: INSTALLATION NO (T05, T06 TRANSACTIONS)**

**ACCESS NAME:** RQSTR-INST-NMBR  
**ENTITY:** REQUESTOR  
**DESCRIPTIVE NAME:** REQUESTOR INSTALLATION NUMBER

**DATA ELEMENT DEFINITION:**

A four digit number identifying the installation of the property requestor on a T05 or T06 final disposition; first 2 positions identify the PRIMINST-NMBR, positions 3-4 identify SUBINST-NMBR. Must be a valid entry on NPDMS Table 105.

**FORMAT:** Alphanumeric  
**LENGTH:** 4.0

**EDIT CRITERIA**

Must match NPDMS Table 105 for Controlled property.

---

**SCREEN NAME: INSTALLATION NUMBER**

**ACCESS NAME:** INST-NMBR; SYS-REC-KEY  
**ENTITY:** NASA INSTALLATION  
**DESCRIPTIVE NAME:** INSTALLATION NUMBER

**DATA ELEMENT DEFINITION:**

A four digit number identifying the installation; positions 1-2 identify the prime installation, positions 3-4 identify sub-installation.

**FORMAT:** Numeric  
**LENGTH:** 4.0

**EDIT CRITERIA**

Default maintained on Center Profile Table. Must match NPDMS Installation Number Table-105.

---

**SCREEN NAME: INSTALLATION REDISTRIBUTION RATE**

**ACCESS NAME:** INST-INTRNL-DSTRBTN-RATE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION INTERNAL DISTRIBUTION RATE

**DATA ELEMENT DEFINITION:**

A rate (established by NASA Headquarters) for the number of line items redistributed within NASA (Including NASA Contractors and Grantees) by a particular Installation divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed

**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: INSTALLATION SCREENING BEGIN DATES**

**ACCESS NAME:** PROP-INST-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required internal screening period for the owning NASA installation. Reportable ADPE is reported to GSA.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Default is the current date of the initial add into NPDMS.

---

**SCREEN NAME: INSTALLATION SCREENING END DATES**

**ACCESS NAME:** PROP-INST-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal screening period for the owning NASA installation.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y , default is the PROP-INST-BGN-DATE plus the default number of installation screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-INST-BGN-DATE plus the default number of installation screening days for all other property.

If changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: INSTALLATION SCREENING METHOD**

**ACCESS NAME:** PROP-INST-SCRNG-MTHD-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING METHOD IDENTIFIER FOR PROPERTY

**DATA ELEMENT DEFINITION:**

Identifies the method of screening to be used by the Installation PDO for property undergoing installation screening: C = NPDMS Catalog F = FAX L = Local N = NEMS only.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'C', 'F', 'L', 'N'.

---

**SCREEN NAME: INTERNAL (AGENCY INTRNL)**

**ACCESS NAME:** AGENCY-INTRNL-DSTRBTN-RATE

**ENTITY:** FEDERAL AGENCY

**DESCRIPTIVE NAME:** INTERNAL AGENCY DISTRIBUTION RATE

**DATA ELEMENT DEFINITION:**

A standard rate established by NASA Headquarters for the number of line items redistributed within NASA (Including NASA Contractors and Grantees) divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed

**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: INTERNAL (INST INTRNL)**

**ACCESS NAME:** INST-INTRNL-DSTRBTN-RATE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION INTERNAL DISTRIBUTION RATE

**DATA ELEMENT DEFINITION:**

A rate (established by NASA Headquarters) for the number of line items redistributed within NASA (Including NASA Contractors and Grantees) by a particular Installation divided by the total line items reported excess to the Property Disposal Officer plus the total line items formally screened through NEMS but not reported to the PDO as excess, expressed by a percentage.

**FORMAT:** Packed

**LENGTH:** 3.0

**EDIT CRITERIA**

As supplied by HQ NASA and entered by the user. Stored on the NPDMS Performance Measures Table-040.

---

**SCREEN NAME: INVENTORY DATE (INV END DATE)**

**ACCESS NAME:** PROP-INV-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY INVENTORY END DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which an item was physically sighted and verified during an approved full or partial inventory process.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User-entered. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME: ITEM DESC**

**ACCESS NAME:** PROP-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DESCRIPTION

**DATA ELEMENT DEFINITION:**

Additional information which further describes the personal property, i.e., dimensions, capabilities, power requirements, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 60 (1:40)

**EDIT CRITERIA**

Supplied by NSMS (NSMS-INDEX-DESC) on the Batch Interface file otherwise, user-entered free form with no edit check. Stored on the NPDMS Text Descriptions file in a MU field with up to 40 occurrences.

---

**SCREEN NAME: ITEM ID**

**ACCESS NAME:** PROP-ITEM-ID  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY ITEM IDENTIFIER

**DATA ELEMENT DEFINITION:**

Number automatically assigned by the NPDMS to uniquely identify the Case and Item records associated with a PROP-CASE-NMBR. It is a sequential number from 01-99.

**FORMAT:** Numeric  
**LENGTH:** 2.0

**EDIT CRITERIA**

Generated, 00 through 99, inclusive.

---

**SCREEN NAME: ITEM NAME**

**ACCESS NAME:** NEMS-STNDRD-ITEM-NAME-IND  
**ENTITY:** NEMS  
**DESCRIPTIVE NAME:** NEMS STANDARD ITEM NAME INDICATOR

**DATA ELEMENT DEFINITION:**

The indicator set by the item name standardization process initiated by the NEMS Central Cataloger. When it is present the PROP-ITEM-NAME in the NPDMS cannot be altered through the Add or Change Processes.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

Y = Yes; Blank = No. Default is blank for no.

---

**SCREEN NAME: ITEM NAME**

**ACCESS NAME:** PROP-ITEM-NAME  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY ITEM NAME

**DATA ELEMENT DEFINITION:**

The name associated with personal property that clearly identifies the said item. In the case of controlled items, the original ITEM-NAME will be extracted from the NEMS record. For Supply property, the GENERIC-NAME and TECHNICAL-NAME are extracted from NSMS and compressed into this field. Item Name is comprised of a standard noun name and may be followed by adjective descriptors.

**FORMAT:** Alphanumeric

**LENGTH:** 60

**EDIT CRITERIA**

If Controlled Property, the ORIGINAL ITEM NAME will be extracted from the NEMS record. For Supply Property, the GENERIC NAME and TECHNICAL NAME are moved from the NSMS interface file and compressed into this field. Free form for other types of property but must be entered - standard used is the Federal Cataloging Handbook, H-6 series.

---

**SCREEN NAME: ITEM NAME/DESC**

**ACCESS NAME:** PROP-ITEM-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY ITEM NAME

**DATA ELEMENT DEFINITION:**

The name associated with personal property that clearly identifies the said item. In the case of controlled items, the original ITEM-NAME will be extracted from the NEMS record. For Supply property, the GENERIC-NAME and TECHNICAL-NAME are extracted from NSMS and compressed into this field. Item Name is comprised of a standard noun name and may be followed by adjective descriptors.

**FORMAT:** Alphanumeric

**LENGTH:** 60

**EDIT CRITERIA**

If Controlled Property, the ORIGINAL ITEM NAME will be extracted from the NEMS record. For Supply Property, the GENERIC NAME and TECHNICAL NAME are moved from the NSMS interface file and compressed into this field. Free form for other types of property but must be entered - standard used is the Federal Cataloging Handbook, H-6 series.

---

**SCREEN NAME: JOB CARD**

**ACCESS NAME:** INST-JOB-CARD-TEXT

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION JOB CARD TEXT

**DATA ELEMENT DEFINITION:**

The default job card information used for the system batch execution of all NPDMS report and maintenance job processing.

**FORMAT:** Alphanumeric

**LENGTH:** 72

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS Center Profile Table-050.

---



**SCREEN NAME: JOB TYPE DETERMINATION**

**ACCESS NAME:** RPT-MAINT-JOB-IND-SB

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE JOB INDICATOR

**DATA ELEMENT DEFINITION:**

A one character field that identifies whether a Report/Maintenance Selection Record on the NPDMS Table File is for a report (R) or maintenance (M) job.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

R = Report; M = Maintenance Job.

---

**SCREEN NAME: LAST NAME (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-LAST-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER LAST NAME

**DATA ELEMENT DEFINITION:**

Contains the last name of the individual, or the last name of the contact representing an organization/company, submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Must be entered if the PROP-BIDDER-CMPNY-NAME is 'blank', free form. If a particular bidder is awarded the sale, this field is compressed into the RQSTR-NAME on the transaction record.

---

**SCREEN NAME: LINE**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The line number on a screen listing all reversible disposition transaction for a specific item record.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME:** LOCAL

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

Designate a sale as being sale by NASA or it s agent.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** LOCAL REF NO

**ACCESS NAME:** PROP-LOCAL-RFRNC-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCAL REFERENCE NUMBER

**DATA ELEMENT DEFINITION:**

Space reserved for installations to capture information for local use only. Although the data element is identified as a "Number", the information is not restricted to a numeric format.

**NOTE:** "Source Document Numbers" should be recorded in the PROP-TURN-IN-DCMNT-NMBR" field.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

User entered. Installation specific.

---

**SCREEN NAME:** LOCATION BLDG

**ACCESS NAME:** PROP-LCTN-BLDG-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION BUILDING ADDRESS

**DATA ELEMENT DEFINITION:**

The number of the building or other generalized location where the personal property is located. This number must be a valid building number on NEMS Table 102.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

For Controlled Property must be on NEMS Table 102; NOC = Not On Center. Optional user entry for Non-controlled property.

---

**SCREEN NAME: LOT NO OF PROP**

**ACCESS NAME:** PROP-LOT-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** LOT NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

The assigned number designating the lot in which a particular item was included for sale. To the extent practicable, and consistent with the types of property and usual commercial practice, property offered for sale shall be assembled in reasonably sized lots of like or similar items by make (i.e., FSC Group) or manufacturer with the following exceptions:

- 1)- Unused property shall be dotted separately from used (property) items;
- 2)- Scrap and other property having scrap value only shall generally not be included in the same lot with usable items; and
- 3)- each property item authorized for Exchange/Sale shall be dotted as a single item lot except when otherwise authorized under the provisions of FPMR 41 CFR, 101-46.202.

**FORMAT:** Alphanumeric  
**LENGTH:** 4

**EDIT CRITERIA**

System generated for Local NASA Sales; user entered for GSA Sales.

---

**SCREEN NAME: MAIL STOP**

**ACCESS NAME:** INST-MAIL-STOP-ADRS  
**ENTITY:** NASA INSTALLATION  
**DESCRIPTIVE NAME:** INSTALLATION MAIL STOP ADDRESS

**DATA ELEMENT DEFINITION:**

The default mail code of the individual who requests a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric  
**LENGTH:** 10

**EDIT CRITERIA**

Installation specific. Maintained on the Center Profile Table-050.

---

**SCREEN NAME: MAIL STOP**

**ACCESS NAME:** RPT-MAIL-STOP-ADRS  
**ENTITY:** REPORT  
**DESCRIPTIVE NAME:** REPORT MAIL STOP ADDRESS

**DATA ELEMENT DEFINITION:**

This field will contain mail code of the individual who requested a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 7

**EDIT CRITERIA**

Installation specific. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: MAINTENANCE JOB NUMBER**

**ACCESS NAME:** RPT-MAINT-JOB-NMBR-SB

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE JOB NUMBER

**DATA ELEMENT DEFINITION:**

The number assigned to a specific report or maintenance job.

**FORMAT:** Numeric

**LENGTH:** 3

**EDIT CRITERIA**

- 001 Awaiting Pickup
- 002 Pending GSA Acknowledgement
- 003 Sales Listing
- 004 Items reported to GSA Over 180 Days
- 005 Foreign Screening Report
- 006 Freeze Status Report
- 007 NEMS Transaction Interface Report
- 008 Property Held by Property Disposal Officer
- 009 623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property
- 010 623 Annual Report of Utilization/Disposal of Idle NASA Personal Property
- 011 Foreign Disposal Approval Report
- 012 NASA Form 811 - Classification of Property as Scrap or Salvage
- 013 NASA form 812 - Authorization to Abandon/Destroy Surplus Property
- 014 Idle Property Screening List
- 015 Cases Eligible For Transfer To DRMO Report
- 016 Daily Transaction Report
- 017 Annual Report of Exchange/Sale Transactions
- 018 Sales Prep Report
- 019 Abstract of Bids
- 020 Bidder's Notification of Award
- 021 Final Inventory/Reconciliation Report
- 022 Post Inventory Report
- 023 Performance Measures Report
- 024 NSMS Accepted Items Report
- 025 NSMS Rejected Items Report
- 026 NSMS Matched/Overage/Underage Report
- 027 Sales Slip, Sale of Government Personal Property
- 100 NASA Supply Management System Interface
- 110 GSA Magnetic Tape Generation
- 120 SF-120 Report of Excess Personal Property Generation
- 130 SF-120 Withdrawal/Correction Generation
- 140 DD-1348-1A DRMO Issue Release/Receipt Document Generation
- 150 NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation
- 160 Annual Report of Personal Property Provided to Non-Federal Org
- 170 Equipment Available Under the Stevenson-Wydler Act For Region
- 180 Status Report for Cases Undergoing Other Federal Agency Screening
- 190 Status Report for Cases Undergoing Surplus Property Donation Screening

200 ERN and Serial Number Reset  
200 Equipment Available for Federal Agencies - By Region  
210 IFM Interface File  
220 Archive History Files  
230 Final Dispositions for Each FSC Within a Date Range

---

**SCREEN NAME: MARK FOR**

**ACCESS NAME:** PROP-HAZMAT-CLSFCTN-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** HAZARDOUS MATERIALS PROPERTY CLASSIFICATION IDENTIFIER

**DATA ELEMENT DEFINITION:**

For NPDMS purposes, classifies hazardous material property as being either hazardous materials (HM) or hazardous waste (HW).

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Free form. HM, HW or 'Blank'.

---

**SCREEN NAME: MAT INV**

**ACCESS NAME:** PROP-MTRLS-INV-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY MATERIALS INVENTORY INDICATOR

**DATA ELEMENT DEFINITION:**

A field indicating the personal property is a materials inventory item. Each Installation has an option to build their own Supply interface (based on NSMS). In addition, there is also an option to enter these items manually as Non-Controlled property Adds. This item will be 'Y' for those items entering the NPDMS from the 1200 Account.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. This item will be 'Y' for those items entering NPDMS from the 1200 Account through the electronic interface module.

---

**SCREEN NAME: MATERIALS SCREENING CODE**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** MATERIALS SCREENING CODE

**DATA ELEMENT DEFINITION:**

The field indicating to the GSA the 'reportable' or 'non-reportable' status of reported NASA excess. This is determined by the CONDITION CODE, FSC CODE, and ADJUSTED ACQUISITION COST of an item meeting criteria found in the NPDMS Federal Supply Classification Code Table-020. When reporting property to the GSA via electronic media, these codes are used by the system to calculate the GSA-SRD-DATE. This element is not maintained in the NPDMS data base.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Generated.

K = All Automated Data Processing Equipment;

N = non-reportable; R = reportable;

1. Non-reportable ADPE, including FSC Code 7045, with an adjusted acquisition cost of less than one million dollars (\$1,000,000), will have a Material Screening Code (MSC) of 'K';
  2. Reportable ADPE with an adjusted acquisition cost of one million dollars (\$1,000,000) or greater and less than nine years old will be reported via the SF-120 hard copy report and will have a MSC of 'K';
  3. Reportable property, other than FSC group '70' property, will have a Materials Screening code of 'R';
  4. All other Non-Reportable property will have a Materials Screening Code of 'N'.
- 

**SCREEN NAME: MATERIEL MANAGEMENT AGGREGATION CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;

PROP-FSC-CODE for the Federal Supply Classification Code Table-020;

PROP-UOM-CODE for the Unit of Measure Table-025;

PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;

PROP-DPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;

INST-FEDAAC-CODE for the Performance Measures Table-040;

PROP-DML-CODE for the Demilitarization Code Table-045;

INST-NMBR for the Center Profile Table-050;

INST-NMBR for Property Location Table-051;

INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;

NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;

NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: MATERIEL MANAGEMENT AGGREGATION CODE**

**ACCESS NAME:** PROP-MMAC-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** MATERIEL MANAGEMENT AGGREGATION PROPERTY CODE

**DATA ELEMENT DEFINITION:**

A two position alphanumeric code used to designate materiel management responsibility. A separate MMAC is assigned to each segment or category of materiel that is to be managed and reported as a separate logistics program. Such programs include weapon/support systems, engine/SCs, approved technology groups (that is, groupings of materiel based on specialized technologies used in logistics support processes), special programs, special projects, or combinations thereof. The separate code identifies the program for reporting purposes, and the items coded to the program under the criteria established in AFM 67-1, Volume 1, Part two, amendment 7, para. 8 (dated 12/90). Though not part of the PROP-NSN-NMBR, this field, if entered, immediately follows it. Also used with SYS-TBL-ID to access the NPDMS Table file.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Optional user entry. If entered, must match entry on the MMAC Table-085. Source Air Force Manual 67-1, VOL. 1, Amendment 7, Part Two, Attachment A-5, 10 Dec 90.

---

**SCREEN NAME: MFG YEAR**

**ACCESS NAME:** PROP-MFG-YEAR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** YEAR PROPERTY MANUFACTURED

**DATA ELEMENT DEFINITION:**

The year that an item of equipment was manufactured.

**FORMAT:** Numeric  
**LENGTH:** 4.0

**EDIT CRITERIA**

Must be an integer value up to the current date. Required only for controlled property; optional entry for Non-controlled property.

---

**SCREEN NAME: MFG S CODE**

**ACCESS NAME:** PROP-MFG-CODE  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY MANUFACTURER CODE

**DATA ELEMENT DEFINITION:**

A code assigned in the Federal Cataloging Handbooks, H-4 series. A unique code is assigned to each manufacturer listed in the handbook. The following codes are also valid: "XXXXX" - manufacturer is known, but code needs to be assigned; "ZZZZZ" - manufacturer is unknown. If the NEMS-IND equal 'blank', then PROP-MFG-NAME must be filled in.

**FORMAT:** Alphanumeric  
**LENGTH:** 5

**EDIT CRITERIA**

Optional for Non-controlled property. As provided from NEMS for Controlled property. Provided if known by NSMS for supply property otherwise, enter any code in the Federal Cataloging Handbook or XXXXX = manufacturer is known but a code needs to be assigned; ZZZZZ = manufacturer is unknown. If the NEMS-IND equal 'blank', then PROP-MFG-NAME must be filled in.

---

**SCREEN NAME: MFG S NAME**

**ACCESS NAME:** PROP-MFG-NAME  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY MANUFACTURER NAME

**DATA ELEMENT DEFINITION:**

The name of the manufacturer of an item of equipment or supply.

**FORMAT:** Alphanumeric  
**LENGTH:** 30

**EDIT CRITERIA**

Optional for Non-controlled property. Provided if known by NSMS for supply property. If the NEMS-IND not equal 'blank', this field must be filled if the PROP-MFG-CODE is blank.



---

**SCREEN NAME: MI (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-LAST-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER LAST NAME

**DATA ELEMENT DEFINITION:**

Contains the last name of the individual, or the last name of the contact representing an organization/company, submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Must be entered if the PROP-BIDDER-CMPNY-NAME is 'blank', free form. If a particular bidder is awarded the sale, this field is compressed into the RQSTR-NAME on the transaction record.

---

**SCREEN NAME: MMA CODE**

**ACCESS NAME:** PROP-MMAC-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** MATERIEL MANAGEMENT AGGREGATION PROPERTY CODE

**DATA ELEMENT DEFINITION:**

A two position alphanumeric code used to designate materiel management responsibility. A separate MMAC is assigned to each segment or category of materiel that is to be managed and reported as a separate logistics program. Such programs include weapon/support systems, engine/SCs, approved technology groups (that is, groupings of materiel based on specialized technologies used in logistics support processes), special programs, special projects, or combinations thereof. The separate code identifies the program for reporting purposes, and the items coded to the program under the criteria established in AFM 67-1, Volume 1, Part two, amendment 7, para. 8 (dated 12/90). Though not part of the PROP-NSN-NMBR, this field, if entered, immediately follows it. Also used with SYS-TBL-ID to access the NPDMS Table file.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Optional user entry. If entered, must match entry on the MMAC Table-085. Source Air Force Manual 67-1, VOL. 1, Amendment 7, Part Two, Attachment A-5, 10 Dec 90.

---

**SCREEN NAME: MMAC MANAGER**

**ACCESS NAME:** PROP-MMAC-MNGR-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** MATERIEL MANAGEMENT AGGREGATION PROPERTY MANAGER  
CODE

**DATA ELEMENT DEFINITION:**

The code of the Item Manager and storage site assigned responsibility for property items which meet the criteria established by paragraph 7b, AFLCR 522-1, for management outside of the FSC management environment.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Extracted From The NPDMS MMAC Table-085. Valid Codes Are:

- a. OO - Ogden ALC;
  - b. OC - Oklahoma City ALC;
  - c. SM - Sacramento ALC;
  - d. SA - San Antonio ALC;
  - e. SAAFS - San Antonio AFS (FY9000);
  - f. WR - Warner Robins ALC;
  - g. DC - DCSC;
  - h. DP - DPSC;
  - i. DE - DESC;
  - j. DF - DFSC;
  - k. DG - DGSC;
  - l. DI - DISC;
  - m. GSA - General Services Administration;
  - n. ATAC - Army Tank Automotive Command;
  - o. USAMEC - US Army Mobility Equipment Center;
  - p. AFC&TO - AF Clothing And Textile Office;
  - q. AFCSC - Air ForceCryptologic Support Center.
- 

**SCREEN NAME: MMAC NOMENCLATURE**

**ACCESS NAME:** PROP-MMAC-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** MATERIEL MANAGEMENT AGGREGATION PROPERTY CODE  
**DESCRIPTION**

**DATA ELEMENT DEFINITION:**

A description of the two position alphabetic MMAC used to designate materiel management responsibility.

**FORMAT:** Alphanumeric

**LENGTH:** 75

**EDIT CRITERIA**

Extracted From The NPDMS MMAC Table-085.

---

**SCREEN NAME: MODEL NO**

**ACCESS NAME:** PROP-MFG-MODEL-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY MANUFACTURER MODEL NUMBER

**DATA ELEMENT DEFINITION:**

A number provided by the manufacturer that identifies a single type of equipment produced by that manufacturer. This field is not necessary for supplies.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Optional for Non-controlled property. As provided from NEMS for Controlled property but may not be 'blank'. Provided if known by NSMS for supply property. Otherwise free form.

---

**SCREEN NAME: MODIFICATION AMOUNT EXPLANATION**

**ACCESS NAME:** PROP-CNDTN-ADJSTMNT-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CONDITION ADJUSTMENT DESCRIPTION

**DATA ELEMENT DEFINITION:**

An explanation as to why the property's physical condition or cost, or quantity was adjusted.

**FORMAT:** Alphanumeric

**LENGTH:** 80

**EDIT CRITERIA**

Free form but must be entered if the PROP-CNDTN-CODE, or PROP-ADJSTD-ACQSTN-COST-AMT, PROP-CUR-AVLBL-QTY is changed during a Receipt (T02) or Change (E02) transaction.

---

**SCREEN NAME: MORE INPUTS**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

Indicates to the user if additional inputs are required for any specific report. Invokes map ND2200ME during NPDMS Reports Process.

**FORMAT:** Alphanumeric

**LENGTH:** 3

**EDIT CRITERIA**

Generated, not modifiable. YES = additional inputs, NO = no additional inputs.

---

**SCREEN NAME: NARRATIVE TO GSA**

**ACCESS NAME:** GSA-WTHDRWL-CRCTN-TEXT

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA WITHDRAWAL/CORRECTION TEXT

**DATA ELEMENT DEFINITION:**

Contains the text to be printed on the SF-120 for withdrawals confirming verbal withdrawal approval by GSA, or an explanation of changes made to previously reported data for corrections.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form

---

**SCREEN NAME:** NASA

**ACCESS NAME:** SYS-NASA-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF NASA SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required internal NASA screening for all installations.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the current system date to establish the PROP-NASA-END-DATE.

---

**SCREEN NAME:** NASA HQ APPROVING OFFICIAL NAME

**ACCESS NAME:** HQ-APRVNG-OFCL-NAME

**ENTITY:** NASA HEADQUARTERS

**DESCRIPTIVE NAME:** NASA HEADQUARTERS APPROVING OFFICIAL NAME

**DATA ELEMENT DEFINITION:**

Contains the name of an approving official who is located at NASA Headquarters. This element will print on either the NASA Survey Form 811 or 812.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table

---

**SCREEN NAME:** NASA-WIDE

**ACCESS NAME:** PROP-NASA-SCRNG-MTHD-ID

**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** NASA WIDE SCREENING METHOD IDENTIFIER FOR PROPERTY  
**DATA ELEMENT DEFINITION:**  
This field identifies the method of screening to be used for personal property undergoing NASA wide screening: C = NPDMS CATALOG F = FAX L = LOCAL, N = NEMS ONLY  
**FORMAT:** Alphanumeric  
**LENGTH:** 1  
**EDIT CRITERIA**  
Possible values are 'C', 'F', 'L', 'N'.

---

**SCREEN NAME: NASA-WIDE END DATE**

**ACCESS NAME:** PROP-NASA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals 'Y', default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for all other property.

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: NASA -WIDE SCREENING METHOD**

**ACCESS NAME:** PROP-NASA-SCRNG-MTHD-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING METHOD IDENTIFIER FOR PROPERTY

**DATA ELEMENT DEFINITION:**

This field identifies the method of screening to be used for personal property undergoing NASA wide screening: C = NPDMS CATALOG F = FAX L = LOCAL, N = NEMS ONLY

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'C', 'F', 'L', 'N'.

---

**SCREEN NAME:** NASA-WIDE BEGIN DT

**ACCESS NAME:** PROP-NASA-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display Format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Default is the current date of the initial add into NPDMS. If changed cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME:** NASA-WIDE END DT

**ACCESS NAME:** PROP-NASA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals 'Y' , default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for all other property.

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: NASA-WIDE SCREENING BEGIN DATES**

**ACCESS NAME:** PROP-NASA-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display Format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Default is the current date of the initial add into NPDMS. If changed cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: NASA-WIDE SCREENING END DATES**

**ACCESS NAME:** PROP-NASA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NASA WIDE SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required internal NASA screening period at all NASA installations.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table 155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals 'Y' , default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Exchange/Sale property.

If Non-reportable ADPE (FSG 70) with PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property.

For all other reportable and non-reportable property, default is the PROP-NASA-BGN-DATE plus the default number of NASA screening days for all other property.

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: NAVIGATION**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows the following functions:

1. The user can navigate through a menu hierarchy from a main menu to selected sub-functions.
2. A user can move directly from one activity to another through a direct command feature.
3. A user can directly access certain functions from other functions through PF-keys.

**FORMAT:** Alphanumeric

**LENGTH:** 55

**EDIT CRITERIA**

The possible values are:

PF-keys  
ADD CASE  
ADD RPT  
ADD TBL  
ADD ITEM  
CHANGE CASE  
CHANGE RPT  
CHANGE TBL  
CONVERT CASE  
CONVERT COMPONENT  
DELETE CASE  
DELETE RPT  
DELETE TBL  
DISPOSITION ABANDONED  
DISPOSITION SCRAP  
DISPOSITION SURVEY  
DONATION APPROVED  
DONATION FOREIGN  
DONATION OTHER  
DONATION PUBLIC  
ENTER SRD  
EXCHANGE



FREEZE  
INVENTORY  
LIST RPT  
SALES  
MAIN  
RECEIPTS  
REPORTS  
REPORTS SCHEDULE  
REVERSE TRANSACTION  
REVERSE RECEIPT  
SELECT CASE  
SELECT RPT  
TABLES  
TXN  
TRANSFER OTHER  
TRANSFER DRMO  
TRANSFER OFAGSA  
TRANSFER NASA  
TRANSFER NASA GENERATING  
TRANSFER OFA  
TRANSFER GSA  
TRADE  
PROCESS RPT

---

**SCREEN NAME: NEMS ACCEPTED EXTERNAL COUNT**

**ACCESS NAME:** RPT-PRMTRS-TEXT

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT PARAMETERS TEXT

**DATA ELEMENT DEFINITION:**

This field will contain any parameters that are necessary for program execution for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 150

**EDIT CRITERIA**

---

**SCREEN NAME: NEMS ACCEPTED INTERNAL COUNT**

**ACCESS NAME:** RPT-PRMTRS-TEXT

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT PARAMETERS TEXT

**DATA ELEMENT DEFINITION:**

This field will contain any parameters that are necessary for program execution for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 150  
**EDIT CRITERIA**

---

**SCREEN NAME: NEMS SCREENING COUNT**

**ACCESS NAME:** RPT-PRMTRS-TEXT  
**ENTITY:** REPORT  
**DESCRIPTIVE NAME:** REPORT PARAMETERS TEXT

**DATA ELEMENT DEFINITION:**

This field will contain any parameters that are necessary for program execution for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric  
**LENGTH:** 150  
**EDIT CRITERIA**

---

**SCREEN NAME: NEMS USER NO**

**ACCESS NAME:** NEMS-USER-NMBR  
**ENTITY:** NEMS  
**DESCRIPTIVE NAME:** NEMS USER NUMBER

**DATA ELEMENT DEFINITION:**

A unique identification number assigned to the person holding sensitive, borrowed, or loan pool equipment. This number may be the individual's badge number. Used with on-site reutilization transactions updating NEMS. Must match NEMS Table 090.

**FORMAT:** Alphanumeric  
**LENGTH:** 6

**EDIT CRITERIA**

Optional entry. If entered, must match the NEMS User Number Table 090.

---

**SCREEN NAME: NEW LOT NO**

**ACCESS NAME:** PROP-LOT-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** LOT NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

The assigned number designating the lot in which a particular item was included for sale. To the extent practicable, and consistent with the types of property and usual commercial practice, property offered for sale shall be assembled in reasonably sized lots of like or similar items by make (i.e., FSC Group) or manufacturer

with the following exceptions:

- 1)- Unused property shall be dotted separately from used (property) items;
- 2)- Scrap and other property having scrap value only shall generally not be included in the same lot with usable items; and
- 3)- each property item authorized for Exchange/Sale shall be dotted as a single item lot except when otherwise authorized under the provisions of FPMR 41 CFR, 101-46.202.

**FORMAT:** Alphanumeric

**LENGTH:** 4

**EDIT CRITERIA**

System generated for Local NASA Sales; user entered for GSA Sales.

---

**SCREEN NAME: NEW PROP ACCEPTANCE DATE**

**ACCESS NAME:** PROP-NEW-ACPTNC-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** NEW PROPERTY ACCEPTANCE DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which the new property is accepted as the result of an exchange or sale.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Optional user entry. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: NEW QTY**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: NEW SALE NO**

**ACCESS NAME:** PROP-SALE-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** SALE NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

Unique number assigned by the selling activity (GSA or NASA, including agent) to all sale lots of personal property associated with a specific sale to be conducted on a single day of the year.

**FORMAT:** Alphanumeric  
**LENGTH:** 14

**EDIT CRITERIA**

System generated for Local Sales, user entered, free form for GSA sales. If a GSA Sale, the first 6 characters of the sale number may not equal the user's INST-FEDAAC-CODE.

---

**SCREEN NAME: NEW STATUS**

**ACCESS NAME:** RPT-STS-CODE  
**ENTITY:** REPORT  
**DESCRIPTIVE NAME:** REPORT STATUS CODE

**DATA ELEMENT DEFINITION:**

This field contains the execution status for a specific NPDMS report or maintenance job. P = Postpone C = Cancel ' ' = on schedule

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**

P = Postpone; C = Cancel; Blank space = On Schedule.

---

**SCREEN NAME: NEW UNIT COST**

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed  
**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

---

**SCREEN NAME: NEXT ITEM ID**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for entry of the next item id associated with the next property case number to process the same transaction.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

If CMPNT-IND = C, must enter 00 through 99.

---

**SCREEN NAME: NEXT LOT**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field gives the user the option to choose ~~aa~~awardee for another lot within the same sale. This field is used on ND4950MB.

**FORMAT:** Numeric

**LENGTH:** 4.0

**EDIT CRITERIA**

User entered, any number from 0001-9999.

---

**SCREEN NAME: NEXT PROP CASE NO**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This fields allows for the entry of the next property case number to process the same transaction.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Positions 1-6 are the INST-FEDAAC-CODE (GSA FEDSTRIP number); positions 7-10 are numeric; position 11 will be either 'C' if a Component System or 'S' if a single case record; positions 12-14 are alphanumeric.

---

**SCREEN NAME:** NEXT TRADED TO VENDOR TRANS (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for processing of a new Trade-In to Vendor (T19) transaction.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Y, N or Blank space.

---

**SCREEN NAME:** NO OF COPIES

**ACCESS NAME:** INST-RPT-QTY

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION REPORT QUANTITY

**DATA ELEMENT DEFINITION:**

The default number of copies of a specific report to be printed.

**FORMAT:** Packed

**LENGTH:** 2.0

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** NO OF COPIES

**ACCESS NAME:** RPT-QTY

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT QUANTITY

**DATA ELEMENT DEFINITION:**

The number of copies of a specific report that the user wants printed.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

1 to 99, inclusive. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** NO. OF DAYS (IND)

**ACCESS NAME:** RPT-NMBR-DAYS-IND

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT NUMBER OF DAYS INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a number of days to select records is a required entry for a specific NPDMS report.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

O = required for on-request reports, R = required on a regularly scheduled report. B = required for both on-request and regularly scheduled reports, and a blank space = not required.

---

**SCREEN NAME: NO OF FREEZE SCRNING DAYS**

**ACCESS NAME:** INST-DLNQNT-DAYS-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT NUMBER OF FREEZE DELINQUENT DAYS

**DATA ELEMENT DEFINITION:**

The default number of days provided in the center's profile table added to the effective date of a freeze (F00) transaction in order to establish the PROP-FREEZE-DLNQNT-DATE.

**FORMAT:** Numeric

**LENGTH:** 2

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: NSN**

**ACCESS NAME:** PROP-NSN-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY NATIONAL STOCK NUMBER

**DATA ELEMENT DEFINITION:**

A standard property identification number. The number consists of the PROP-FSC-CODE and the PROP-NIIN-NMBR. The FSC Code is used along with PROP-CNDTN-CODE and PROP-ADJSTD-ACQSTN-COST-AMT to determine a case's GSareportability.

**FORMAT:** Alphanumeric

**LENGTH:** 13

**EDIT CRITERIA**

Positions 1-2 are the PROP-FSC-GROUP-CODE, which classifies similar items into groups; 3-4 are the PROP-FSC-CLASS-CODE, which classifies similar items within groups into sub-classes; 5-6 are the National Codification Bureau (NCB) code, which indicates the country that assigned the national item identification (U.S. is '00' and '01'); and 7-13 = numeric characters, which identify items to the detail level. Positions 1-4 must be in the NPDMS Federal Supply Classification Code Table-020.

---

**SCREEN NAME: NUMBER OF COMPONENTS**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The total number of item records associated with a specific property case number.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME: NUMBER OF COPIES**

**ACCESS NAME:** RPT-QTY

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT QUANTITY

**DATA ELEMENT DEFINITION:**

The number of copies of a specific report that the user wants printed.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

1 to 99, inclusive. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: NUMBER OF DAYS**

**ACCESS NAME:** RPT-PRMTRS-TEXT

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT PARAMETERS TEXT

**DATA ELEMENT DEFINITION:**

This field will contain any parameters that are necessary for program execution for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 150

**EDIT CRITERIA**

---

**SCREEN NAME: OFA**

**ACCESS NAME:** SYS-OFA-DAYS-CNT



**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF OTHER FEDERAL AGENCY SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that personal property undergoes the required external NASA screening for all other federal agencies.

**FORMAT:** P

**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the PROP-OFA-BGN-DATE to establish the PROP-OFA-END-DATE.

---

**SCREEN NAME:** OFA SCRNG END DATE

**ACCESS NAME:** PROP-OFA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** OTHER FEDERAL AGENCY SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required external NASA excess screening period for other federal agencies.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table 155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y , default is PROP-OFA-BGN-DATE plus the default number of OFA screening days for Exchange/Sale property (normally 7 days if reporting to GSA).

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-OFA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property (normally 0 days if reporting to GSA).

For all other reportable and non-reportable property, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for all other property (normally 21 days if reporting to GSA).

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME:** ORG CODE

**ACCESS NAME:** RQSTR-ORGNZTN-CODE

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ORGANIZATION CODE

**DATA ELEMENT DEFINITION:**

Identifies the organization code of the person requesting an item of personal property. If a Controlled T05, must be on NEMS Table 078.

**FORMAT:** Alphanumeric

**LENGTH:** 5

**EDIT CRITERIA**

Installation specific. If a Controlled T05, must be on NEMS Table 078.

---

**SCREEN NAME:** ORIG ACQ COST

**ACCESS NAME:** PROP-UNIT-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY UNIT ACQUISITION COST AMOUNT

**DATA ELEMENT DEFINITION:**

The unit acquisition cost of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Any number greater than zero.

---

**SCREEN NAME:** ORIG QTY

**ACCESS NAME:** PROP-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY QUANTITY

**DATA ELEMENT DEFINITION:**

The number of units of issue of property being processed during an add.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number 0 - 99999.

---

**SCREEN NAME:** OTHER FED BEGIN DT

**ACCESS NAME:** PROP-OFA-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** OTHER FEDERAL AGENCY SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required external NASA excess screening period for other federal agencies.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Set to equal the PROP-NASA-END-DATE plus 1 day at the time of initial add into NPDMS. If changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME:** OTHER FED END DT

**ACCESS NAME:** PROP-OFA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** OTHER FEDERAL AGENCY SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required external NASA excess screening period for other federal agencies.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y, default is PROP-OFA-BGN-DATE plus the default number of OFA screening days for Exchange/Sale property (normally 7 days if reporting to GSA).

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-OFA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property (normally 0 days if reporting to GSA).

For all other reportable and non-reportable property, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for all other property (normally 21 days if reporting to GSA).

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME:** OTHER FEDERAL SCREENING BEGIN DATES

**ACCESS NAME:** PROP-OFA-BGN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** OTHER FEDERAL AGENCY SCREENING BEGIN DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property begins the required external NASA excess screening period for other federal agencies.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. Generated as follows: Set to equal the PROP-NASA-END-DATE plus 1 day at the time of initial add into NPDMS. If changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: OTHER FEDERAL SCREENING END DATES**

**ACCESS NAME:** PROP-OFA-END-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** OTHER FEDERAL AGENCY SCREENING END DATE OF PROPERTY

**DATA ELEMENT DEFINITION:**

The calendar date on which personal property completes the required external NASA excess screening period for other federal agencies.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

System generated at the time of Add and modifiable. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format. This date is generated using default values maintained on ND-Table-155 (Screening Days Table) as follows:

If Reportable ADPE with a PROP-ADJSTD-ACQSTN-COST-AMT GE \$1,000,000.00 and less than 9 years old, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for reportable ADPE property.

If the EXCHNGSL-IND equals Y , default is PROP-OFA-BGN-DATE plus the default number of OFA screening days for Exchange/Sale property (normally 7 days if reporting to GSA).

If Non-reportable ADPE (FSG 70) with a PROP-ADJSTD-ACQSTN-COST-AMT less than \$1,000,000.00, default is the PROP-OFA-BGN-DATE plus the default number of NASA screening days for Non-reportable ADPE property (normally 0 days if reporting to GSA).

For all other reportable and non-reportable property, default is the PROP-OFA-BGN-DATE plus the default number of OFA screening days for all other property (normally 21 days if reporting to GSA).

If date changed, cannot be earlier than the PROP-INST-BGN-DATE.

---

**SCREEN NAME: OUTPUT CLASS**

**ACCESS NAME:** RPT-OUTPUT-CODE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT OUTPUT CODE

**DATA ELEMENT DEFINITION:**

The code used to designate how the output for a specific NPDMS report or maintenance job should be printed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Installation specific. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: OUTPUT CLASS (INST DFLT)**

**ACCESS NAME:** INST-DFLT-RPT-OUTPUT-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT REPORT OUTPUT CODE

**DATA ELEMENT DEFINITION:**

The default code used to designate where the output for a specific NPDMS report or maintenance job should be printed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: OUTPUT CODE**

**ACCESS NAME:** RPT-OUTPUT-CODE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT OUTPUT CODE

**DATA ELEMENT DEFINITION:**

The code used to designate how the output for a specific NPDMS report or maintenance job should be printed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Installation specific. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: PART NO (MFG)**

**ACCESS NAME:** PROP-MFG-PART-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY MANUFACTURER PART NUMBER

**DATA ELEMENT DEFINITION:**

The manufacturer's part number for an item of equipment or supply.

**FORMAT:** Alphanumeric

**LENGTH:** 32

**EDIT CRITERIA**

Optional entry, free form. As provided from NEMS for controlled property. Provided if known by NSMS for supply property.

---

**SCREEN NAME: PAYMENT DUE DATE**

**ACCESS NAME:** PROP-PYMNT-DUE-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY PAYMENT DUE DATE

**DATA ELEMENT DEFINITION:**

The contract binding date stated in the terms of sale whereby full payment for the sold personal property is required of the purchaser before removal of the property from the government's facilities or be placed in default and face potential loss of their right to acquire the property.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Supplied by the PDO and entered. Cannot be greater than the PROP-CNTRCT-RMVL-DATE. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME: PDO CUST ACCT NO**

**ACCESS NAME:** PDO-CSTDN-ACNT-NMBR

**ENTITY:** PDO

**DESCRIPTIVE NAME:** PDO CUSTODIAN ACCOUNT NUMBER

**DATA ELEMENT DEFINITION:**

The number in the NPDMS Center Profile Record used to identify the NEMS account of the Property Disposal Officer when transferring property accountability to the PDO.

**FORMAT:** Alphanumeric

**LENGTH:** 6

**EDIT CRITERIA**

Installation Specific. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: PDO JUSTIFICATION**

**ACCESS NAME:** PROP-TXN-DESC  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.

**FORMAT:** Alphanumeric  
**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME: PDO NAME**

**ACCESS NAME:** PDO-NAME  
**ENTITY:** PDO  
**DESCRIPTIVE NAME:** PROPERTY DISPOSAL OFFICER NAME

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Property Disposal Officer. This element will print on either the NASA Form 811 or 812.

**FORMAT:** Alphanumeric  
**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050

---

**SCREEN NAME: PDO USER NO**

**ACCESS NAME:** PDO-USER-NMBR  
**ENTITY:** PDO  
**DESCRIPTIVE NAME:** PDO USER NUMBER

**DATA ELEMENT DEFINITION:**

The number in the NPDMS Center Profile Record used to identify the NEMS user number of the Property Disposal Officer when transferring property accountability to the PDO.

**FORMAT:** Alphanumeric  
**LENGTH:** 6

**EDIT CRITERIA**

Installation Specific. Maintained in the NPDMS Center Profile Table-050. Must be in the NEMS Table 090.

---

**SCREEN NAME: PHONE (ABNDSTRYD)**

**ACCESS NAME:** PROP-ABNDSTRYD-PHN-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY STE PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Free form however, if entered must include area code.

---

**SCREEN NAME: PHONE (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-PHN-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the individual, or organization/company, submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Free form. If entered, must include area code. If a particular bidder is awarded the sale, this field is moved to the RQSTR-PHN-NMBR on the transaction record.

---

**SCREEN NAME: PHONE (CNTCT PHN)**

**ACCESS NAME:** PROP-CNTCT-PHN-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION CONTACT PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the contact person for the personal property, when it is different than the INST-PHN-NMBR.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

If entered, must include area code. Generated (pulled) from Center Profile Table-050 and modifiable.

---



**SCREEN NAME: PHONE (INST)**

**ACCESS NAME:** INST-PHN-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The default installation telephone number, including area code, of the contact person for personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050. Must contain the area code.

---

**SCREEN NAME: PHONE (INST RPTNG CNTCT)**

**ACCESS NAME:** INST-RPTNG-CNTCT-PHN-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The current commercial telephone number, including area code, of the person to contact at a reporting installation.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-PHN-NMBR). If changed, must include area code.

---

**SCREEN NAME: PHONE (RECIPIENT)**

**ACCESS NAME:** RCPNT-PHN-NMBR

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the property recipient.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA:**

Maintained in NPDMS Recipient Table-170.

---

**SCREEN NAME: PHONE (RQSTR)**

**ACCESS NAME:** RQSTR-PHN-NMBR

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR CONTACT PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The telephone number, including area code, of the person or contact requesting personal property available for transfer, exchange, sale, donation, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: PHYSICAL SECURITY**

**ACCESS NAME:** DRMO-CNTRLD-INV-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO CONTROLLED INVENTORY ITEM CODE

**DATA ELEMENT DEFINITION:**

The DRMO Controlled Inventory Item Code indicating the security classification and/or security risk or pilferage controls for the storage and transportation of property.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Maintained in the NPDMS Controlled Inventory Item Codes Table-070.

**Classified Items Code:**

A = Confidential - formerly restricted data;

B = Confidential - restricted data;

C = Confidential;

D = Confidential -cryptologic;

E = Secret -cryptologic;

F = Top Secret -cryptologic;

G = Secret - formerly restricted data;

H = Secret - restricted data;

K = Top Secret - formerly restricted data;

L = Top Secret - restricted data;

O = Item contains naval nuclear propulsion information;

S = Secret;

T = Top Secret;

U = Unclassified;

7 = Item displays sensitive information;

9 = This code identifies an item as a Controlled Cryptographic Item (CCI).

**Sensitive Items Code:**

1 = Highest Sensitivity (Category I) nonnuclear missiles and rockets;

2 = High Sensitivity (Category II) - arms, ammunition and explosives;

3 = Moderate Sensitivity (Category III) - arms, ammunition and explosives;

4 = Low Sensitivity (Category IV) - arms, ammunition and explosives;

5 = Highest Sensitivity (Category I) - arms, ammunition and explosives with classification of Secret;  
6 = Highest Sensitivity (Category I) - arms, ammunition and explosives with classification of Confidential;  
8 = High Sensitivity (Category II) - arms, ammunition and explosives with classification of Confidential;  
Q = A drug or other controlled substance designated as a schedule III, IV or V item;  
R = Precious Metals, a drug or other controlled substance designated as a schedule I or II item.

**Pilferage Code:**

J = Pilferage;

I = aircraft engine equipment and parts;

M = Handtools and shop equipment;

N = firearms;

P = ammunition and explosives;

V = individual clothing and equipment;

W = office machines;

X = photographic equipment and supplies;

Y = communication/electronic equipment and parts;

Z = vehicular equipment and parts.

---

**SCREEN NAME: PICKUP DOC GENERATION DEFAULT**

**ACCESS NAME:** INST-DFLT-PCKP-GNRTN-IND

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT PICKUP DOCUMENT GENERATION  
**INDICATOR**

**DATA ELEMENT DEFINITION:**

The field in the NPDMS Center Profile Record indicating that a Pickup Document will or will not be generated as a system default.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: PREC METAL**

**ACCESS NAME:** PROP-PRCS-MTLS-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PRECIOUS METALS PROPERTY CODE

**DATA ELEMENT DEFINITION:**

Code used to Identify type and content value of precious metals contained in the personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Maintained in the NPDMS Precious Metals Code Table - 080. Default is Code 'A'.

A = No known precious metal;

B = Item is known to contain precious metal(s) but the amount(s) is unknown;

C = Presence or absence of precious metals varies between items of production for the same item of supply;  
D = Silver, equals 15 grams or more;  
E = Silver, less than 15 grams;  
F = Gold, equals 10 grams or more;  
G = Gold, less than 10 grams;  
H = Platinum, equals 10 grams or more;  
I = Platinum, less than 10 grams;  
J = Palladium, equals 5 grams or more;  
K = Palladium, less than 5 grams;  
L = Iridium, equals 20 grams or more;  
M = Iridium, less than 20 grams;  
N = Rhodium, equals 15 grams or more;  
O = Rhodium, less than 15 grams;  
P = Osmium, equals 10 grams or more;  
Q = Osmium, less than 10 grams;  
R = Ruthenium, equals 10 grams or more;  
S = Ruthenium, less than 10 grams;  
T = Silver-Gold, combination equals 15 grams or more;  
U = Silver-Gold, combination contains less than 15 grams;  
V = Silver-Platinum Family, combination equals 15 grams or more;  
W = Silver-Platinum Family, combination contains less than 15 grams;  
X = Silver-Gold-Platinum Family, combination equals 15 grams or more;  
Y = Silver-Gold-Platinum Family, combination contains less than 15 grams;  
Z = Gold-Platinum Family, combination equals 10 grams or more;  
2 = Gold-Platinum Family, combination contains less than 10 grams;  
3 = Determination of precious metal content is uneconomical.

---

**SCREEN NAME: PRECIOUS METALS CODE**

**ACCESS NAME:** PROP-PRCS-MTLS-CODE; SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PRECIOUS METALS PROPERTY CODE

**DATA ELEMENT DEFINITION:**

Code used to Identify type and content value of precious metals contained in the personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Maintained in the NPDMS Precious Metals Code Table - 080. Default is Code 'A'.

A = No known precious metal;

B = Item is known to contain precious metal(s) but the amount(s) is unknown;

C = Presence or absence of precious metals varies between items of production for the same item of supply;

D = Silver, equals 15 grams or more;

E = Silver, less than 15 grams;

F = Gold, equals 10 grams or more;

G = Gold, less than 10 grams;

H = Platinum, equals 10 grams or more;

I = Platinum, less than 10 grams;

J = Palladium, equals 5 grams or more;

K = Palladium, less than 5 grams;

L = Iridium, equals 20 grams or more;

M = Iridium, less than 20 grams;

N = Rhodium, equals 15 grams or more;  
O = Rhodium, less than 15 grams;  
P = Osmium, equals 10 grams or more;  
Q = Osmium, less than 10 grams;  
R = Ruthenium, equals 10 grams or more;  
S = Ruthenium, less than 10 grams;  
T = Silver-Gold, combination equals 15 grams or more;  
U = Silver-Gold, combination contains less than 15 grams;  
V = Silver-Platinum Family, combination equals 15 grams or more;  
W = Silver-Platinum Family, combination contains less than 15 grams;  
X = Silver-Gold-Platinum Family, combination equals 15 grams or more;  
Y = Silver-Gold-Platinum Family, combination contains less than 15 grams;  
Z = Gold-Platinum Family, combination equals 10 grams or more;  
2 = Gold-Platinum Family, combination contains less than 10 grams;  
3 = Determination of precious metal content is uneconomical.

---

**SCREEN NAME: PRECIOUS METALS CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;

'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: PRECIOUS METALS CONTENT DESCRIPTION (LINE 1)**

**ACCESS NAME:** PROP-PRCS-MTLS-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PRECIOUS METALS PROPERTY CONTENT DESCRIPTION

**DATA ELEMENT DEFINITION:**

The first line of description of the type and content value (weight) of any precious metals contained in personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 50

**EDIT CRITERIA**

Extracted from the NPDMS Precious Metals Code Table-080. See PRECIOUS METALS PROPERTY CODE.

---

**SCREEN NAME: PRECIOUS METALS CONTENT DESCRIPTION (LINE 2)**

**ACCESS NAME:** PROP-PRCS-MTLS-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PRECIOUS METALS PROPERTY CONTENT DESCRIPTION

**DATA ELEMENT DEFINITION:**

The second line of description of the type and content value (weight) of any precious metals contained in personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 50

**EDIT CRITERIA**

Extracted from the NPDMS Precious Metals Code Table-080. See PRECIOUS METALS PROPERTY CODE.

---

**SCREEN NAME: PRECIOUS METALS IND**

**ACCESS NAME:** CMPNT-PRCS-MTLS-IND

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM PRECIOUS METALS INDICATOR

**DATA ELEMENT DEFINITION:**

If any of the components in a component system contain precious metals, this indicator will be set to 'Y'.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Computer generated, Y = yes, Blank = no. Default is no.

---

**SCREEN NAME: PREV 1348**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

Indicates whether or not a DOD 1348-1A has been generated for a specific item record.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible display values are N or Y.

---

**SCREEN NAME: PREV CASE NO**

**ACCESS NAME:** PROP-PRVS-CASE-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PREVIOUS PROPERTY CASE NUMBER

**DATA ELEMENT DEFINITION:**

The previous Property Case Number of the record that was converted from a single case record to an item of a Component System or vice versa.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated (moved) at the time of a Convert Case To Component or Convert Component To Case process and written to the transaction file.

---

**SCREEN NAME: PRIME INSTALLATION NUMBER**

**ACCESS NAME:** PRIMINST-NMBR

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** PRIME INSTALLATION NUMBER

**DATA ELEMENT DEFINITION:**

A two digit number identifying a prime (accountable) NASA Installation. This is the first 2 positions of the INST-NMBR.

**FORMAT:** Alphanumeric

**LENGTH:** 2.0

**EDIT CRITERIA**

Must match NPDMS Installation Number Table-105.

01- Langley Research Center

02- Ames Research Center

03- John H. Glen Research Center

04- Dryden Flight Research Center

05- Goddard Space Flight Center

07- Jet Propulsion Laboratory

08- Marshall Space Flight Center

09- Johnson Space Center

10- Kennedy Space Center

11- Headquarters

13- Stennis Space Center.

---

**SCREEN NAME: PRINT 1348**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the printing of a DOD form 1348-1A for a specific item record.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y=Generate;N=Do Not Generate. Default value is N.

---

**SCREEN NAME: PRINT DD-1348-1A ( Y )**

**ACCESS NAME:** RPT-1348-GNRTN-IND

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 1348 GENERATION INDICATOR

**DATA ELEMENT DEFINITION:**

The indicator set to designate the generation of a DD-1348-1A for a specific Excess Property Item. Once the report has been generated thru the Report Process, this indicator is reset to its default value.



**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = Generate; Blank = Do Not Generate.

---

**SCREEN NAME:** PRINT DOC (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for a listing of various disposal document available for generation.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The possible values are Y or N.

---

**SCREEN NAME:** PRINT FOREIGN DISPOSAL APPROVAL FORM ( Y )

**ACCESS NAME:** RPT-FRGN-DSPSL-APRVL-IND

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** FOREIGN DISPOSAL APPROVAL REPORT INDICATOR

**DATA ELEMENT DEFINITION:**

The indicator set when to designate the generation of the Foreign Disposal Approval Form.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

'Y' = Generate report, 'blank' = Don't generate (default). Once the form is generated, this field will be set to blank.

---

**SCREEN NAME:** PRINT NASA 811 ( Y )

**ACCESS NAME:** RPT-811-IND

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 811 GENERATION INDICATOR

**DATA ELEMENT DEFINITION:**

The indicator set when processing an Expended to Scrap Property Transaction (T03) to designate the generation of the NPDMS 811 report.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = Generate;      = Do Not Generate. If set to 'Y' the PROP-DSPSL-CNDTN-CODE must be 'S' (scrap) or 'X' (salvage).

---

**SCREEN NAME:** PRINT NASA 812 ( Y )

**ACCESS NAME:** RPT-812-IND

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT 812 GENERATION INDICATOR

**DATA ELEMENT DEFINITION:**

The indicator set when processing an Abandoned or Destroyed Transaction (T18) to designate the generation of the NPDMS 812 report.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = Generate; Blank space = Do Not Generate.

---

**SCREEN NAME:** PRINT PICKUP DOC

**ACCESS NAME:** PROP-PCKP-DCMNT-GNRTN-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY PICKUP DOCUMENT GENERATION INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a pickup document (NASA Form 1638) should be generated for a case. Once a case is entered into the NPDMS, the user will have the option of overriding the system default value.

**NOTE:** one pickup document will be generated for each item ID associated with a Component System.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Current system date at the time of generation. Display Format: MM = any number 1-12; DD = any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME:** PRINT SF-120 CORRECTION

**ACCESS NAME:** GSA-SF120-WTHDRWL-CRCTN-CODE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** SF-120 WITHDRAWAL/CORRECTION TO GSA CODE

**DATA ELEMENT DEFINITION:**

A corrected SF-120 must be sent to GSA whenever the property has been previously reported to GSA for screening purposes and changes are made to any data elements listed on a SF-120 including description, condition code, quantity and acquisition cost. A withdrawal SF-120 is sent to GSA when the property is being requested back from the screening control of GSA for use by NASA. The indicator is set when entering Transactions (E02, E03, T02, T03, T04, T05, T06, T07, T09, T11, T12, T16, T18, T19, T20, and Reversals).

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

W= withdrawal; C= correction or space = not required.

---

**SCREEN NAME: PRINT SF-120 WITHDRAWAL**

**ACCESS NAME:** GSA-SF120-WTHDRWL-CRCTN-CODE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** SF-120 WITHDRAWAL/CORRECTION TO GSA CODE

**DATA ELEMENT DEFINITION:**

A corrected SF-120 must be sent to GSA whenever the property has been previously reported to GSA for screening purposes and changes are made to any data elements listed on a SF-120 including description, condition code, quantity and acquisition cost. A withdrawal SF-120 is sent to GSA when the property is being requested back from the screening control of GSA for use by NASA. The indicator is set when entering Transactions (E02, E03, T02, T03, T04, T05, T06, T07, T09, T11, T12, T16, T18, T19, T20, and Reversals).

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

W= withdrawal; C= correction or space = not required.

---

**SCREEN NAME: PRINTER ADDRESS**

**ACCESS NAME:** INST-PRNTR-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT PRINTER ADDRESS

**DATA ELEMENT DEFINITION:**

An Installation's default address for a local printer.

**FORMAT:** Alphanumeric

**LENGTH:** 8

**EDIT CRITERIA**

Installation specific but value must be on NPDMS Table-145. Default maintained on the Center Profile Table-050.

---

**SCREEN NAME: PRINTER DESCRIPTION**

**ACCESS NAME:** SYS-PRNTR-DESC

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM PRINTER LOCATION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Descriptive text for the location of a local printer.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Installation specific. Maintained on NPDMS Table-145.

---

**SCREEN NAME: PRINTER DEST**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;  
PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRL-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;

'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: PRINTER DESTINATION**

**ACCESS NAME:** INST-PRNTR-ADRS

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DEFAULT PRINTER ADDRESS

**DATA ELEMENT DEFINITION:**

An Installation's default address for a local printer.

**FORMAT:** Alphanumeric

**LENGTH:** 8

**EDIT CRITERIA**

Installation specific but value must be on NPDMS Table-145. Default maintained on the Center Profile Table-050.

---

**SCREEN NAME: PRINTER DESTINATION**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
GSA-RGN-CODE for the GSA Region Table-005;  
DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
PROP-UOM-CODE for the Unit of Measure Table-025;

PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
INST-FEDAAC-CODE for the Performance Measures Table-040;  
PROP-DML-CODE for the Demilitarization Code Table-045;  
INST-NMBR for the Center Profile Table-050;  
INST-NMBR for Property Location Table-051;  
INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
PROP-MMAC-CODE for the MMAC Table-085;  
DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
INST-NMBR for Installation Code Table-105;  
'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
PRINTER DESTINATION CODE for the Printer Destination Table-145;  
STATE ABBREVIATION for the State Table-150;  
INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
RECIPIENT-CODE for Recipient Name Table-170;  
RCPNT-TYPE-CODE for Transfer Type Table-180;  
RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: PRINTER PICKUP DOC**

**ACCESS NAME:** PROP-PCKP-DCMNT-GNRTN-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY PICKUP DOCUMENT GENERATION INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a pickup document (NASA Form 1638) should be generated for a case. Once a case is entered into the NPDMS, the user will have the option of overriding the system default value.

**NOTE:** one pickup document will be generated for each item ID associated with a Component System.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Current system date at the time of generation. Display Format: MM = any number 1-12; DD = any number 1-31 and consistent with month; YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: PRIORITY FREEZE REFER PROP IND**

**ACCESS NAME:** PROP-REFER-SUSPD-RPTNG-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** FREEZE REFERRAL/SUSPEND PROPERTY REPORTING INDICATOR

**DATA ELEMENT DEFINITION:**

One digit alpha identifier to suspend reporting to GSA or the Transfer to DRMO, and also to refer a freeze to GSA when reporting. Freeze Referral/Suspend Codes are as follows:

Blank - Report the case as scheduled to either GSA or DRMO and not include freeze information to GSA.

R - Property will be either reported to GSA or Transferred to DRMO as scheduled and include (refer) the freeze information as a referral for GSA action.

S - Suspend the reporting of the entire case to GSA or Transfer to DRMO as scheduled and freezes must be resolved by NASA. Freezes will continue to appear on the Freeze Status Report until the freeze is removed, the referral/suspend indicator is changed to 'R' or 'Blank', or a disposition is processed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The valid codes are 'blank', 'R', or 'S'.

---

**SCREEN NAME: PRIORITY IND**

**ACCESS NAME:** PROP-PRCSNG-PRTY-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY PROCESSING PRIORITY INDICATOR

**DATA ELEMENT DEFINITION:**

Indicator used to designate the extent and type of transaction (freeze or final disposition) processing a property item will undergo.

**FORMAT:** Alphanumeric

**LENGTH:** 1.0

**EDIT CRITERIA**

1 = process a freeze transaction (F00) with paperwork;

2 = process a freeze transaction without paperwork;

3 = priority freeze (with or without paperwork);

4 = priority process a disposition transaction without a freeze transaction being created.

---

**SCREEN NAME: PROCEEDS**

**ACCESS NAME:** PROP-SALE-PRCDS-AMT  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY SALE PROCEEDS AMOUNT

**DATA ELEMENT DEFINITION:**

The amount received as a result of a sale of a single sales lot of property by GSA or NASA, including agent. Once the full PROPERTY BID AMOUNT is received in payment for the personal property, the bid amount becomes (is moved to) the "Proceeds". In most cases proceeds from the sale of personal property shall be deposited into the U.S. Treasury as miscellaneous receipts (see PROP-APRRTN-ACNT-NMBR).

**FORMAT:** Packed  
**LENGTH:** 10.2

**EDIT CRITERIA**

Generated (moved) from the NPDMS Sale Bidder Table for T14 (Sold by NASA or Agent). User entered for T15 (Sold by GSA).

---

**SCREEN NAME: PROCUREMENT DOC NO**

**ACCESS NAME:** PROP-PRCRMNT-DCMNT-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY PROCUREMENT DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

Document number of the form used to procure the exchange or sale of personal property.

**FORMAT:** Alphanumeric  
**LENGTH:** 14

**EDIT CRITERIA**

---

**SCREEN NAME: PROP CASE NMBR**

**ACCESS NAME:** PROP-CASE-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CASE NUMBER

**DATA ELEMENT DEFINITION:**

The aggregate number automatically assigned by NPDMS to uniquely identify the case. This field consists of the INST-FEDAAC-CODE; the Julian date (YDDD); CMPNT-IND; and the SYS-CASE-SERIAL-NMBR. The current available serial number is contained in the Property Case Number Serial Number Record maintained in the NPDMS Table-100 for each subinstallation. This table is reset starting each day with 001.

**FORMAT:** Alphanumeric  
**LENGTH:** 14

**EDIT CRITERIA**

Generated. Positions 1-6 are the INST-FEDAAC-CODE (GSA FEDSTRIP number); positions 7-10 are



numeric; position 11 will be either 'C' if a Component System or 'S' if a single case record; positions 12-14 are alphanumeric.

**NOTE:** The three positions of the serial number would be used numerically up to 999. After that the first position "A" and proceed thru the alphabet and the last 2 positions will start over at 01.

---

**SCREEN NAME: PROP CASE NO**

**ACCESS NAME:** PROP-CASE-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CASE NUMBER

**DATA ELEMENT DEFINITION:**

The aggregate number automatically assigned by NPDMS to uniquely identify the case. This field consists of the INST-FEDAAC-CODE; the Julian date (YDDD); CMPNT-IND; and the SYS-CASE-SERIAL-NMBR. The current available serial number is contained in the Property Case Number Serial Number Record maintained in the NPDMS Table-100 for each subinstallation. This table is reset starting each day with 001.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated. Positions 1-6 are the INST-FEDAAC-CODE (GSA FEDSTRIP number); positions 7-10 are numeric; position 11 will be either 'C' if a Component System or 'S' if a single case record; positions 12-14 are alphanumeric.

**NOTE:** The three positions of the serial number would be used numerically up to 999. After that the first position "A" and proceed thru the alphabet and the last 2 positions will start over at 01.

---

**SCREEN NAME: PROP DESC**

**ACCESS NAME:** PROP-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DESCRIPTION

**DATA ELEMENT DEFINITION:**

Additional information which further describes the personal property, i.e., dimensions, capabilities, power requirements, etc.

**FORMAT:** Alphanumeric

**LENGTH:** 60 (1:40)

**EDIT CRITERIA**

Supplied by NSMS (NSMS-INDEX-DESC) on the Batch Interface file otherwise, user entered free form with no edit check. Stored on the NPDMS Text Descriptions file in a MU field with up to 40 occurrences.

---

**SCREEN NAME: PROP DISPOSAL APPROVAL DATE**

**ACCESS NAME:** PROP-DSPSL-APRVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSAL APPROVAL DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the property disposal document or survey report was approved.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User Entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: PROP LOC FAX**

**ACCESS NAME:** PROP-LCTN-FAX-NMBR

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY LOCATION FAX PHONE NUMBER

**DATA ELEMENT DEFINITION:**

The FAX telephone number of the individual to contact where a particular item of property is located.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Default maintained on Center Profile Table-050 and displayed at the time of initial add. Modifiable but may not be blank.

---

**SCREEN NAME: PROP RMVL DT**

**ACCESS NAME:** PROP-RMVL-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ACTUAL PROPERTY REMOVAL DATE

**DATA ELEMENT DEFINITION:**

The specific date on which the property was actually physically removed from the NASA storage facility by the new owner or their agent, including shippers.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = any number 1-31, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: PROPERTY CASE NUMBERS**

**ACCESS NAME:** PROP-CASE-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CASE NUMBER

**DATA ELEMENT DEFINITION:**

The aggregate number automatically assigned by NPDMS to uniquely identify the case. This field consists of the INST-FEDAAC-CODE; the Julian date (YDDD); CMPNT-IND; and the SYS-CASE-SERIAL-NMBR. The current available serial number is contained in the Property Case Number Serial Number Record maintained in the NPDMS Table-100 for each subinstallation. This table is reset starting each day with 001.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated. Positions 1-6 are the INST-FEDAAC-CODE (GSA FEDSTRIP number); positions 7-10 are numeric; position 11 will be either 'C' if a Component System or 'S' if a single case record; positions 12-14 are alphanumeric.

**NOTE:** The three positions of the serial number would be used numerically up to 999. After that the first position "A" and proceed thru the alphabet and the last 2 positions will start over at 01.

---

**SCREEN NAME: PROPERTY TRANSACTION DESCRIPTION**

**ACCESS NAME:** PROP-TXN-DESC  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME: PROVINCE (RQSTR)**

**ACCESS NAME:** RQSTR-PRVNC-ADRS  
**ENTITY:** REQUESTOR  
**DESCRIPTIVE NAME:** REQUESTOR PROVINCE ADDRESS

**DATA ELEMENT DEFINITION:**

Is the province in the country where the property requestor is located. This field is necessary for foreign donations.

**FORMAT:** Alphanumeric  
**LENGTH:** 20  
**EDIT CRITERIA**  
free form

---

**SCREEN NAME: QTY (CUR AVLBL)**

**ACCESS NAME:** PROP-CUR-AVLBL-QTY  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CURRENT AVAILABLE QUANTITY

**DATA ELEMENT DEFINITION:**

The current number of available items of personal property.

**FORMAT:** Numeric  
**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated; minus PROP-DSPSTN-QTY for disposition transactions; plus PROP-DSPSTN-QTY for disposition reversal transactions. Entered user value at time of add or change.

---

**SCREEN NAME: QTY (DSPSTN)**

**ACCESS NAME:** PROP-DSPSTN-QTY  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY DISPOSITION QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric  
**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, that does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME: QTY SOLD**

**ACCESS NAME:** PROP-DSPSTN-QTY  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY DISPOSITION QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, that does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME:** RECIPIENT

**ACCESS NAME:** RCPNT-AGNCY-NAME

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT AGENCY NAME

**DATA ELEMENT DEFINITION:**

The name of person or agency requesting property.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA:**

Free form but may not be blank. Maintained in NPDMS Recipient Table-170.

---

**SCREEN NAME:** RECIPIENT

**ACCESS NAME:** PROP-RCPNT-AGNCY-NAME

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY RECIPIENT AGENCY NAME

**DATA ELEMENT DEFINITION:**

The code of the person or agency requesting property.

**FORMAT:** Alphanumeric

**LENGTH:** 12

**EDIT CRITERIA:**

Free form.

---

**SCREEN NAME:** REC NO

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The next available item id when processing a new Trade-In to Vendor (T19) transaction.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME: RECEIVING INFO**

**ACCESS NAME:** DRMO-RCVNG-TEXT

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO RECEIVING INFORMATION TEXT

**DATA ELEMENT DEFINITION:**

This field is for an textual explanation of the additional DRMO receiving information code on the DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 200

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: RECLAM CODE (DRMO)**

**ACCESS NAME:** DRMO-RCLMTN-CODE

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO RECLAMATION CODE

**DATA ELEMENT DEFINITION:**

A code indicating the level of reclamation processing required for an item transferred to a DRMO on the DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = reclamation performed prior to release to DRMO; R = reclamation to be performed after turn-in to DRMO; N = reclamation not required. Default is 'N'.

---

**SCREEN NAME: REFER SUSP**

**ACCESS NAME:** PROP-REFER-SUSPD-RPTNG-IND

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** FREEZE REFERRAL/SUSPEND PROPERTY REPORTING  
INDICATOR

**DATA ELEMENT DEFINITION:**

One digit alpha identifier to suspend reporting to GSA or the Transfer to DRMO, and also to refer a freeze to GSA when reporting. Freeze Referral/Suspend Codes are as follows:

Blank - Report the case as scheduled to either GSA or DRMO and not include freeze information to GSA.

R - Property will be either reported to GSA or Transferred to DRMO as scheduled and include (refer) the freeze information as a referral for GSA action.

S - Suspend the reporting of the entire case to GSA or Transfer to DRMO as scheduled and freezes must be resolved by NASA. Freezes will continue to appear on the Freeze Status Report until the freeze is removed, the referral/suspend indicator is changed to 'R' or 'Blank', or a disposition is processed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

The valid codes are 'blank', 'R', or 'S'.

---

**SCREEN NAME:** REIMBURSABLE (Y/N)

**ACCESS NAME:** PROP-REIM-IND

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY REIMBURSEMENT INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if the net proceeds from an exchange or sale of idle NASA property are to be returned to the reporting center based on the property item's reimbursement code.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User entered: Y = Reimbursable, N = Non-reimbursable. Maintained on the NPDMS Reimbursement Code Table-160.

---

**SCREEN NAME:** REIMBURSEMENT AMOUNT

**ACCESS NAME:** EXCHNGSL-REIM-AMT

**ENTITY:** EXCHANGE/SALE PROPERTY

**DESCRIPTIVE NAME:** EXCHANGE/SALE REIMBURSEMENT AMOUNT

**DATA ELEMENT DEFINITION:**

The amount of reimbursement to the holding installation resulting from the transfer of an Exchange/Sale property item to those authorized.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Any dollar amount greater than zero.

---

**SCREEN NAME: REIMBURSEMENT CODE**

**ACCESS NAME:** PROP-REIM-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY REIMBURSEMENT CODE

**DATA ELEMENT DEFINITION:**

A one character code designating the reimbursement classification of property for GSA reporting with regard to eligibility for reimbursement, donation, or sales. On the SF-120, the code is translated to correctly complete block 15, Reim/Reqd (Yes or No).

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Must be entered if reporting to GSA. Valid values maintained on NPDMS Reimbursement Code Table-165:

- 1 = Reimbursable/Nondonable/ to be sold by GSA
  - 2 = Nonreimbursable/Donable/ to be sold by GSA
  - 4 = Reimbursable(exchange/sale)Nondonable/ to be sold by GSA
  - 5 = Nonreimbursable/Nondonable/ to be sold by GSA
  - 6 = Reimbursable only if soldDonable/ to be sold by GSA
  - 7 = Nonreimbursable (military property)Donable/ to be sold by GSA
  - 8 = Reimbursable (military property)Nondonable/ to be sold by GSA
  - A = Reimbursable/Nondonable/ not to be sold by GSA
  - B = Reimbursable only if soldDonable/ not to be sold by GSA
  - C = Nonreimbursable/Donable/ not to be sold by GSA
  - D = Nonreimbursable/Donable/ not to be sold by GSA
  - E = Reimbursable (exchange/sale)Nondonable/ not to be sold by GSA
  - F = Reimbursable (foreign country equity)Nondonable/ not to be sold by GSA.
- 

**SCREEN NAME: REIMBURSEMENT CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

- SYS-USER-ID for the User Access Table-001;
- GSA-RGN-CODE for the GSA Region Table-005;
- DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;
- CSTDN-ACNT-NMBR for the Exception Processing Table-015;
- PROP-FSC-CODE for the Federal Supply Classification Code Table-020;
- PROP-UOM-CODE for the Unit of Measure Table-025;
- PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;
- PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;
- INST-FEDAAC-CODE for the Performance Measures Table-040;
- PROP-DML-CODE for the Demilitarization Code Table-045;
- INST-NMBR for the Center Profile Table-050;
- INST-NMBR for Property Location Table-051;



INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

**SCREEN NAME: REIMBURSEMENT CODE DESC**

**ACCESS NAME:** PROP-REIM-CODE-DESC

**ENTITY:**

**DESCRIPTIVE NAME:** REIMBURSEMENT PROPERTY CODE DESCRIPTION

**DATA ELEMENT DEFINITION:**

A description of a property items s reimbursement code with regard to eligibility for reimbursement, donation, and sale.

**FORMAT:** Alphanumeric

**LENGTH:** 79

**EDIT CRITERIA**

Maintained on NPDMS Reimbursement Code Table-160. Free form but may not be blank:

Code	Description
1	Reimbursable/Nondonable/ to be sold by GSA
2	Nonreimbursable/Donable/ to be sold by GSA
4	Reimbursable(exchange/sale)/Nondonable/ to be sold by GSA
5	Nonreimbursable/Nondonable/ to be sold by GSA

6	Reimbursable only if sold <del>Donable</del> / to be sold by GSA
7	Nonreimbursable (military property) <del>Donable</del> / to be sold by GSA
8	Reimbursable (military property) <del>Nondonable</del> / to be sold by GSA
A	Reimbursable/Nondonable/ not to be sold by GSA
B	Reimbursable only if sold <del>Donable</del> / not to be sold by GSA
C	Nonreimbursable/Donable/ not to be sold by GSA
D	Nonreimbursable/Donable/ not to be sold by GSA
E	Reimbursable (exchange/sale) <del>Nondonable</del> / not to be sold by GSA
F	Reimbursable (foreign country equity) <del>Nondonable</del> / not to be sold by GSA.

**SCREEN NAME: REPORT EXECUTION SEQUENCE NO**

**ACCESS NAME:** RPT-EXCTN-SEQ-NMBR

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT EXECUTION SEQUENCE NUMBER

**DATA ELEMENT DEFINITION:**

The execution sequence number of each NPDMS report.

**FORMAT:** Packed

**LENGTH:** 4.0

**EDIT CRITERIA**

Maintained on the ND-Table-055 file. If scheduled, reports will run in the following order:

Report Number	Report Execution Sequence Number
NDM100PA	01
NDR110PA	05
NDR120PA	10
NDR130PA	15
NDR002PA	20
NDR150PA	25
NDR001PA	30
NDR140PA	35
NDR006PA	40
NDR022PA	45
NDR021PA	50
NDM610PA	100
NDR003PA	100
NDR004PA	100
NDR005PA	100

NDR007PA	100
NDR008PA	100
NDR009PA	100
NDR010PA	100
NDR011PA	100
NDR012PA	100
NDR013PA	100
NDR014PA	100
NDR015PA	100
NDR016PA	100
NDR017PA	100
NDR018PA	100
NDR019PA	100
NDR020PA	100
NDR023PA	100
NDR024PA	100
NDR025PA	100
NDR026PA	100
NDR027PA	100
NDR160PA	100
NDR170PA	100
NDR180PA	100
NDR190PA	100
NDR200PA	100
NDR210PA	100
NDR220PA	100
NDR230PA	100
Any site unique reports	100
NDM200PA	9800
NDM300PA	9999

---

**SCREEN NAME:** REPORT /MAINTENANCE NAME

**ACCESS NAME:** RPT-MAINT-NAME

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE NAME

**DATA ELEMENT DEFINITION:**

The name associated with a specific NPDMS report or maintenance job. Current values are:

Awaiting Pickup  
Pending GSA Acknowledgement  
Sales Listing  
Items reported to GSA Over 180 Days  
Foreign Screening Report  
Freeze Status Report  
NEMS Transaction Interface Report  
Property Held by Property Disposal Officer  
623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property  
623 Annual Report of Utilization/Disposal of Idle NASA Personal Property  
NASA Form 811 - Classification of Property as Scrap or Salvage  
NASA form 812 - Authorization to Abandon/Destroy Surplus Property  
Idle Property Screening List  
Daily Transaction Report  
Annual Report of Exchange/Sale Transactions  
Sales Prep Report  
Abstract of Bids  
Bidder's Notification of Award  
Final Inventory/Reconciliation Report  
Post Inventory Report  
Performance Measures Report  
NSMS Accepted Items Report  
NSMS Rejected Items Report  
NSMS Matched/Overage/Underage Report  
Sales Slip, Sale of Government Personal Property  
Foreign Disposal Approval Report  
Cases Eligible For Transfer To DRMO Report  
NASA Supply Management System Interface  
GSA Magnetic Tape Generation  
SF-120 Report of Excess Personal Property Generation  
SF-120 Withdrawal/Correction Generation  
DD-1348-1A DRMO Issue Release/Receipt Document Generation  
NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation  
ERN and Serial Number Reset  
160 Annual Report of Personal Property Provided to Non-Federal Org  
170 Equipment Available Under the Stevenson-Wydler Act For Region  
180 Status Report for Cases Undergoing Other Federal Agency Screening  
190 Status Report for Cases Undergoing Surplus Property Donation Screening  
200 Equipment Available for Federal Agencies - By Region  
210 IFM Interface File  
220 Archive History Files  
230 Final Dispositions for Each FSC Within a Date Range  
**FORMAT:** Alphanumeric  
**LENGTH:** 65  
**EDIT CRITERIA**  
Generated.

---

**SCREEN NAME:** REPORT NAME

**ACCESS NAME:** RPT-MAINT-NAME

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE NAME

**DATA ELEMENT DEFINITION:**

The name associated with a specific NPDMS report or maintenance job. Current values are: Awaiting Pickup  
Pending GSA Acknowledgement  
Sales Listing  
Items reported to GSA Over 180 Days  
Foreign Screening Report  
Freeze Status Report  
NEMS Transaction Interface Report  
Property Held by Property Disposal Officer  
623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property  
623 Annual Report of Utilization/Disposal of Idle NASA Personal Property  
NASA Form 811 - Classification of Property as Scrap or Salvage  
NASA form 812 - Authorization to Abandon/Destroy Surplus Property  
Idle Property Screening List  
Daily Transaction Report  
Annual Report of Exchange/Sale Transactions  
Sales Prep Report  
Abstract of Bids  
Bidder's Notification of Award  
Final Inventory/Reconciliation Report  
Post Inventory Report  
Performance Measures Report  
NSMS Accepted Items Report  
NSMS Rejected Items Report  
NSMS Matched/Overage/Underage Report  
Sales Slip, Sale of Government Personal Property  
Foreign Disposal Approval Report  
Cases Eligible For Transfer To DRMO Report  
NASA Supply Management System Interface  
GSA Magnetic Tape Generation  
SF-120 Report of Excess Personal Property Generation  
SF-120 Withdrawal/Correction Generation  
DD-1348-1A DRMO Issue Release/Receipt Document Generation  
NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation  
ERN and Serial Number Reset  
160 Annual Report of Personal Property Provided to Non-Federal Org  
170 Equipment Available Under the Stevenson-Wydler Act For Region  
180 Status Report for Cases Undergoing Other Federal Agency Screening  
190 Status Report for Cases Undergoing Surplus Property Donation Screening  
200 Equipment Available for Federal Agencies - By Region  
210 IFM Interface File  
220 Archive History Files  
230 Final Dispositions for Each FSC Within a Date Range

**FORMAT:** Alphanumeric

**LENGTH:** 65

**EDIT CRITERIA**

Generated.

**SCREEN NAME: REPORT NUMBER**

**ACCESS NAME:** RPT-MAINT-JOB-NMBR-SB

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE JOB NUMBER

**DATA ELEMENT DEFINITION:**

The number assigned to a specific report or maintenance job.

**FORMAT:** Numeric

**LENGTH:** 3

**EDIT CRITERIA**

- 001 Awaiting Pickup
  - 002 Pending GSA Acknowledgement
  - 003 Sales Listing
  - 004 Items reported to GSA Over180 Days
  - 005 Foreign Screening Report 006 Freeze Status Report
  - 007 NEMS Transaction Interface Report
  - 008 Property Held by Property Disposal Officer
  - 009 623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property
  - 010 623 Annual Report of Utilization/Disposal of Idle NASA Personal Property
  - 011 Foreign Disposal Approval Report
  - 012 NASA Form 811 - Classification of Property as Scrap or Salvage
  - 013 NASA form 812 - Authorization to Abandon/Destroy Surplus Property
  - 014 Idle Property Screening List
  - 015 Cases Eligible For Transfer To DRMO Report
  - 016 Daily Transaction Report
  - 017 Annual Report of Exchange/Sale Transactions
  - 018 Sales Prep Report
  - 019 Abstract of Bids
  - 020 Bidder's Notification of Award
  - 021 Final Inventory/Reconciliation Report
  - 022 Post Inventory Report
  - 023 Performance Measures Report
  - 024 NSMS Accepted Items Report
  - 025 NSMS Rejected Items Report
  - 026 NSMS Matched/Overage/Underage Report
  - 027 Sales Slip, Sale of Government Personal Property
  - 100 NASA Supply Management System Interface
  - 110 GSA Magnetic Tape Generation
  - 120 SF-120 Report of Excess Personal Property Generation
  - 130 SF-120 Withdrawal/Correction Generation
  - 140 DD-1348-1A DRMO Issue Release/Receipt Document Generation
  - 150 NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation
  - 200 ERN and Serial Number Reset
  - 160 Annual Report of Personal Property Provided to Non-Federal Org
  - 170 Equipment Available Under the StevensonWydler Act For Region
  - 180 Status Report for Cases Undergoing Other Federal Agency Screening
  - 190 Status Report for Cases Undergoing Surplus Property Donation Screening
  - 200 Equipment Available for Federal Agencies - By Region
  - 210 IFM Interface File
  - 220 Archive History Files
  - 230 Final Dispositions for Each FSC Within a Date Range
- 

**SCREEN NAME:** REPORT OUTPUT CLASS

**ACCESS NAME:** RPT-OUTPUT-CODE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT OUTPUT CODE

**DATA ELEMENT DEFINITION:**

The code used to designate how the output for a specific NPDMS report or maintenance job should be printed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Installation specific. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** REPORT/MAINTENANCE JOB NO

**ACCESS NAME:** RPT-MAINT-JOB-NMBR-SB

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT/MAINTENANCE JOB NUMBER

**DATA ELEMENT DEFINITION:**

The number assigned to a specific report or maintenance job.

**FORMAT:** Numeric

**LENGTH:** 3

**EDIT CRITERIA**

- 001 Awaiting Pickup
- 002 Pending GSA Acknowledgement
- 003 Sales Listing
- 004 Items reported to GSA Over180 Days
- 005 Foreign Screening Report 006 Freeze Status Report
- 007 NEMS Transaction Interface Report
- 008 Property Held by Property Disposal Officer
- 009 623 Monthly Report of Utilization/Disposal of Idle NASA Personal Property
- 010 623 Annual Report of Utilization/Disposal of Idle NASA Personal Property
- 011 Foreign Disposal Approval Report
- 012 NASA Form 811 - Classification of Property as Scrap or Salvage
- 013 NASA form 812 - Authorization to Abandon/Destroy Surplus Property
- 014 Idle Property Screening List
- 015 Cases Eligible For Transfer To DRMO Report
- 016 Daily Transaction Report
- 017 Annual Report of Exchange/Sale Transactions
- 018 Sales Prep Report
- 019 Abstract of Bids
- 020 Bidder's Notification of Award
- 021 Final Inventory/Reconciliation Report
- 022 Post Inventory Report
- 023 Performance Measures Report
- 024 NSMS Accepted Items Report
- 025 NSMS Rejected Items Report
- 026 NSMS Matched/Overage/Underage Report
- 027 Sales Slip, Sale of Government Personal Property
- 100 NASA Supply Management System Interface
- 110 GSA Magnetic Tape Generation
- 120 SF-120 Report of Excess Personal Property Generation
- 130 SF-120 Withdrawal/Correction Generation
- 140 DD-1348-1A DRMO Issue Release/Receipt Document Generation

150 NASA 1638 NPDMS Idle Personal Property Pickup Authorization Generation  
200 ERN and Serial Number Reset  
160 Annual Report of Personal Property Provided to Non-Federal Org  
170 Equipment Available Under the StevensonWydler Act For Region  
180 Status Report for Cases Undergoing Other Federal Agency Screening  
190 Status Report for Cases Undergoing Surplus Property Donation Screening  
200 Equipment Available for Federal Agencies - By Region  
210 IFM Interface File  
220 Archive History Files  
230 Final Dispositions for Each FSC Within a Date Range

---

**SCREEN NAME: REPORTING ACTIVITY NAME**

**ACCESS NAME:** CSTDN-ORGNZTN-NAME

**ENTITY:** CUSTODIAN

**DESCRIPTIVE NAME:** CUSTODIAN'S ORGANIZATION NAME

**DATA ELEMENT DEFINITION:**

The name of the organization that a specific custodian account number belongs to. Must be on the NPDMS Exception Processing Table-015.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Entry must be on the NPDMS Custodian Account Exception Processing Table-015.

---

**SCREEN NAME: REPORTING INSTALL DRMO**

**ACCESS NAME:** INST-DRMO-RPT-IND

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION DRMO REPORT INDICATOR

**DATA ELEMENT DEFINITION:**

The field on the Center Profile Table containing the default value indicating reporting responsibility to DRMO.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Maintained in the Center Profile Table-050.

---

**SCREEN NAME: REPORTING INSTALL GSA**

**ACCESS NAME:** GSA-RPT-IND

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA REPORT INDICATOR



**DATA ELEMENT DEFINITION:**

The field on a case record indicating that the property is to be reported to GSA.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Default maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: REPORTING INSTALL GSA**

**ACCESS NAME:** INST-GSA-RPT-IND

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION GSA REPORT INDICATOR

**DATA ELEMENT DEFINITION:**

The field in the NPDMS Center Profile Record indicating reporting responsibility to GSA.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Y = yes; Blank = no. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: REPORTING NASA INSTALLATION**

**ACCESS NAME:** INST-RPTNG-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION NAME

**DATA ELEMENT DEFINITION:**

The Installation name of the reporting contact person.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-DFLT-NAME). If changed, free form but may not be blank.

---

**SCREEN NAME: REPORTING NASA INSTALLATION NAME**

**ACCESS NAME:** INST-RPTNG-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION NAME

**DATA ELEMENT DEFINITION:**

The Installation name of the reporting contact person.

**FORMAT:** Alphanumeric

**LENGTH:** 40

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-DFLT-NAME). If changed, free form but may not be blank.

---

**SCREEN NAME: REPRINT SALES SLIP REPORT**

**ACCESS NAME:** PROP-SALE-RCPT-IND

**ENTITY:** PROPERTY

**DESCRIPTIVE NAME:** GENERATE SALES RECEIPT PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Indicator automatically set when awarding a local sales sealed bid lot to a specific bidder. Once the sales receipt document is generated, this indicator is reset to 'blank'. This indicator may also be set to re-generate the document through the change sealed bid award process.

**FORMAT:** Alphanumeric

**LENGTH:** 1.0

**EDIT CRITERIA**

'Y' = Generate, 'blank' = don't generate (default)

---

**SCREEN NAME: REQUESTOR AGENCY ID**

**ACCESS NAME:** RQSTR-AGNCY-ID

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR AGENCY IDENTIFIER

**DATA ELEMENT DEFINITION:**

The type of agency requesting property available for transfer, exchange, sale, donation, etc.:

N = NASA activity (including contractors and grantees);

E = Vendor;

F = Other Federal Agency (including contractors and grantees);

D = Donation;

S = Sold.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User entered, valid codes are 'N', 'E', 'F', 'D', or 'S'.

---

**SCREEN NAME: REQUESTOR NAME**

**ACCESS NAME:** RQSTR-NAME

**ENTITY:** REQUESTOR  
**DESCRIPTIVE NAME:** REQUESTOR NAME

**DATA ELEMENT DEFINITION:**

The name of the individual requesting an item of personal property available for transfer, exchange, sale, donation, etc.

**FORMAT:** Alphanumeric  
**LENGTH:** 30

**EDIT CRITERIA**  
Free form.

---

**SCREEN NAME:** RETAIN (Y/N)

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for retention of specific user enter data for processing different case records written to a specific disposition transaction.

**FORMAT:** Alphanumeric  
**LENGTH:** 1

**EDIT CRITERIA**  
The possible values are Y, N or Blank.

---

**SCREEN NAME:** ROOM (LCTN)

**ACCESS NAME:** PROP-LCTN-ROOM-ADRS

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION ROOM ADDRESS

**DATA ELEMENT DEFINITION:**

The number of the room where the personal property is located.

**FORMAT:** Alphanumeric  
**LENGTH:** 5

**EDIT CRITERIA**  
Free form.

---

**SCREEN NAME:** ROOM (RQSTR)

**ACCESS NAME:** RQSTR-ROOM-ADRS

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ROOM ADDRESS

**DATA ELEMENT DEFINITION:**

The room number of the individual requesting personal property.

**FORMAT:** Alphanumeric

**LENGTH:** 5

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME:** RPTNG INST FAX

**ACCESS NAME:** INST-FAX-NMBR

**ENTITY:**

**DESCRIPTIVE NAME:** REPORTING INSTALLATION FAX TELEPHONE NUMBER

**DATA ELEMENT DEFINITION:**

The FAX telephone number of the individual to contact at a reporting installation.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Default maintained on the NPDMS Center Profile Table-050 and displayed at the time of initial add. Modifiable but may not be blank.

---

**SCREEN NAME:** SALE ADJUSTMENTS

**ACCESS NAME:** PROP-TXN-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME:** SALE AMOUNT

**ACCESS NAME:** PROP-SALE-PRCDS-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY SALE PROCEEDS AMOUNT

**DATA ELEMENT DEFINITION:**

The amount received as a result of a sale of a single sales lot of property by GSA or NASA, including agent. Once the full PROPERTY BID AMOUNT is received in payment for the personal property, the bid amount becomes (is moved to) the "Proceeds". In most cases proceeds from the sale of personal property shall be deposited into the U.S. Treasury as miscellaneous receipts (see PROP-APRRTN-ACNT-NMBR).

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Generated (moved) from the NPDMS Sale Bidder Table for T14 (Sold by NASA or Agent). User entered for T15 (Sold by GSA).

---

**SCREEN NAME:** SALE CONTRACT NO

**ACCESS NAME:** PROP-SALE-CNTRCT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY SALE CONTRACTNUMBER

**DATA ELEMENT DEFINITION:**

The contract number of the sale of the item sold by GSA or NASA, including agent.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

---

**SCREEN NAME:** SALE DATE

**ACCESS NAME:** PROP-SALE-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY SALE DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which the sale process is conducted by the selling activity (GSA or NASA, including agent) to sell personal property. This would be the bid opening day for bid sales or the day of the auction for auction sales.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: SALE LOT NO**

**ACCESS NAME:** PROP-LOT-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** LOT NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

The assigned number designating the lot in which a particular item was included for sale. To the extent practicable, and consistent with the types of property and usual commercial practice, property offered for sale shall be assembled in reasonably sized lots of like or similar items by make (i.e., FSC Group) or manufacturer with the following exceptions:

- 1)- Unused property shall be dotted separately from used (property) items;
- 2)- Scrap and other property having scrap value only shall generally not be included in the same lot with usable items; and
- 3)- each property item authorized for Exchange/Sale shall be dotted as a single item lot except when otherwise authorized under the provisions of FPMR 41 CFR, 101-46.202.

**FORMAT:** Alphanumeric  
**LENGTH:** 4

**EDIT CRITERIA**

System generated for Local NASA Sales; user entered for GSA Sales.

---

**SCREEN NAME: SALE METHOD**

**ACCESS NAME:** PROP-SALE-MTHD-ID  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY SALE METHOD IDENTIFIER

**DATA ELEMENT DEFINITION:**

When conducting Limited Sales, holding agencies (NASA) must provide advance notice of the sales offering to the appropriate GSA regional office. Only the competitive bid sales methods (Sealed Bids, Spot Bids, or Auction) will be used by holding agencies to sell personal property (Ref: FPMR 41 CFR, 101-45.304-3). Other types of sales methods include Retail Sales and Negotiated Sales.

**FORMAT:** Alphanumeric  
**LENGTH:** 1.0

**EDIT CRITERIA**

Must be entered. Valid values are:

- 1 = Sealed Bid, (Local Sales only)
  - 2 = Spot Bid,
  - 3 = Auction,
  - 4 = Retail Sales,
  - 5 = Negotiated Sales.
- 

**SCREEN NAME: SALE NO**

**ACCESS NAME:** PROP-SALE-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** SALE NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

Unique number assigned by the selling activity (GSA or NASA, including agent) to all sale lots of personal property associated with a specific sale to be conducted on a single day of the year.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

System generated for Local Sales, user entered, free form for GSA sales. If a GSA Sale, the first 6 characters of the sale number may not equal the user's INST-FEDAAC-CODE.

---

**SCREEN NAME:** SALE NO OF PROP

**ACCESS NAME:** PROP-SALE-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** SALE NUMBER OF PROPERTY

**DATA ELEMENT DEFINITION:**

Unique number assigned by the selling activity (GSA or NASA, including agent) to all sale lots of personal property associated with a specific sale to be conducted on a single day of the year.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

System generated for Local Sales, user entered, free form for GSA sales. If a GSA Sale, the first 6 characters of the sale number may not equal the user's INST-FEDAAC-CODE.

---

**SCREEN NAME:** SALE QTY

**ACCESS NAME:** PROP-DSPSTN-QTY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITION QUANTITY

**DATA ELEMENT DEFINITION:**

The number of items requested for a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Any number from 1-99999, which does not reduce the PROP-CUR-AVLBL-QTY to less than zero.

---

**SCREEN NAME: SALE RECEIPT DOC NO**

**ACCESS NAME:** PROP-SALE-RCPT-DCMNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY SALE RECEIPT DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

Document number of the four-part sale slip generated as an invoice, cash receipt, permanent account record, and/or property release document for each lot sold by NASA or its Agent.

**FORMAT:** Numeric

**LENGTH:** 8.0

**EDIT CRITERIA**

System generated for each lot sold. Position 1-4 is the current Julian date (YDDD format); positions 5-8 is the next available sequence number contained in the Sale Receipt Serial Number Record maintained in the NPDMS Table 135.

---

**SCREEN NAME: SCHEDULED BY**

**ACCESS NAME:** SYS-USER-ID: SYS- REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM USER IDENTIFIER

**DATA ELEMENT DEFINITION:**

The unique identification code in the User Access Table-001 required by the NPDMS for each user of the system. The code corresponds to the computer system teleprocessing monitor user Id. Access and processing capabilities will be assigned to each NPDMS user by this code. Also used with the SYS-TBL-ID providing access to the NPDMS Table File.

**FORMAT:** Alphanumeric

**LENGTH:** 8

**EDIT CRITERIA**

Installation specific.

---

**SCREEN NAME: SCREENING METHOD INSTALL**

**ACCESS NAME:** PROP-INST-SCRNG-MTHD-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** INSTALLATION SCREENING METHOD IDENTIFIER FOR PROPERTY

**DATA ELEMENT DEFINITION:**

Identifies the method of screening to be used by the Installation PDO for property undergoing installation screening: C = NPDMS Catalog F = FAX L = Local N = NEMS only.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 'C', 'F', 'L', 'N'.

---



**SCREEN NAME: SELECTION (INVENTORY)**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the selection of a specific Inventory function within Inventory subsystem

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 1-6.

---

**SCREEN NAME: SELECTION (MAIN MENU)**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the selection of a specific NPDMS subsystem process.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 1-6 or . (period).

---

**SCREEN NAME: SELECTION (REPORTS MENU)**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the selection of a specific Report function within the Reports Selection subsystem.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 1-5.

---

**SCREEN NAME: SELECTION (SALES PROCESS MENU)**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the selection of a specific Sales function within the Sales subsystem.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 1-10.

---

**SCREEN NAME: SELECTION (TRANSACTION MENU)**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field allows for the selection of a specific Transaction function within Transaction Selection subsystem.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

Possible values are 1-11, ? (question mark) , . (period).

---

**SCREEN NAME: SELL BY GSA (Y/N)**

**ACCESS NAME:** GSA-SALE-IND

**ENTITY:**

**DESCRIPTIVE NAME:** GSA SALE INDICATOR

**DATA ELEMENT DEFINITION:**

An indicator associated with a reimbursement code used by federal agencies to instruct GSA either to sell or not to sell property that has been reported to GSA and has survived utilization and donation screening once that screening is completed.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User entered. Y = To be sold by GSA, N = Not to be sold by GSA. Maintained on the NPDMS Reimbursement Code Table-160.

---

**SCREEN NAME: SEMO NAME**

**ACCESS NAME:** INST-SEMO-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SUPPLY EQUIPMENT MANAGEMENT OFFICER'S NAME

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Supply Equipment Management Officer. This element will print on the Foreign Disposal Approval Form.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050

---

**SCREEN NAME: SEQ#**

**ACCESS NAME:** RPT-EXCTN-SEQ-NMBR

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT EXECUTION SEQUENCE NUMBER

**DATA ELEMENT DEFINITION:**

The execution sequence number of each NPDMS report.

**FORMAT:** Packed

**LENGTH:** 4.0

**EDIT CRITERIA**

Maintained on the ND-Table-055 file. If scheduled reports will run in the following order:

Report Number	Report Execution Sequence Number
NDM100PA	01
NDR110PA	05
NDR120PA	10
NDR130PA	15
NDR002PA	20
NDR150PA	25
NDR001PA	30
NDR140PA	35
NDR006PA	40
NDR022PA	45
NDR021PA	50
NDM610PA	100
NDR003PA	100
NDR004PA	100
NDR005PA	100
NDR007PA	100

NDR008PA	100
NDR009PA	100
NDR010PA	100
NDR011PA	100
NDR012PA	100
NDR013PA	100
NDR014PA	100
NDR015PA	100
NDR016PA	100
NDR017PA	100
NDR018PA	100
NDR019PA	100
NDR020PA	100
NDR023PA	100
NDR024PA	100
NDR025PA	100
NDR026PA	100
NDR027PA	100
NDR160PA	100
NDR170PA	100
NDR180PA	100
NDR190PA	100
NDR200PA	100
NDR210PA	100
NDR220PA	100
NDR230PA	100
Any site unique reports	100
NDM200PA	9800
NDM300PA	9999

**SCREEN NAME:** SEQ

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The sequence (line number) on a screen listing one or more report number.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME:** SEQUENCE NUMBER

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

A specific sequence number from a screen listing of one or more report number.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME:** SERIAL NO

**ACCESS NAME:** PROP-MFG-SERIAL-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY MANUFACTURER SERIAL NUMBER

**DATA ELEMENT DEFINITION:**

A unique number assigned by the manufacturer to each item of equipment or supply.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Optional entry, free form. As provided from NEMS for controlled property. Provided if known by NSMS for supply property.

---

**SCREEN NAME:** SHELF LIFE CODE

**ACCESS NAME:** PROP-SHELF-LIFE-EXTNSN-CODE;SYS-REC-KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** SHELF LIFE EXTENSION CODE OF PROPERTY

**DATA ELEMENT DEFINITION:**

An individual item of supply having an assigned shelf-life time period that may be extended after completion of inspection/test/restorative action.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

0 = Non-deteriorative item;  
1 = 3 months;  
2 = 6 months;  
3 = 9 months;  
4 = 12 months;  
5 = 18 months;  
6 = 24 months;  
7 = 36 months;  
8 = 48 months;  
9 = 60 months;  
X = items with a shelf-life period greater than 60 months.

---

**SCREEN NAME: SHELF LIFE PERIOD**

**ACCESS NAME:** PROP-SHELF-LIFE-DRTN  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** SHELF LIFE DURATION OF PROPERTY

**DATA ELEMENT DEFINITION:**

The time frame (in months) by which an item must be used. 'X' is a shelf-life period greater than 60 months; '0' is a non-deteriorative item; and the remaining are actual number of months.

**FORMAT:** Alphanumeric  
**LENGTH:** 2

**EDIT CRITERIA**

Possible values are 'X', '0' and '1' through '60'; must be unique.

---

**SCREEN NAME: SHELF LIFE TYPE**

**ACCESS NAME:** PROP-SHELF-LIFE-CLSFACTN-ID  
**ENTITY:** PROPERTY  
**DESCRIPTIVE NAME:** SHELF LIFE PROPERTY CLASSIFICATION IDENTIFIER

**DATA ELEMENT DEFINITION:**

A code used for Supply and Materials Inventory property to indicate the perishability of personal property

**FORMAT:** Alphanumeric  
**LENGTH:** 1.0

**EDIT CRITERIA**

0 - Non-Materials Inventory Excess, and those Materials Inventory not requiring a Shelf-Life-Expiration-Date or a Shelf-Life-Extended-Date.

1 - items which have a finite storage life after which they are no longer considered usable for their primary function and must be reported in no better than scrap.

2 - those items for which successive reinspection dates can be established, when the item has continued usability as determined by explanation based on established criteria.

**SCREEN NAME: SHIPPING (ADDITIONAL DATA CODE)**

**ACCESS NAME:** DRMO-SHPNG-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO SHIPPING CODE

**DATA ELEMENT DEFINITION:**

Additional DRMO shipping information to appear on DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 3

**EDIT CRITERIA**

Maintained in the NPDMS DRMO Additional Data Codes Table-095.

---

**SCREEN NAME: SHIPPING EXPL**

**ACCESS NAME:** DRMO-SHPNG-TEXT

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO SHIPPING EXPLANATION TEXT

**DATA ELEMENT DEFINITION:**

Textual explanation of additional DRMO shipping information on the DD-1348-1A.

**FORMAT:** Alphanumeric

**LENGTH:** 150

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: SINGLE CASE TO COMPONENT**

**ACCESS NAME:** PROP-CASE-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY CASE NUMBER

**DATA ELEMENT DEFINITION:**

The aggregate number automatically assigned by NPDMS to uniquely identify the case. This field consists of the INST-FEDAAC-CODE; the Julian date (YDDD); CMPNT-IND; and the SYS-CASE-SERIAL-NMBR. The current available serial number is contained in the Property Case Number Serial Number Record maintained in the NPDMS Table-100 for each subinstallation. This table is reset starting each day with 001.

**FORMAT:** Alphanumeric

**LENGTH:** 14

**EDIT CRITERIA**

Generated. Positions 1-6 are the INST-FEDAAC-CODE (GSA FEDSTRIP number); positions 7-10 are

numeric; position 11 will be either 'C' if a Component System or 'S' if a single case record; positions 12-14 are alphanumeric.

**NOTE:** The three positions of the serial number would be used numerically up to 999. After that the first position "A" and proceed thru the alphabet and the last 2 positions will start over at 01.

---

**SCREEN NAME: SPECIAL FORMS (CENTER)**

**ACCESS NAME:** INST-SPCL-FORM-ID

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SPECIAL FORM IDENTIFIER

**DATA ELEMENT DEFINITION:**

The default form identifier for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: SPECIAL FORMS (REPORT)**

**ACCESS NAME:** RPT-SPCL-FORM-ID

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT SPECIAL FORM IDENTIFIER

**DATA ELEMENT DEFINITION:**

This field will contain the form type designation for a specific NPDMS report or maintenance job.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

Installation specific. The default is maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME: SRPLS**

**ACCESS NAME:** SYS-SRPLS-DAYS-CNT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM COUNT OF SURLUS PROPERTY DONATION SCREENING DAYS

**DATA ELEMENT DEFINITION:**

System count of the default number of calendar days that surplus property undergoes the required donation screening.



**FORMAT:** P  
**LENGTH:** 3.0

**EDIT CRITERIA**

Default maintained on ND-Table 155 and modifiable. At the time of an initial NPDMS add, this count is added to the SRPLSPROP-DNTN-BGN-DATE to establish the SRPLSPROP-DNTN-END-DATE.

---

**SCREEN NAME: START DATE (IND)**

**ACCESS NAME:** RPT-BGN-DATE-IND

**ENTITY:**

**DESCRIPTIVE NAME:** REPORT BEGIN DATE INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if a reportbegining date is a required entry for a specific NPDMS report.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

O = Required for on-request reports.

R = Required on a regularly scheduled report.

B = Required for both on-request and regularly scheduled reports.

Blank space = not required.

---

**SCREEN NAME: STATE (ABNDSTRYD)**

**ACCESS NAME:** PROP-ABNDSTRYD-STATE-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation code of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be in the NPDMS State Table-150.

---

**SCREEN NAME: STATE (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-STATE-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation code where the individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

User entered. Must match NPDMS State Code Table-150. If a particular bidder is awarded the sale, this field is moved to the RQSTR-STATE-COSE on the transaction record.

---

**SCREEN NAME: STATE (DRMO DODAAC)**

**ACCESS NAME:** DRMO-DODAAC-STATE-CODE

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular DODAAC is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be in the NPDMS State Table-150.

---

**SCREEN NAME: STATE (GSA)**

**ACCESS NAME:** GSA-STATE-CODE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular GSA Office is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Maintained in the NPDMS GSA Region Table-005.

---

**SCREEN NAME: STATE (INST)**

**ACCESS NAME:** INST-STATE-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular NASA Installation is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be on NPDMS State Code Table-150. Maintained in the NPDMS Center Profile Table-050.

---

**SCREEN NAME:** STATE (RECIPIENT)

**ACCESS NAME:** RCPNT-ADRS-STATE-CODE

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular property recipient is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA:**

Must be in NPDMS State Code Table-150. Maintained in NPDMS Recipient Table-170.

---

**SCREEN NAME:** STATE (INST RPTNG CNTCT)

**ACCESS NAME:** INST-RPTNG-CNTCT-STATE-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where the reporting installation's contact is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-STATE-CODE). If changed, must match NPDMS State Code Table-150.

---

**SCREEN NAME:** STATE (PROPERTY LOCATION)

**ACCESS NAME:** PROP-LCTN-STATE-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular item of property is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Generated (pulled) from Center Profile Table (INST-STATE-CODE) and modifiable. Must correspond to the abbreviations found in State Code Table-150.

---

**SCREEN NAME: STATE (RQSTR)**

**ACCESS NAME:** RQSTR-STATE-CODE

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR STATE CODE

**DATA ELEMENT DEFINITION:**

The 2 character state abbreviation where a particular Requestor is located.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be in the NPDMS State Code Table-150.

---

**SCREEN NAME: STATUS**

**ACCESS NAME:** RPT-STS-CODE

**ENTITY:** REPORT

**DESCRIPTIVE NAME:** REPORT STATUS CODE

**DATA ELEMENT DEFINITION:**

This field contains the execution status for a specific NPDMS report or maintenance job.

P = Postpone

C = Cancel

Blank space = on schedule

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

P = Postpone; C = Cancel; Blank = On Schedule.

---

**SCREEN NAME:** STATUS CODE  
**ACCESS NAME:** PROP-Y2K-STS-CODE  
**ENTITY:**  
**DESCRIPTIVE NAME:** PROPERTY Y2K STATUS CODE  
**DATA ELEMENT DEFINITION:**

This field contains the year 2000 compliance status of property items with an FSG of 65 (Medical) or 70 (ADP equipment). Valid values are:

Y = Y2K Compliant  
N = Not Y2K Compliant  
U = Unknown Status

**FORMAT:** Alphanumeric  
**LENGTH:** 1  
**EDIT CRITERIA:**

Must be entered for FSGs 65 (Medical) and 70 (ADP equipment). Y = Y2K Compliant, N = Not Y2K Compliant, U = Unknown Status.

---

**SCREEN NAME:** STD  
**ACCESS NAME:** NEMS-STNDRD-ITEM-NAME-IND  
**ENTITY:** NEMS  
**DESCRIPTIVE NAME:** NEMS STANDARD ITEM NAME INDICATOR

**DATA ELEMENT DEFINITION:**  
The indicator set by the item name standardization process initiated by the NEMS Central Cataloger. When it is present the PROP-ITEM-NAME in the NPDMS cannot be altered through the Add or Change Processes.

**FORMAT:** Alphanumeric  
**LENGTH:** 1  
**EDIT CRITERIA**

Y = Yes; Blank = No. Default is blank for no.

---

**SCREEN NAME:** STOCK STATUS CODE  
**ACCESS NAME:** PROP-STOCK-STS-CODE  
**ENTITY:** STOCK  
**DESCRIPTIVE NAME:** STOCK STATUS PROPERTY CODE

**DATA ELEMENT DEFINITION:**  
This field contains the account status of all property items, which are reported on the Property Held by the Property Disposal Officer Report.  
1 = Store Stock (NSMS Account 1210): Material being held in inventory by an installation that is repetitively procured, stored and issued on the basis of recurring demand.  
2 = Program Stock (NSMS Account 1230): Material acquired, by direct purchase or by issue from Stores

Stock, for a specific program and stored until required by the program.

3 = Stand-By-Stock (NSMS Account 1220): Material held for emergencies.

4 = Capitalized Equipment (NEMS Account 1550, Cap Sense code = 'M' or 'P'): Equipment with unit cost of \$5,000 or more and a useful life of two years or more, which will not be consumed in an experiment.

5 = All other property not meeting criteria for codes 1, 2, 3, 4.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

1 = Store Stock; 2 = Program Stock; 3 = Stand-By-Stock; 4 = Capitalized Equipment; 5 = All other.

---

**SCREEN NAME: SUPPLEMENTARY ADDRESS**

**ACCESS NAME:** DRMO-DODAAC-CODE; SYS-REC-KEY

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DEPARTMENT OF DEFENSE AREA ACTIVITY CODE

**DATA ELEMENT DEFINITION:**

The Department of Defense Area Activity Code which uniquely identifies the various Defense Reutilization and Marketing Service Activities.

**FORMAT:** Alphanumeric

**LENGTH:** 6

**EDIT CRITERIA**

Maintained in the NPDMS DRMO DODAAC Code Table - 010.

---

**SCREEN NAME: SUPPLY CONDITION CODE**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;

PROP-FSC-CODE for the Federal Supply Classification Code Table-020;

PROP-UOM-CODE for the Unit of Measure Table-025;

PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;

PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;

INST-FEDAAC-CODE for the Performance Measures Table-040;

PROP-DML-CODE for the Demilitarization Code Table-045;

INST-NMBR for the Center Profile Table-050;

INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: SURPLUS REL DT**

**ACCESS NAME:** GSA-SRD-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA SURPLUS RELEASE DATE

**DATA ELEMENT DEFINITION:**

For reportable ADPE >= 1 million dollars and not outdated, the calendar date provided by the GSA indicating when the NASA excess personal property will reach Surplus Status. During the first 21 days an item is in surplus, it becomes available for donation. After that it is identified to GSA as available for sale. When electronically reporting NASA excess to GSA, this date is reported in the A type record at the time the GSA dataset is generated by NPDMS.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered when GSA supplied via the Enter SRD transaction process for reportable ADPE >= 1 million dollars and not outdated; else reported in the A type record at the time the GSA dataset is generated. Display format: MM/DD/YY or MM/DD/YYYY. Stored in the Internal Date format. If user entered, the new SRD will be moved to this field and to the PROP-OFA-END-DATE on the case/item record(s).

---

**SCREEN NAME: SURPLUS RELEASE DATE**

**ACCESS NAME:** GSA-SRD-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA SURPLUS RELEASE DATE

**DATA ELEMENT DEFINITION:**

For reportable ADPE >= 1 million dollars and not outdated, the calendar date provided by the GSA indicating when the NASA excess personal property will reach Surplus Status. During the first 21 days an item is in surplus, it becomes available for donation. After that it is identified to GSA as available for sale. When electronically reporting NASA excess to GSA, this date is reported in the A type record at the time the GSA dataset is generated by NPDMS.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered when GSA supplied via the Enter SRD transaction process for reportable ADPE >= 1 million dollars and not outdated; else reported in the A type record at the time the GSA dataset is generated. Display format: MM/DD/YY or MM/DD/YYYY. Stored in the Internal Date format. If user entered, the new SRD will be moved to this field and to the PROP-OFA-END-DATE on the case/item record(s).

---

**SCREEN NAME: SURVEY BOARD CHAIRPERSON NAME**

**ACCESS NAME:** INST-SRVY-BRD-CHRPERSN-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SURVEY BOARD CHAIRPERSON NAME

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Property Survey Board Chairperson. This element will print on either the NASA Form 811, 812, or Foreign Disposal Approval Form.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050.

---

**SCREEN NAME: SURVEY BOARD MEMBER NAME 1**

**ACCESS NAME:** INST-SRVY-BRD-MBR1-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SURVEY BOARD MEMBER NAME 1

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Property Survey Board Member. This element will print on either the NASA Form 811, 812, or Foreign Disposal Approval Form.

**FORMAT:** Alphanumeric

**LENGTH:** 30



**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050.

---

**SCREEN NAME: SURVEY BOARD MEMBER NAME 2**

**ACCESS NAME:** INST-SRVY-BRD-MBR2-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SURVEY BOARD MEMBER NAME 2

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Property Survey Board Member. This element will print on either the NASA Form 811, 812, or Foreign Disposal Approval Form.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050.

---

**SCREEN NAME: SURVEY BOARD MEMBER NAME 3**

**ACCESS NAME:** INST-SRVY-BRD-MBR3-NAME

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION SURVEY BOARD MEMBER NAME 3

**DATA ELEMENT DEFINITION:**

Contains the name of an installation's Property Survey Board Member. This element will print on either the NASA Form 811, 812, or Foreign Property Disposal Form.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form and Installation specific. Maintained on Center Profile Table-050.

---

**SCREEN NAME: SURVEY COMMENTS**

**ACCESS NAME:** PROP-SRVY-TEXT

**ENTITY:**

**DESCRIPTIVE NAME:** PROPERTY SURVEY TEXT

**DATA ELEMENT DEFINITION:**

The PDO's comments (in text form) about the survey results of a scrap/salvage or abandonment/destruction transaction.

**FORMAT:** Alphanumeric

**LENGTH:** 72 (1:4)

**EDIT CRITERIA**

User entered free form with no edit check. Comments would print in Sec 5 on the NASA 811 or in Sec 4 and 5 of the NASA 812. Stored on the NPDMS Text Descriptions file in a MU file with up to 4 occurrences.

---

**SCREEN NAME: SURVEY REPORT NO**

**ACCESS NAME:** PROP-SRVY-RPT-NMBR  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY SURVEY REPORT NUMBER

**DATA ELEMENT DEFINITION:**

The number of the survey report entered on a T04 transaction documenting the disposal of property for which the PDO has accepted responsibility and was lost, damaged, or destroyed.

**FORMAT:** Alphanumeric  
**LENGTH:** 8

**EDIT CRITERIA**

Free form but must be entered on a final (T04) disposition transaction.

---

**SCREEN NAME: TABLE ID**

**ACCESS NAME:** SYS-TBL-ID  
**ENTITY:** SYSTEM  
**DESCRIPTIVE NAME:** SYSTEM TABLE IDENTIFIER

**DATA ELEMENT DEFINITION:**

The three-digit value that uniquely identifies the tables and records maintained in the NPDMS Table File.

**FORMAT:** Alphanumeric  
**LENGTH:** 3

**EDIT CRITERIA**

001 = User Access Table;  
005 = GSA Region Table;  
010 = DRMO DODAAC Table;  
015 = Exception Processing Table;  
020 = Federal Supply Classification Code Table;  
025 = Unit of Measure Table;  
030 = Supply Condition Code Table;  
035 = Disposal Condition Code Table;  
040 = Performance Measures Table;  
045 = Demilitarization Code Table;  
050 = Center Profile Table;  
051 = Property Location Table;  
055 = Report/Maintenance Table;  
060 = Fixed Shelf Life Code Table;  
062 = Shelf Life Extension Code Table;  
065 = Hazardous Materials Code Table;  
070 = Controlled Inventory Item Code Table;  
075 = ADPE Identification Code Table;

080 = Precious Metals Code Table;  
085 = Materiel Management Aggregation Code Table;  
090 = DRMO Disposal Authority Code Table;  
095 = DRMO Additional Data Code Table;  
100 = Property Case Number Serial Number Record;  
105 = Installation Code Table;  
110 = Entry Reference Number Serial Number Record;  
112 = DRMO 1348 Serial Number Record;  
113 = Sale Number Serial Number Record;  
115 = NEMS Entry Reference Number Serial Number Record;  
120 = Monthly 623 Report Balance Record;  
125 = Annual 623 Report Balance Record;  
130 = 1800 Report Balance Record;  
135 = Sale Slip Serial Number Record;  
140 = JCL Table;  
145 = Printer Destination Table;  
150 = State Code Table;  
155 = Screening Days Table;  
160 = Reimbursement Code Table;  
165 = Hazardous Materials Indicator Codes Table;  
170 = Recipient Name Table;  
180 = Transfer Type Table;  
190 = Transfer Subtype Table.  
'DEL' = a deleted table record.

---

**SCREEN NAME: TAG NO**

**ACCESS NAME:** CNTRCTR-PROP-TAG-NMBR

**ENTITY:** CONTRACTOR

**DESCRIPTIVE NAME:** CONTRACTOR PROPERTY TAG NUMBER

**DATA ELEMENT DEFINITION:**

A unique identification number assigned by the contractor and affixed to each item of NASA-owned contractor-held, controlled equipment.

**FORMAT:** Alphanumeric

**LENGTH:** 13

**EDIT CRITERIA**

May not be entered if CNTRCTR-PROP-TAG-NMBR not equal 'Y' else, any number of characters, but no imbedded spaces.

---

**SCREEN NAME: TECH DESC**

**ACCESS NAME:** NSMS-TECH-DESC

**ENTITY:** NSMS

**DESCRIPTIVE NAME:** NSMS TECHNICAL DESDCRIPTION

**DATA ELEMENT DEFINITION:**

The technical descriptive data on a NSMS stock item's characteristics such as color, length, weight, voltage, etc. May also be used to further describe other types of Idle NASA Property.

**FORMAT:** Alphanumeric

**LENGTH:** 66 (1:50)

**EDIT CRITERIA**

Provided by NSMS (TECHNICAL-DESC) during electronic interface and stored on the NPDMS Text Descriptions File in an MU field with up to 50 occurrences.

---

**SCREEN NAME: TECH HEADERS**

**ACCESS NAME:** NSMS-TECH-HDRS-TEXT

**ENTITY:** NSMS

**DESCRIPTIVE NAME:** NSMS TECHNICAL DESDCRIPTION HEADERS TEXT

**DATA ELEMENT DEFINITION:**

The Header (name) for each piece of technical descriptive data on NSMS property. May also be used to further describe other types of Idle NASA Property.

**FORMAT:** Alphanumeric

**LENGTH:** 66 (1:4)

**EDIT CRITERIA**

Provided by NSMS (HEADERS) during electronic interface and stored on the NPDMS Text Descriptions File in an MU field with up to 4 occurrences.

---

**SCREEN NAME: TERMINATION DT**

**ACCESS NAME:** PROP-TRMNTN-DATE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TERMINATION DATE

**DATA ELEMENT DEFINITION:**

When the quantity of an item of personal property reaches zero, this field will be updated with the current date to indicate that the case is closed.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

Generated. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME:** TEXT (TRANSFER SUBTYPE)  
**ACCESS NAME:** TRNSFR-SUBTYPE-TEXT  
**ENTITY:**  
**DESCRIPTIVE NAME:** TRANSFER SUBTYPE TEXT  
**DATA ELEMENT DEFINITION:**  
Textual explanation for the subtype of transfer.  
**FORMAT:** Alphanumeric  
**LENGTH:** 25  
**EDIT CRITERIA:**  
Free form.

---

**SCREEN NAME:** TEXT (TRANSFER TYPE)  
**ACCESS NAME:** TRNSFR-TYPE-TEXT  
**ENTITY:**  
**DESCRIPTIVE NAME:** TRANSFER TYPE TEXT  
**DATA ELEMENT DEFINITION:**  
Textual explanation for the type of transfer.  
**FORMAT:** Alphanumeric  
**LENGTH:** 25  
**EDIT CRITERIA:**  
Free form.

---

**SCREEN NAME:** TITLE  
**ACCESS NAME:** PROP-CNDTN-CODE-DESC  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY CONDITION CODE DESCRIPTION  
**DATA ELEMENT DEFINITION:**  
This field contains the brief description of a specific supply or disposal condition code.  
**FORMAT:** Alphanumeric  
**LENGTH:** 45  
**EDIT CRITERIA**  
Maintained in the NPDMS Supply Condition Code Table-030 or Disposal Condition Code Table-035.

---

**SCREEN NAME: TOT ACQ COST**

**ACCESS NAME:** CMPNT-ACQSTN-COST-AMT

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM ACQUISITION COST AMOUNT

**DATA ELEMENT DEFINITION:**

The total acquisition cost of a particular component system. This value is the sum of each component system item's PROP-ADJSTD-ACQSTN-COST-AMT times the item's PROP-CUR-AVLBL-QTY.

**NOTE:** Each property item in a component system will have a PROP-ADJSTD-ACQSTN-COST-AMT.

**FORMAT:** Packed

**LENGTH:** 11.2

**EDIT CRITERIA**

Calculated.

---

**SCREEN NAME: TOT COMPONENTS**

**ACCESS NAME:** CMPNT-ITEM-SEQ-NMBR

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM ITEM SEQUENCE NUMBER

**DATA ELEMENT DEFINITION:**

The field containing the highest Component System PROP-ITEM-ID for a specific PROP-CASE-NMBR.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

Generated, 01-99.

---

**SCREEN NAME: TOTAL ACQ COST**

**ACCESS NAME:** CMPNT-ACQSTN-COST-AMT

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM ACQUISITION COST AMOUNT

**DATA ELEMENT DEFINITION:**

The total acquisition cost of a particular component system. This value is the sum of each component system item's PROP-ADJSTD-ACQSTN-COST-AMT times the item's PROP-CUR-AVLBL-QTY.

**NOTE:** Each property item in a component system will have a PROP-ADJSTD-ACQSTN-COST-AMT.

**FORMAT:** Packed

**LENGTH:** 11.2

**EDIT CRITERIA**

Calculated.

---

**SCREEN NAME: TOTAL ACQ COST (DSPSTN ACQSTN)**

**ACCESS NAME:** PROP-DSPSTN-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DISPOSITION ACQUISITION COST AMOUNT

**DATA ELEMENT DEFINITION:**

The dollar amount of items requested for reutilization, transfer, survey, or scrap on a freeze (F00), disposition (T03-T20), or reversal (RT03-RT20) transaction. Derived by multiplying the PROP-ADJSTD-ACQSTN-COST-AMT by the PROP-DSPSTN-QTY.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Calculated.

---

**SCREEN NAME: TOTAL COMPONENTS**

**ACCESS NAME:** CMPNT-ITEM-SEQ-NMBR

**ENTITY:** COMPONENT SYSTEM

**DESCRIPTIVE NAME:** COMPONENT SYSTEM ITEM SEQUENCE NUMBER

**DATA ELEMENT DEFINITION:**

The field containing the highest Component System PROP-ITEM-ID for a specific PROP-CASE-NMBR.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

Generated, 01-99.

---

**SCREEN NAME: TOTAL NUMBER OF COMPONENTS**

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

This field contains the total number of active items for a component system.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

Calculated, 01-99.

---

**SCREEN NAME:** TOTAL NUMBER OF COMPONENTS

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The total number of item records associated with a specific property case number.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME:** TOTAL NUMBER OF COMPONENTS

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The total number of item records associated with a specific property case number.

**FORMAT:** Numeric

**LENGTH:** 2.0

**EDIT CRITERIA**

System generated.

---

**SCREEN NAME:** TRADE-IN AMT RECEIVED

**ACCESS NAME:** EXCHNGSL-ALWNC-RCVD-AMT

**ENTITY:** EXCHANGE/SALE PROPERTY

**DESCRIPTIVE NAME:** EXCHANGE PROPERTY ALLOWANCE AMOUNT RECEIVED

**DATA ELEMENT DEFINITION:**

The amount received as a reduction to the normal purchase cost of new property, as the result of providing an exchange consisting of used property to the vendor.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Any dollar amount greater than zero.

---

**SCREEN NAME:** TRANS DATE

**ACCESS NAME:** NOT MAINTAINED



**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The Julian date portion of PROP-ERN-NMBR, Positions 3-6. This field is used on ND4000MD.

**FORMAT:** Alphanumeric

**LENGTH:** 6

**EDIT CRITERIA**

Generated, display format MM/DD/YY or MM/DD/YYYY. Not modifiable.

---

**SCREEN NAME: TRANS ID**

**ACCESS NAME:** PROP-TXN-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION IDENTIFIER

**DATA ELEMENT DEFINITION:**

A four character code identifying the category and type of transaction being processed by the system. The first position is reserved for the system in identifying change/reversal transactions. This position will be 'R', or blank only. The second character is the transaction type (see SYS-TXN-TYPE-ID).

**FORMAT:** Alphanumeric

**LENGTH:** 4

**EDIT CRITERIA**

Generated.

A02 = Adjustment to cost (clerical or managerial);

BE02 = Image of the case record prior to the most recent change;

E01 = Add;

E02 = Change;

E03 = Delete;

E04 = Report to GSA;

F00 = Freeze Transaction;

RT02 = Receipt Reversal;

RT03 = Expended to Scrap Reversal;

RT04 = Survey Lost Property Reversal;

RT05 = Utilized By Generating NASA Center Reversal;

RT06 = Utilized By Other NASA Centers Reversal;

RT07 = Transferred For Use Of OFA With Prior GSA Approval Reversal;

RT08 = Transferred For Use Of OFA without Prior GSA Approval Reversal;

RT09 = Transferred to DRMO for Further Disposal Processing Reversal;

RT10 = Transfer of Foreign Excess Property for Donation Reversal;

RT11 = Donation to Public Bodies Without Prior GSA Approval Reversal;

RT12 = Transferred To GSA For Further Disposal Processing Reversal;

RT13 = Donation Approved By GSA Reversal;

RT14 = Sold by NASA or Agent Reversal;

RT15 = Sold by GSA Reversal;

RT16 = Transferred To Other Without Prior GSA Approval Reversal;

RT18 = Abandoned or Destroyed Property Reversal;

RT19 = Exchange/Sale Of Property Reversal;

RT20 = Donation to Other Without Prior GSA Approval Reversal;

T02 = Receipt;

T03 = Expended to Scrap Property;

T04 = Survey Lost Property;  
T05 = Utilized By Generating NASA Center;  
T06 = Utilized By Other NASA Centers;  
T07 = Transferred For Use Of OFA With Prior GSA Approval;  
T08 = Transferred For Use Of OFA without Prior GSA Approval;  
T09 = Transferred to DRMO for Further Disposal Processing;  
T10 = Transfer of Foreign Excess Property for Donation;  
T11 = Donation to Public Bodies Without Prior GSA Approval;  
T12 = Transferred to GSA For Further Disposal Processing;  
T13 = Donation Approved By GSA;  
T14 = Sold by NASA or Agent;  
T15 = Sold by GSA;  
T16 = Transferred to Other Without Prior GSA Approval;  
T18 = Abandoned or Destroyed Property;  
T19 = Exchange/Sale of Property;  
T20 = Donation to Other Without Prior GSA Approval;  
X00 = Final Disposition of NEMS Equipment by NPDMS (TC00 comparable NEMS transaction);  
X15 = Return of Record from Historical File by NPDMS (TC15 comparable NEMS transaction);  
X60 = Record Data Change by NPDMS (TC60 comparable NEMS transaction);  
X65 = Transfer to another NASA Installation by NPDMS (TC65 comparable NEMS transaction);  
X90 = Disposal of Equipment by NPDMS (TC90 comparable NEMS transaction)  
I90 = Disposal of Equipment with Inventory Discrepancy by NPDMS (TC90 comparable NEMS transaction).

**NOTE:** Only the last 3 positions of the PROP-TXN-ID are stored on the NEMS files for NP/NEMS 'X' transactions.

---

**SCREEN NAME: TRANSACTION DESCRIPTION**

**ACCESS NAME:** PROP-TXN-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME: TRANSFEREE IS CONTRACTOR/GRANTEE (C, G, )**

**ACCESS NAME:** PROP-TRNSFR-ID

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSFEREE IDENTIFIER

**DATA ELEMENT DEFINITION:**

Identifies if the transferee (organization acquiring property) is using a contract or grant to acquire the property. If the ID is provided, the property would become either contractor held property or grantee property.

**FORMAT:** Alphanumeric

**LENGTH:** 1.0

**EDIT CRITERIA**

User entered. Possible values are: C = Contractor G = Grant, or blank space.

---

**SCREEN NAME:** TRANSFER TYPE

**ACCESS NAME:** RCPNT-TYPE-CODE

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT TYPE

**DATA ELEMENT DEFINITION:**

The type of the recipient of the property.

**FORMAT:** Alphanumeric

**LENGTH:** 3

**EDIT CRITERIA:**

Must be in Transfer Type Table-180. Maintained in NPDMS Recipient Table-170. Valid values are:

ED = Education

NP = Non-Profit

PR = Profit

---

**SCREEN NAME:** (TRANSFER) SUBTYPE  
**ACCESS NAME:** RCPNT-SUBTYPE-CODE  
**ENTITY:**  
**DESCRIPTIVE NAME:** RECIPIENT SUBTYPE  
**DATA ELEMENT DEFINITION:**  
The subtype of the recipient of the property.  
**FORMAT:** Alphanumeric  
**LENGTH:** 6

**EDIT CRITERIA:**

Must be in Transfer Type Table-190. Maintained in NPDMS Recipient Table-170. Valid values are:

CO = COLLEGE  
HS = HOME SCHOOL  
PAK12 = PAROCHIAL K-12  
PAK6 = PAROCHIAL K-6  
PA78 = PAROCHIAL 7-8  
PA912 = PAROCHIAL 9-12  
PRK12 = PRIVATE K-12  
PRK6 = PRIVATE K-6  
PR78 = PRIVATE 7-8  
PR912 = PRIVATE 9-12  
PUK12 = PUBLIC K-12  
PUK6 = PUBLIC K-6  
PU78 = PUBLIC 7-8  
PU912 = PUBLIC 9-12  
UN = UNIVERSITY

---

**SCREEN NAME:** TRX DESC  
**ACCESS NAME:** PROP-TXN-DESC  
**ENTITY:** IDLE NASA PROPERTY  
**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION  
**DATA ELEMENT DEFINITION:**  
Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.  
**FORMAT:** Alphanumeric  
**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME: TURN IN DOC NMBR**

**ACCESS NAME:** PROP-TURN-IN-DCMNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** TURN IN PROPERTY DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

A locally assigned number annotated on the source document that is used to notify the PDO of idle NASA property. This number provides a cross-reference between the assigned Property Case Number and the source document.

**NOTE:** The NSMS Batch Interface will supply this data as part of the interface.

**FORMAT:** Alphanumeric

**LENGTH:** 17

**EDIT CRITERIA**

User entered. Installation specific. Must be unique and distinguishable from those received via NSMS.

---

**SCREEN NAME: TURN-IN DOC NO**

**ACCESS NAME:** PROP-TURN-IN-DCMNT-NMBR

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** TURN IN PROPERTY DOCUMENT NUMBER

**DATA ELEMENT DEFINITION:**

A locally assigned number annotated on the source document that is used to notify the PDO of idle NASA property. This number provides a cross-reference between the assigned Property Case Number and the source document.

**NOTE:** The NSMS Batch Interface will supply this data as part of the interface.

**FORMAT:** Alphanumeric

**LENGTH:** 17

**EDIT CRITERIA**

User entered. Installation specific. Must be unique and distinguishable from those received via NSMS.

---

**SCREEN NAME: TXN DESC**

**ACCESS NAME:** PROP-TXN-DESC

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY TRANSACTION DESCRIPTION

**DATA ELEMENT DEFINITION:**

Provides for a narrative description of source document information about a transaction of idle NASA property or the authority narrative to transfer or donate property without GSA approval.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form, but must be entered at the time of a Add (E01), Change (E02), or Freeze (F00) transaction if the PROP-FRGN-DSPSL-APRVL-IND is set to 'Y'. In addition, this field must be entered at the time of a T08, or T16, or T20 final disposition transaction.

---

**SCREEN NAME:** TYPE

**ACCESS NAME:** RQSTR-AGENCY-ID

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR AGENCY IDENTIFIER

**DATA ELEMENT DEFINITION:**

The type of agency requesting property available for transfer, exchange, sale, donation, etc.:

N = NASA activity (including contractors and grantees);

E = Vendor;

F = Other Federal Agency (including contractors and grantees);

D = Donation;

S = Sold.

**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User entered, valid codes are 'N', 'E', 'F', 'D', or 'S'.

---

**SCREEN NAME:** TYPE (SHELF LIFE TYPE I)

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;

PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
 PROP-UOM-CODE for the Unit of Measure Table-025;  
 PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
 PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
 INST-FEDAAC-CODE for the Performance Measures Table-040;  
 PROP-DML-CODE for the Demilitarization Code Table-045;  
 INST-NMBR for the Center Profile Table-050;  
 INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' & INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' & INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: TYPE (SHELF LIFE TYPE II)**

**ACCESS NAME:** SYS-REC-KEY  
**ENTITY:** SYSTEM  
**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric  
**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;  
 GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
 CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
 PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
 PROP-UOM-CODE for the Unit of Measure Table-025;  
 PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
 PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
 INST-FEDAAC-CODE for the Performance Measures Table-040;  
 PROP-DML-CODE for the Demilitarization Code Table-045;  
 INST-NMBR for the Center Profile Table-050;  
 INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: UNCLAIMED PROP**

**ACCESS NAME:** UNCLMD-IND

**ENTITY:** ABANDONED OR OTHER UNCLAIMED PROPERTY

**DESCRIPTIVE NAME:** UNCLAIMED PROPERTY INDICATOR

**DATA ELEMENT DEFINITION:**

Indicates if personal property is Abandoned or Other Unclaimed Property that was found on premises owned or leased by the Government and turned over to the PDO for disposal processing. Abandoned or other unclaimed property undergoes the same internal NASA-wide screening requirements as other idle/excess personal property generations. Reportable items are reported to the appropriate GSA regional office for other Federal agency screening. Abandoned or other unclaimed property is not saleable, however, after completion of NASA and Federal Screening, it may be sold by competitive bid by GSA, NASA or a DRMO.



**FORMAT:** Alphanumeric

**LENGTH:** 1

**EDIT CRITERIA**

User entered. Valid values are: 'Y' = YES or 'blank' = NO (default). If 'Y' then UNCLMD-FOUND-DATE must be entered.

---

**SCREEN NAME:** UNFROZEN

**ACCESS NAME:** NOT MAINTAINED

**ENTITY:**

**DESCRIPTIVE NAME:**

**DATA ELEMENT DEFINITION:**

The remaining current available quantity not frozen.

**FORMAT:** Numeric

**LENGTH:** 5.0

**EDIT CRITERIA**

Calculated, UNFROZEN-QTY= PROP-CUR-AVLBL-QTY minus each freeze PROP-DSPSTN-QTY. If less than 0, UNFROZEN-QTY = 0.

---

**SCREEN NAME:** UNIT ACQ COST

**ACCESS NAME:** PROP-ADJSTD-ACQSTN-COST-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ADJUSTED ACQUISITION COST AMOUNT OF PROPERTY

**DATA ELEMENT DEFINITION:**

The current unit adjusted acquisition cost amount of the personal property.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

User entered. Cannot be a negative amount.

---

**SCREEN NAME:** UNIT OF MEASURE

**ACCESS NAME:** PROP-UOM-CODE; SYS-REC KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY UNIT OF MEASURE CODE

**DATA ELEMENT DEFINITION:**

The code that identifies how items are stocked or issued. Must be a valid entry on NPDMS Table 025.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be in the NPDMS Unit of Measure Table-025.

AM = Ampoule	EA = Each	PZ = Packet
AT = Assortment	FT = Foot	QT = Quart
AY = Assembly	FV = Five	RA = Ration
BA = Ball	FY = Fifty	RL = Reel
BD = Bundle	GL = Gallon	RM = Ream
BE = Bale	GP = Group	RO = Roll
BF = Broad Foot	GR = Gross	SD = Skid
BG = Bag	HD = One Hundred	SE = Set
BK = Book	HK = Hank	SF = Square Foot
BL = Barrel	IN = Inch	SH = Sheet
BO = Bolt	J R = Jar	SK = Skeen
BR = Bar	KT = Kit	SL = Spool
BT = Bottle	LB = Pound	SO = Shot
BX = Box	LG = Length	SP = Strip
CA = Cartridge	LI = Liter	SX = Stick
CB = Carboy	LT = Lot	SY = Square Yard
CD = Cubic Yard	MC = Thousand Cubic Feet	TD = Twenty Four
CE = Cone	ME = Meal	TE = Ten
CF = Cubic Foot	MR = Meter	TF = Twenty five
CK = Cake	MX = Thousand	TN = Ton
CL = Coil	OT = Outfit	TO = Troy Ounce
CN = Can	OZ = Ounce	TS = Thirty six
CO = Container	PD = Pad	TU = Tube
CY = Cylinder	PG = Package	VI = Vial
CZ = Cubic Meter	PM = Plate	YD = Yard
DR = Drum	PR = Pair	
DZ = Dozen	PT = Pint	

**SCREEN NAME: UNIT OF MEASURE (TEXT)**

**ACCESS NAME:** PROP-UOM-TEXT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY UNIT OF MEASURE TEXT

**DATA ELEMENT DEFINITION:**

The name describing the code that identifies how many units of measures are stocked or issued. This name is extracted from the NPDMS Unit of Measure Table-025.

**FORMAT:** Alphanumeric

**LENGTH:** 20

**EDIT CRITERIA**

Extracted from the Unit of Measure Table-025. See PROP-UOM-CODE.

**SCREEN NAME: UOM**

**ACCESS NAME:** PROP-UOM-CODE; SYS-REC KEY

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY UNIT OF MEASURE CODE

**DATA ELEMENT DEFINITION:**

The code that identifies how items are stocked or issued. Must be a valid entry on NPDMS Table-025.

**FORMAT:** Alphanumeric

**LENGTH:** 2

**EDIT CRITERIA**

Must be in the NPDMS Unit of Measure Table-025.

AM = Ampoule	EA = Each	PZ = Packet
AT = Assortment	FT = Foot	QT = Quart
AY = Assembly	FV = Five	RA = Ration
BA = Ball	FY = Fifty	RL = Reel
BD = Bundle	GL = Gallon	RM = Ream
BE = Bale	GP = Group	RO = Roll
BF = Broad Foot	GR = Gross	SD = Skid
BG = Bag	HD = One Hundred	SE = Set
BK = Book	HK = Hank	SF = Square Foot
BL = Barrel	IN = Inch	SH = Sheet
BO = Bolt	J R = Jar	SK = Skeen
BR = Bar	KT = Kit	SL = Spool
BT = Bottle	LB = Pound	SO = Shot
BX = Box	LG = Length	SP = Strip
CA = Cartridge	LI = Liter	SX = Stick
CB = Carboy	LT = Lot	SY = Square Yard
CD = Cubic Yard	MC = Thousand Cubic Feet	TD = Twenty Four
CE = Cone	ME = Meal	TE = Ten
CF = Cubic Foot	MR = Meter	TF = Twenty five
CK = Cake	MX = Thousand	TN = Ton
CL = Coil	OT = Outfit	TO = Troy Ounce
CN = Can	OZ = Ounce	TS = Thirty six
CO = Container	PD = Pad	TU = Tube
CY = Cylinder	PG = Package	VI = Vial
CZ = Cubic Meter	PM = Plate	YD = Yard
DR = Drum	PR = Pair	
DZ = Dozen	PT = Pint	

**SCREEN NAME:** UOM ABBREVIATION

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;

CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
 PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
 PROP-UOM-CODE for the Unit of Measure Table-025;  
 PROP-SPLY-CNDTN-CODE for the Supply Condition Code Table-030;  
 PROP-DSPSL-CNDTN-CODE for the Disposal Condition Code Table-035;  
 INST-FEDAAC-CODE for the Performance Measures Table-040;  
 PROP-DML-CODE for the Demilitarization Code Table-045;  
 INST-NMBR for the Center Profile Table-050;  
 INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: UPSET PRICE**

**ACCESS NAME:** PROP-UPSET-PRICE-AMT

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY UPSET PRICE AMOUNT

**DATA ELEMENT DEFINITION:**

Upset prices are those prices that are prudent estimates of the worth of the property and shall be established in advance of sales for use in evaluating the bids received. Normally, bids under the upset prices will not result in awards. Upset prices are confidential and must not be made known to prospective bidders prior to, or after the sale.

**FORMAT:** Packed

**LENGTH:** 10.2

**EDIT CRITERIA**

Supplied by the PDO and entered.

---

**SCREEN NAME: USER CHANGE AUTHORITY**

**ACCESS NAME:** SYS-USER-CHNG-ATHRTY-CODE

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM USER CHANGE AUTHORITY CODE

**DATA ELEMENT DEFINITION:**

A code indicating the level of authority a user has for making changes; 1 = clerical 2 = managerial.

**FORMAT:** Alphanumeric

**LENGTH:** 1.0

**EDIT CRITERIA**

Possible value are 0, 1, and 2. Maintained on NPDMS User Access Table-001.

---

**SCREEN NAME: USER ID**

**ACCESS NAME:** SYS-AUDIT-ID

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM AUDIT IDENTIFIER

**DATA ELEMENT DEFINITION:**

For audit purposes, identifies the user who last updated a case or table record in the system.

**FORMAT:** Alphanumeric

**LENGTH:** 8.0

**EDIT CRITERIA**

Generated. \*USER

---

**SCREEN NAME: USER ID**

**ACCESS NAME:** SYS-REC-KEY

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM RECORD KEY

**DATA ELEMENT DEFINITION:**

The values used with the SYS-TBL-ID providing access to the NPDMS Table File Records.

**FORMAT:** Alphanumeric

**LENGTH:** 10

**EDIT CRITERIA**

SYS-USER-ID for the User Access Table-001;

GSA-RGN-CODE for the GSA Region Table-005;

DRMO-DODAAC-CODE for the DRMO Routing Identifier Code Table-010;  
 CSTDN-ACNT-NMBR for the Exception Processing Table-015;  
 PROP-FSC-CODE for the Federal Supply Classification Code Table-020;  
 PROP-UOM-CODE for the Unit of Measure Table-025;  
 PROP-SPLY-CNDDTN-CODE for the Supply Condition Code Table-030;  
 PROP-DSPSL-CNDDTN-CODE for the Disposal Condition Code Table-035;  
 INST-FEDAAC-CODE for the Performance Measures Table-040;  
 PROP-DML-CODE for the Demilitarization Code Table-045;  
 INST-NMBR for the Center Profile Table-050;  
 INST-NMBR for Property Location Table-051;  
 INST-NMBR, RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the Report/Maintenance Selection Table-055;  
 NSMS-FIXED-SHELF-LIFE-CODE for Fixed Shelf Life Code Table-060;  
 NSMS-SHELF-LIFE-EXTNSN-CODE for Shelf Life Extension Code Table-062;  
 PROP-HAZMAT-CODE for Hazardous Materials Code Table-065;  
 DRMO-CNTRLD-INV-ITEM-CODE for the Controlled Inventory Item Code Table-070;  
 PROP-ADP-CTGRY-ID for the ADPE ID Code Table-075;  
 PROP-PRCS-MTLS-CODE for the Precious Metals Code Table-080;  
 PROP-MMAC-CODE for the MMAC Table-085;  
 DRMO-DSPSL-ATHRTY-CODE for the Disposal Authority Code Table-090;  
 DRMO ADDITIONAL DATA CODE for the DRMO Additional Data Code Table-095;  
 'ECN' & INST-NMBR for the Excess Case Number Serial Number Record-100;  
 INST-NMBR for Installation Code Table-105;  
 'ERN' & INST-NMBR for the Entry Reference Number Serial Number Record-110;  
 'DOD' and INST-NMBR for the DRMO 1348 Serial Number Record-112;  
 'SAL' and INST-NMBR for the Sale Number Serial Number Record-113;  
 'NEM' & INST-NMBR for the NP/NEMS Entry Reference Number Serial Number Record-115;  
 INST-NMBR & RPT-END-DATE for the Monthly 623 Report Balance Record-120;  
 INST-NMBR & RPT-END-DATE for the Annual 623 Report Balance Record-125;  
 INST-NMBR & RPT-END-DATE for the 1800 Report Balance Record-130;  
 'RCT' & INST-NMBR for the Sale Slip Serial Number Record-135;  
 RPT-MAINT-JOB-TYPE & RPT-MAINT-JOB-NMBR for the JCL Table-140;  
 PRINTER DESTINATION CODE for the Printer Destination Table-145;  
 STATE ABBREVIATION for the State Table-150;  
 INST-NMBR and PROPERTY TYPE for Screening Days Table-155;  
 INST-DFLT-REIM-CODE for Reimbursement Code Table-160;  
 PROP-HAZMAT-IND for Hazardous Material Indicator Code Table-165;  
 RECIPIENT-CODE for Recipient Name Table-170;  
 RCPNT-TYPE-CODE for Transfer Type Table-180;  
 RCPNT-SUBTYPE-CODE for Transfer Subtype Table-190.

---

**SCREEN NAME: USER JOB CARD**

**ACCESS NAME:** SYS-USER-JOB-CARD-TEXT

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM USER JOB CARD TEXT

**DATA ELEMENT DEFINITION:**

The job card used by each NPDMS user for the execution of all NPDMS report and maintenance jobs.

**FORMAT:** Alphanumeric

**LENGTH:** 72

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS User Access Table-001.

---

**SCREEN NAME: USER NAME**

**ACCESS NAME:** SYS-USER-NAME

**ENTITY:** SYSTEM

**DESCRIPTIVE NAME:** SYSTEM USER NAME

**DATA ELEMENT DEFINITION:**

The name of the person belonging to the system USER ID.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Installation specific. Maintained in the NPDMS User Access Table-001.

---

**SCREEN NAME: WAREHOUSE LOC**

**ACCESS NAME:** WRHS-LCTN-ADRS

**ENTITY:** WAREHOUSE

**DESCRIPTIVE NAME:** WAREHOUSE LOCATION ADDRESS

**DATA ELEMENT DEFINITION:**

Contains the physical location of where the personal property is being staged in the warehouse.

**FORMAT:** Alphanumeric

**LENGTH:** 12

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: WAREHOUSE LOCATION**

**ACCESS NAME:** WRHS-LCTN-ADRS

**ENTITY:** WAREHOUSE

**DESCRIPTIVE NAME:** WAREHOUSE LOCATION ADDRESS

**DATA ELEMENT DEFINITION:**

Contains the physical location of where the personal property is being staged in the warehouse.

**FORMAT:** Alphanumeric

**LENGTH:** 12

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: WAREHOUSED DATE**

**ACCESS NAME:** WRHS-DATE

**ENTITY:** WAREHOUSE

**DESCRIPTIVE NAME:** WAREHOUSE DATE

**DATA ELEMENT DEFINITION:**

The calendar date that an installation idle property item was staged for re-utilization, transfer, donation or sale.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM/DD/YY or MM/DD/YYYY. Stored in Internal Date format.

---

**SCREEN NAME: WITHDRAWAL APPROVAL DATE**

**ACCESS NAME:** GSA-WTHDRWL-APRVL-DATE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA WITHDRAWAL APPROVAL DATE

**DATA ELEMENT DEFINITION:**

The calendar date on which GSA approved the withdrawal of previously reported personal property.

**FORMAT:** D

**LENGTH:**

**EDIT CRITERIA**

User entered. Display format: MM = 1-12, DD = 1-31 consistent with the month, YY or YYYY = current year. Stored in Internal Date format.

---

**SCREEN NAME: WITHDRAWAL/CORRECTION NARR**

**ACCESS NAME:** GSA-WTHDRWL-CRCTN-TEXT

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA WITHDRAWAL/CORRECTION TEXT

**DATA ELEMENT DEFINITION:**

Contains the text to be printed on the SF-120 for withdrawals confirming verbal withdrawal approval by GSA, or an explanation of changes made to previously reported data for corrections.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form.

---



**SCREEN NAME: WITHDRAWAL/CORRECTION NARRATIVE**

**ACCESS NAME:** GSA-WTHDRWL-CRCTN-TEXT

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA WITHDRAWAL/CORRECTION TEXT

**DATA ELEMENT DEFINITION:**

Contains the text to be printed on the SF-120 for withdrawals confirming verbal withdrawal approval by GSA, or an explanation of changes made to previously reported data for corrections.

**FORMAT:** Alphanumeric

**LENGTH:** 240

**EDIT CRITERIA**

Free form.

---

**SCREEN NAME: WITNESS NAMES (DSTRCTN WTNS1)**

**ACCESS NAME:** PROP-DSTRCTN-WTNS1-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DESTRUCTION WITNESS NAME 1

**DATA ELEMENT DEFINITION:**

The first of two fields containing the name of the first individual who witnessed the property being destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

**SCREEN NAME: WITNESS NAMES (DSTRCTN WTNS2)**

**ACCESS NAME:** PROP-DSTRCTN-WTNS2-NAME

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY DESTRUCTION WITNESS NAME 2

**DATA ELEMENT DEFINITION:**

The second of two fields containing the name of the second individual who witnessed the property being destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 30

**EDIT CRITERIA**

Free form.

**SCREEN NAME: ZIP (ABNDSTRYD)**

**ACCESS NAME:** PROP-ABNDSTRYD-SITE-ZIP-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** ABANDONED OR DESTROYED PROPERTY SITE ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of the site where property was abandoned or destroyed.

**FORMAT:** Alphanumeric

**LENGTH:** 9.0

**EDIT CRITERIA**

Any 5 or 9 digit Zip Code.

**SCREEN NAME: ZIP (BIDDER)**

**ACCESS NAME:** PROP-BIDDER-ZIP-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY BIDDER ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Codecode associated with the street and city address of the individual or organization/company submitting a competitive bid for consideration to acquire a specific property lot offered for sale.

**FORMAT:** Alphanumeric

**LENGTH:** 9.0

**EDIT CRITERIA**

User entered. Any 5 or 9 digit zip code. If a particular bidder is awarded the sale, this field is moved to the RQSTR-ZIP-CODE on the transaction record.

**SCREEN NAME: ZIP (DRMO DODAAC)**

**ACCESS NAME:** DRMO-DODAAC-ZIP-CODE

**ENTITY:** DRMO

**DESCRIPTIVE NAME:** DRMO DODAAC ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular DODAAC.

**FORMAT:** Alphanumeric

**LENGTH:** 9.0

**EDIT CRITERIA**

Must be 5 or 9 numeric digits.

**SCREEN NAME: ZIP (GSA)**

**ACCESS NAME:** GSA-ZIP-CODE

**ENTITY:** GSA

**DESCRIPTIVE NAME:** GSA ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular GSA office.

**FORMAT:** Alphanumeric

**LENGTH:** 9

**EDIT CRITERIA**

Maintained in the NPDMS GSA Region Table-005.

**SCREEN NAME: ZIP (INST)**

**ACCESS NAME:** INST-ZIP-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** INSTALLATION ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular NASA Installation.

**FORMAT:** Alphanumeric

**LENGTH:** 9

**EDIT CRITERIA**

Maintained in the NPDMS Center Profile Table-050.

**SCREEN NAME: ZIP (INST RPTNG CNTCT)**

**ACCESS NAME:** INST-RPTNG-CNTCT-ZIP-CODE

**ENTITY:** NASA INSTALLATION

**DESCRIPTIVE NAME:** REPORTING INSTALLATION CONTACT ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address where the reporting installation's contact is located.

**FORMAT:** Alphanumeric

**LENGTH:** 9

**EDIT CRITERIA**

Default maintained in the NPDMS Center Profile Table-050 (INST-ZIP-CODE). If changed, any 5 or 9 digit zip code.

---

**SCREEN NAME: ZIP (LCTN)**

**ACCESS NAME:** PROP-LCTN-ZIP-CODE

**ENTITY:** IDLE NASA PROPERTY

**DESCRIPTIVE NAME:** PROPERTY LOCATION ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular item of property.

**FORMAT:** Alphanumeric

**LENGTH:** 9

**EDIT CRITERIA**

Any 5 or 9 digit zip code. Generated (pulled) from Center Profile Table-050 (INST-ZIP-CODE) and modifiable.

---

**SCREEN NAME: ZIP (RECIPIENT)**

**ACCESS NAME:** RCPNT-ADRS-ZIP-CODE

**ENTITY:**

**DESCRIPTIVE NAME:** RECIPIENT ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular recipient.

**FORMAT:** Alphanumeric

**LENGTH:** 9

**EDIT CRITERIA:**

Maintained in NPDMS Recipient Table-170.

---

**SCREEN NAME: ZIP (RQSTR)**

**ACCESS NAME:** RQSTR-ZIP-CODE

**ENTITY:** REQUESTOR

**DESCRIPTIVE NAME:** REQUESTOR ZIP CODE

**DATA ELEMENT DEFINITION:**

The U.S. Postal Zip Code associated with the street and city address of a particular Requestor.

**FORMAT:** Alphanumeric

**LENGTH:** 9.0

**EDIT CRITERIA**

Any 5 or 9 digit Zip Code.

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